JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE
Cambridge High School, 403 Blue Jay Way, Room 214
Tuesday, October 25, 2016, 5:30 p.m.

AGENDA

Consideration and Possible Action on the Following:

1. **Call To Order/Roll Call**

2. **Approval Of Minutes:** September 27, 2016 Minutes

3. **Public Comments**

4. **Reports**
   a. Police
   b. Court

5. **Old Business**
   a. Budget Discussion

6. **New Business**

7. **Next Meeting Date, Future Agenda Items And Miscellaneous Business**
   a. Motorcycle Statistics

8. **Adjournment**

Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
More specific information about agenda items may be obtained by calling 423-3712.
Agendas are typically posted by 4 PM on the Friday preceding the meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Cambridge State Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

Lisa Moen, Village Clerk
Posted: 7-7-2016

JOINT CAMBRIDGE / DEERFIELD LAW ENFORCEMENT COMMITTEE
Oakland Town Hall, N4450 County Road A
Tuesday, September 27, 2016, 5:30 p.m.

MINUTES

Consideration and Possible Action on the Following:

1. **Call to Order/Roll Call:** Chairperson Wilkinson called the meeting to order at 5:30 p.m. Members present: Cambridge: Trustees Christianson, Cunningham and Kumbier; Deerfield: Trustees Evenson, Wieczorek and Wilkinson. Others present: Veronica Rudychev, Lisa Moen, Village of Cambridge; Deputies Lauritsen, Reynolds, Vandeburgt.

Trustee Wilkinson made a motion to approve the agenda, seconded by Trustee Evenson. Motion carried.

2. **Approval Of Minutes:** July 12, 2016 Minutes:

Trustee Cunningham made a motion to approve the minutes as presented, seconded by Trustee Kumbier. Motion carried.

3. **Public Comments:** None
4. **Reports**
   a. Police: Domestic cases are up. There have a lot of warrants/arrests. Officers Lauritsen and Reynolds had an incident on Main Street in Cambridge. Officer Reynolds vehicle was damaged. Homecoming was held in Deerfield last weekend, there were no incidents, and Cambridge's is in two weeks. A Deputy from Dane County is doing sessions on workforce violence for some local businesses. Dan Com is going live on November 1.

Trustee Evenson made a motion to approve the police report, seconded by Trustee Cunningham. Motion carried.

   b. Court:

Trustee Kumbier made a motion to approve the court report, seconded by Trustee Evenson. Motion carried.

5. **Old Business**
   a. **E-cigarette ordinance update:** The Village of Cambridge has passed the e-cigarette ordinance. It was included in the packet for informational purposes. Deerfield could pass a similar ordinance if they wanted citations written out locally, rather than being sent to the county.

6. **New Business**
   a. **Dane Com**: Dane Com will be going live on November 1, 2016. All radios will need to be switched over by then. There is a proposal to purchase a radio from Deerfield for the Cambridge SRO officer. In November, 2009, new radios were purchased. These are no longer compatible with Dane Com and new chips need to be put in by the end of the year. They will then be supported by Motorola for 5 years. It is being proposed that Cambridge buy one from Deerfield for Officer Reynolds squad car.

   b. **Preliminary budget discussions**: The packets included copies of last year's budgets for informational purposes. The proposed police budget was distributed to members. This includes a breakdown of what each community and the school would be responsible for. It includes an

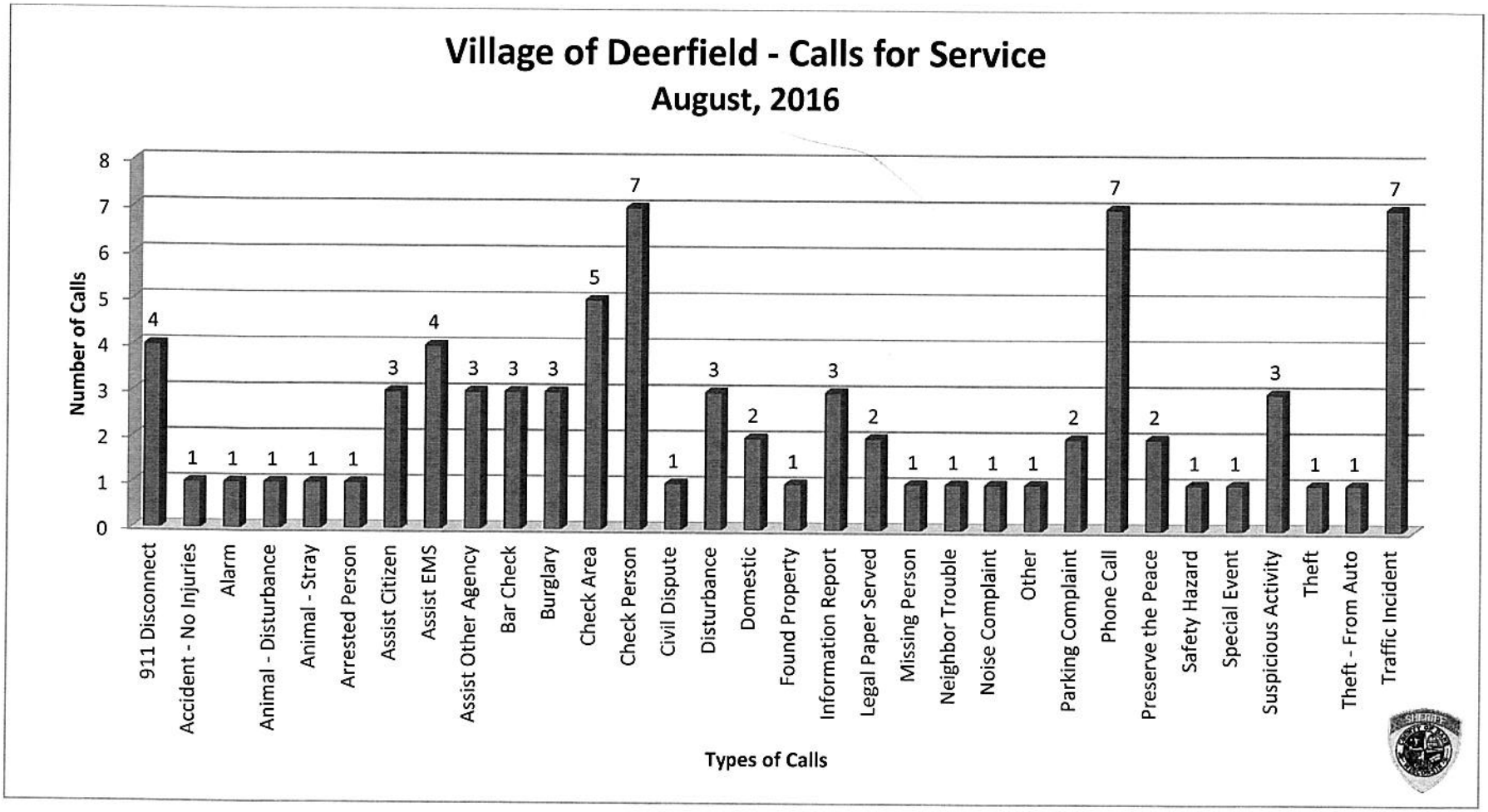
increase of approximately 7%. There is a 2% increase in wages, and a large increase in liability insurance. We will send out the courts when we receive it.

7. **Next Meeting Date, Future Agenda Items And Miscellaneous Business**
    a. Budget
    b. The Presidential election is November 8, staff recommends meeting on Tuesday, October 25.
    c. Motorcycle statistics

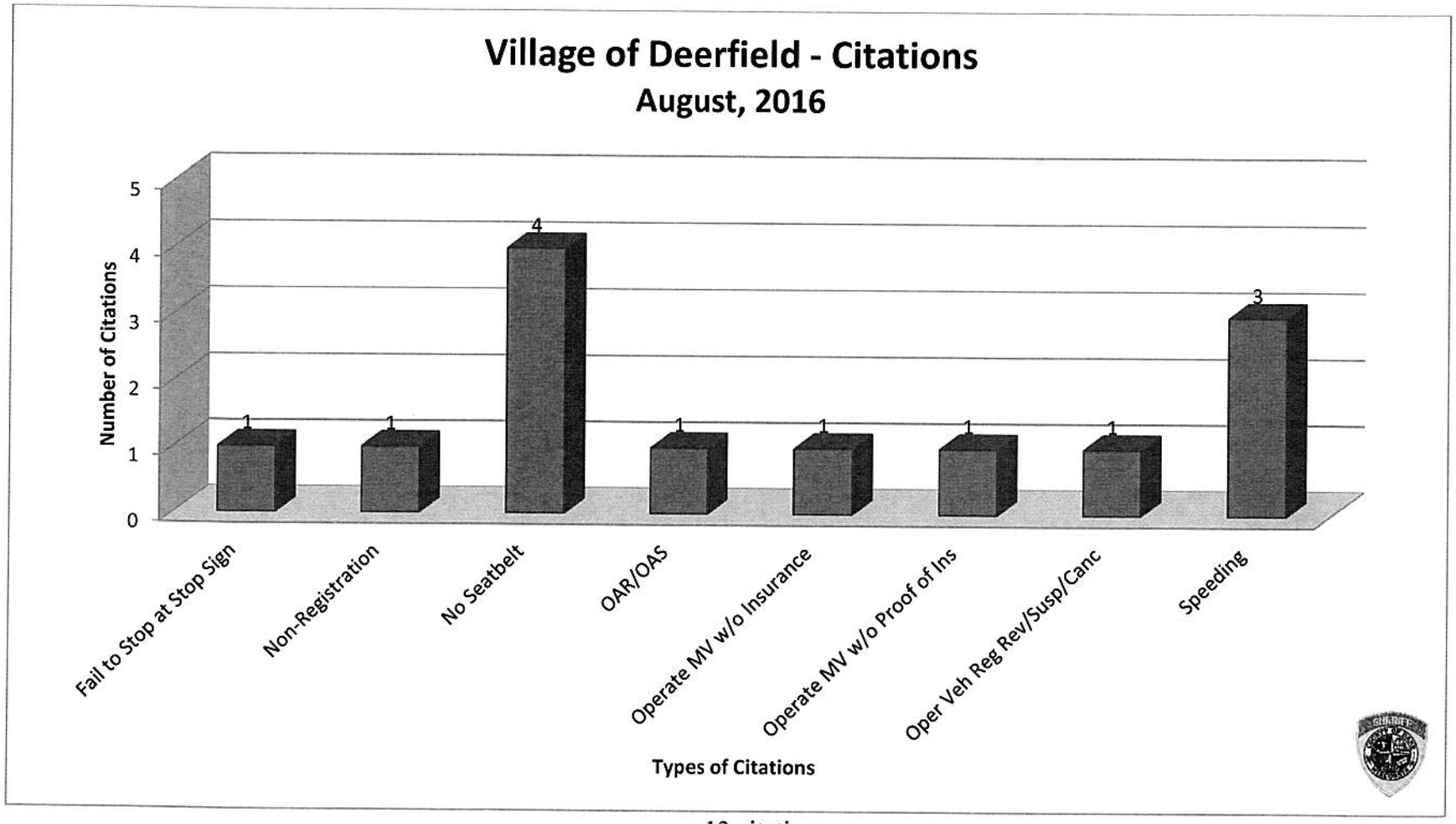
8. **Adjournment:** Trustee Evenson made a motion to adjourn, seconded by Trustee Christianson. Motion carried. Chairperson Wilkinson adjourned the meeting at 6:10 p.m.

Lisa Moen, Village Clerk

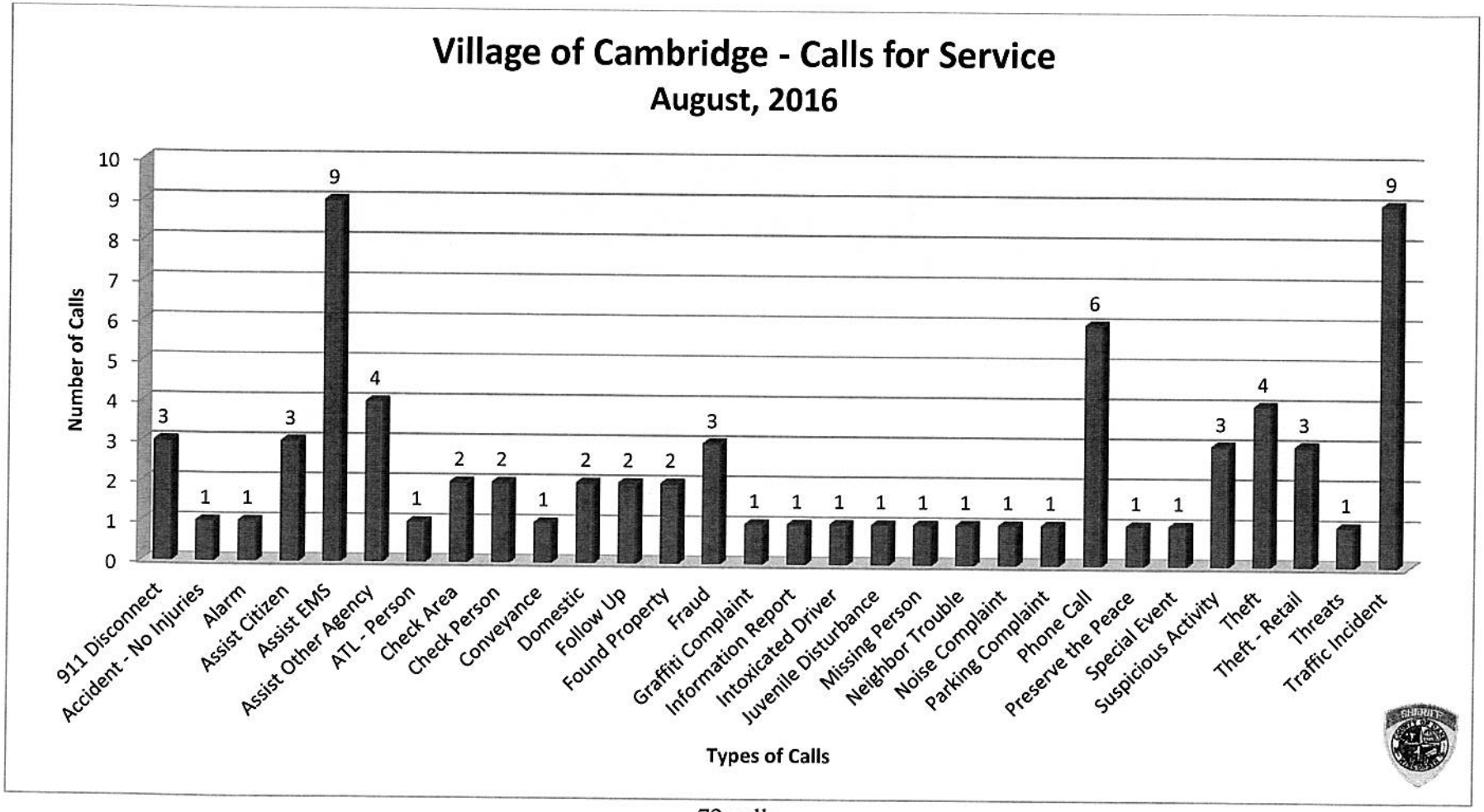
DRAFT


Village of Deerfield - Calls for Service
August, 2016
Number of Calls
0
1
2
3
4
5
6
7
8
911 Disconnect 4
Accident - No Injuries 1
Alarm 1
Animal - Disturbance 1
Animal - Stray 1
Arrested Person 1
Assist Citizen 3
Assist EMS 4
Assist Other Agency 3
Bar Check 3
Burglary 3
Check Area 5
Check Person 7
Civil Dispute 1
Disturbance 3
Domestic 2
Found Property 1
Information Report 3
Legal Paper Served 2
Missing Person 1
Neighbor Trouble 1
Noise Complaint 1
Other 1
Parking Complaint 2
Phone Call 7
Preserve the Peace 2
Safety Hazard 1
Special Event 1
Suspicious Activity 3
Theft 1
Theft - From Auto 1
Traffic Incident 7
Types of Calls

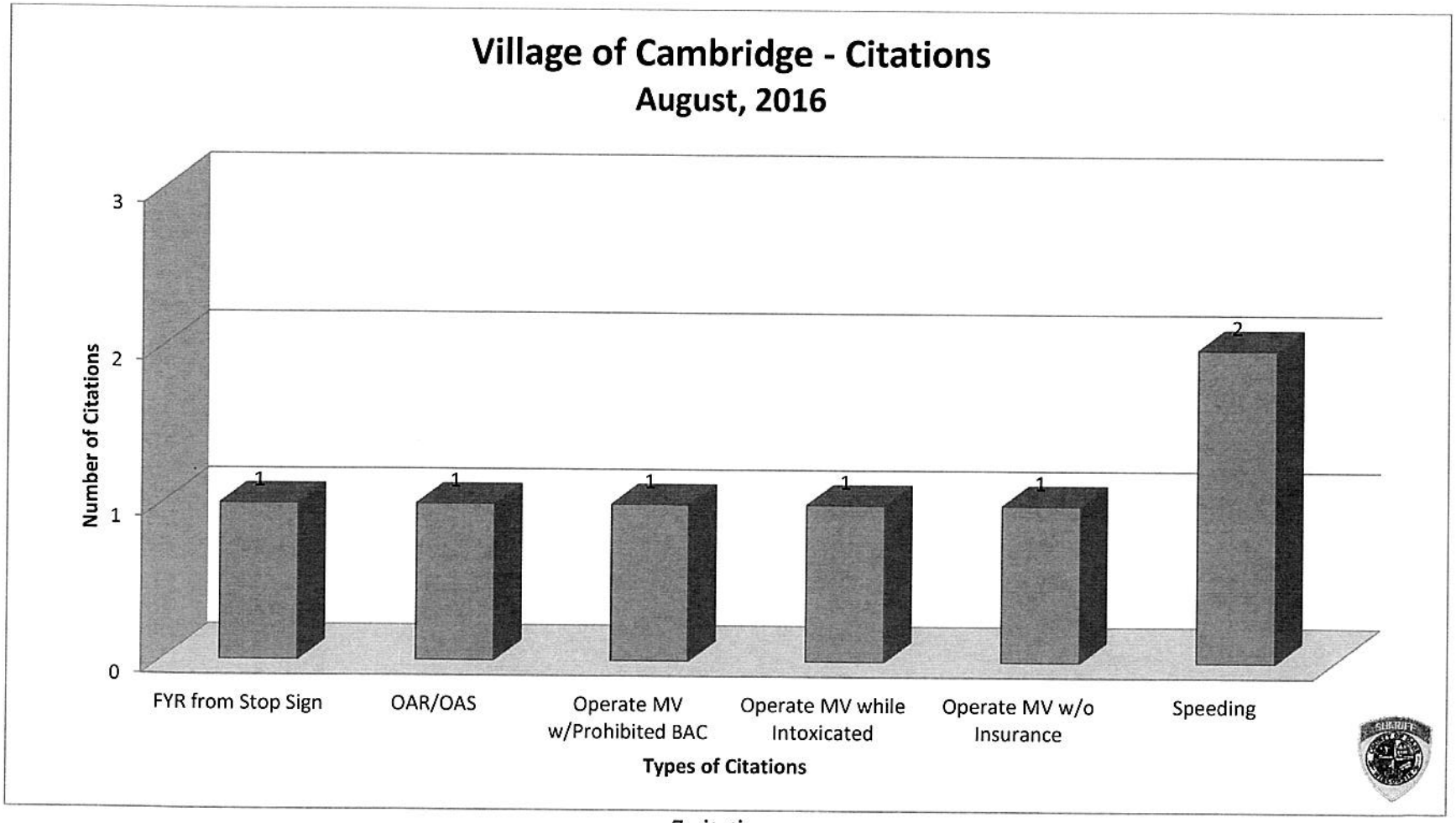
78 calls



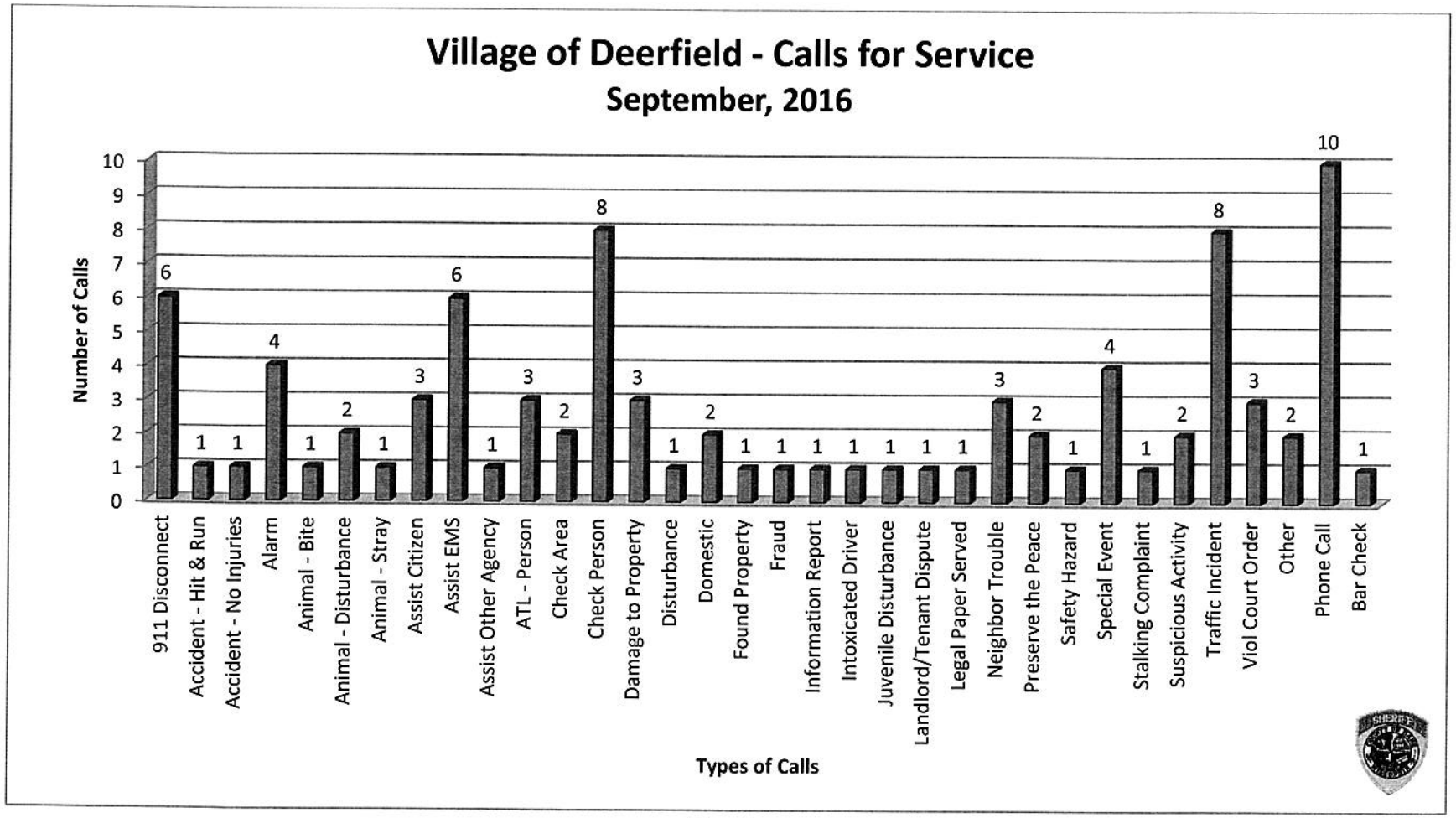
13 citations


Village of Cambridge - Calls for Service
August, 2016
Number of Calls
0
1
2
3
4
5
6
7
8
9
10
3
1
1
3
9
4
1
2
2
1
2
2
2
3
1
1
1
1
1
1
1
1
6
1
1
3
4
3
1
9
911 Disconnect
Accident - No Injuries
Alarm
Assist Citizen
Assist EMS
Assist Other Agency
ATL - Person
Check Area
Check Person
Conveyance
Domestic
Follow Up
Found Property
Fraud
Graffiti Complaint
Information Report
Intoxicated Driver
Juvenile Disturbance
Missing Person
Neighbor Trouble
Noise Complaint
Parking Complaint
Phone Call
Preserve the Peace
Special Event
Suspicious Activity
Theft
Theft - Retail
Threats
Traffic Incident
Types of Calls

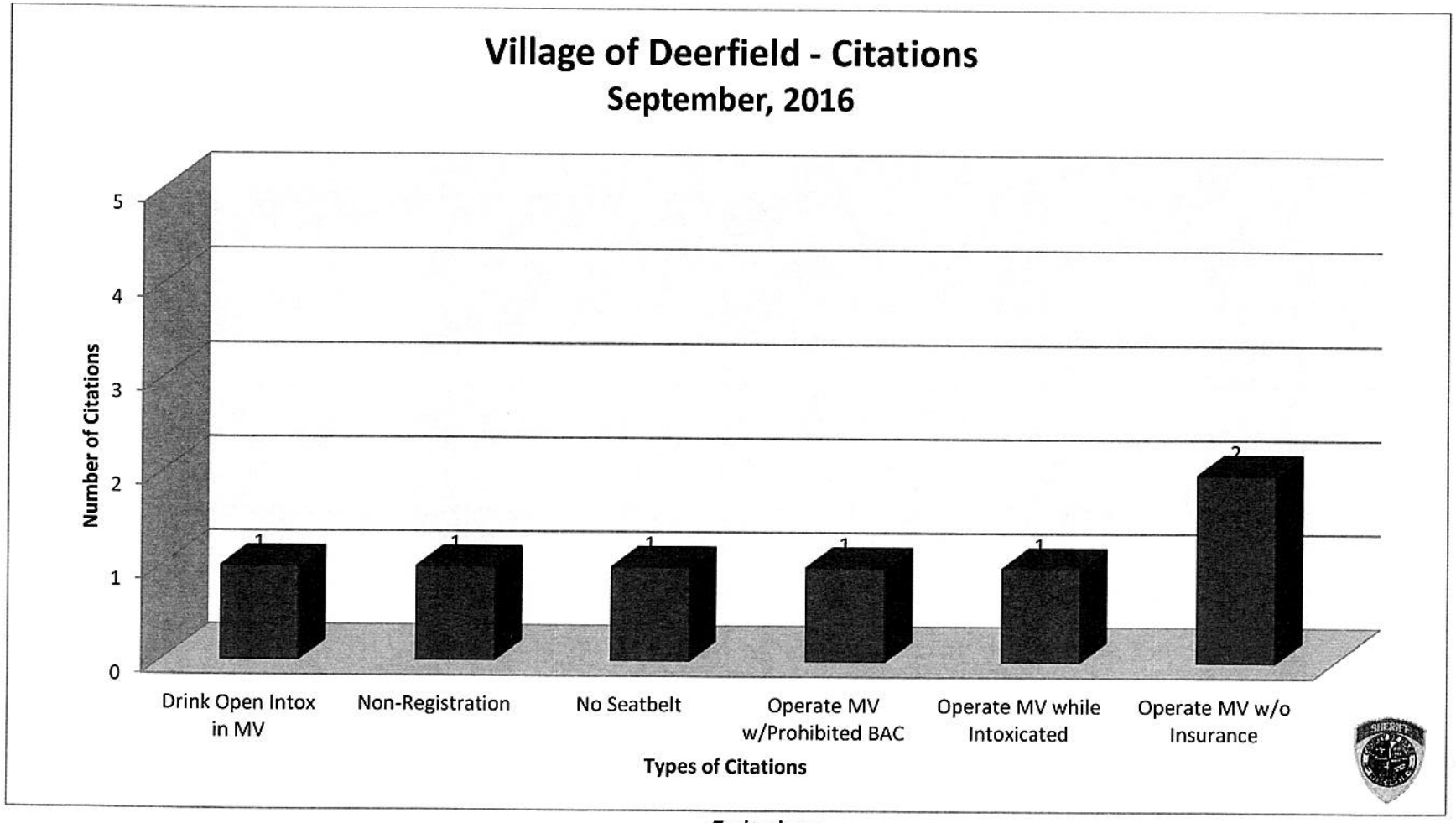
72 calls


Village of Cambridge - Citations
August, 2016
Number of Citations
0
1
2
3
1
1
1
1
1
2
FYR from Stop Sign
OAR/OAS
Operate MV w/Prohibited BAC
Operate MV while Intoxicated
Operate MV w/o Insurance
Speeding
Types of Citations

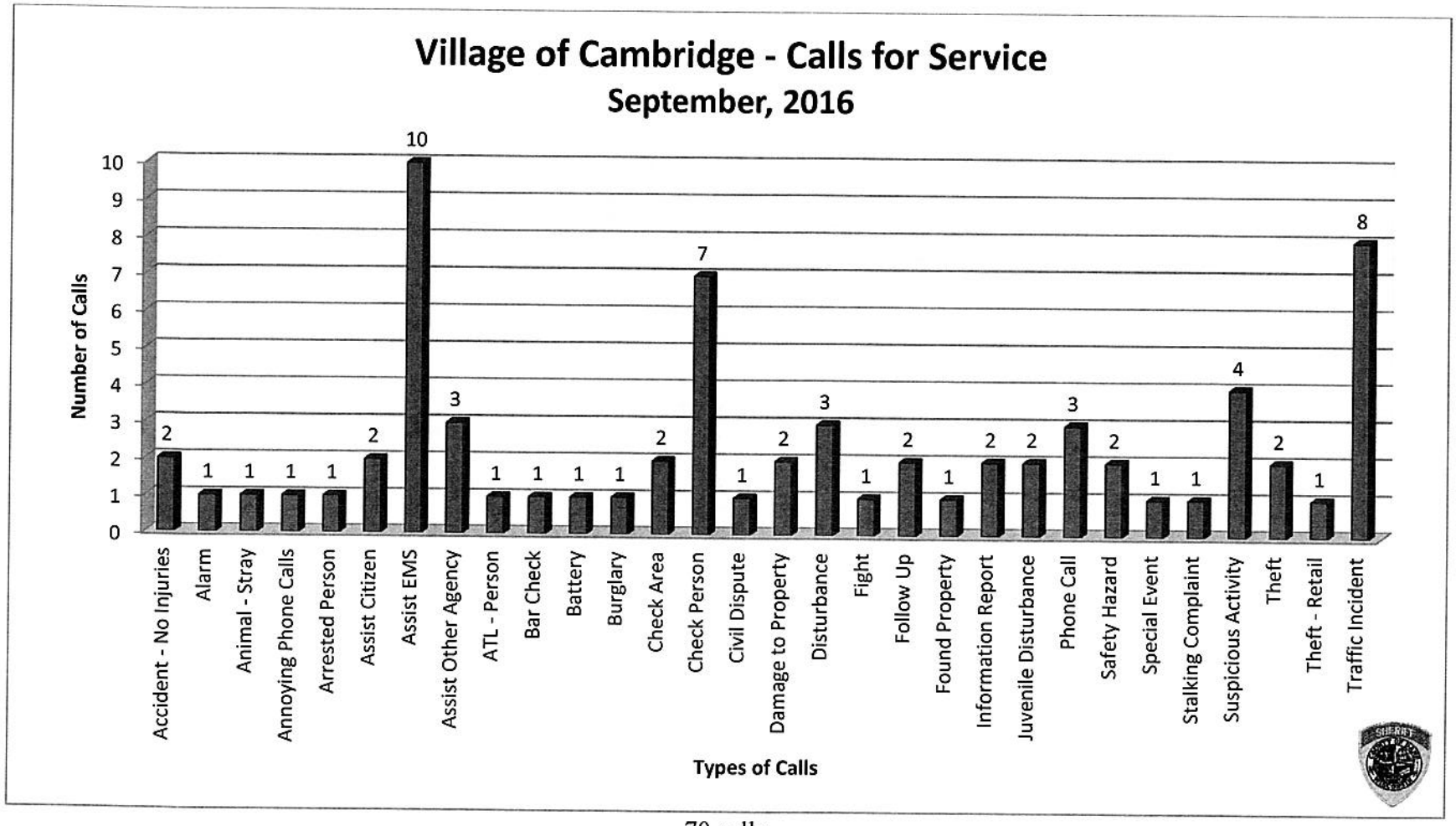
7 citations


Village of Deerfield - Calls for Service
September, 2016
Number of Calls
0
1
2
3
4
5
6
7
8
9
10
911 Disconnect 6
Accident - Hit & Run 1
Accident - No Injuries 1
Alarm 4
Animal - Bite 1
Animal - Disturbance 2
Animal - Stray 1
Assist Citizen 3
Assist EMS 6
Assist Other Agency 1
ATL - Person 3
Check Area 2
Check Person 8
Damage to Property 3
Disturbance 1
Domestic 2
Found Property 1
Fraud 1
Information Report 1
Intoxicated Driver 1
Juvenile Disturbance 1
Landlord/Tenant Dispute 1
Legal Paper Served 1
Neighbor Trouble 3
Preserve the Peace 2
Safety Hazard 1
Special Event 4
Stalking Complaint 1
Suspicious Activity 2
Traffic Incident 8
Viol Court Order 3
Other 2
Phone Call 10
Bar Check 1
Types of Calls

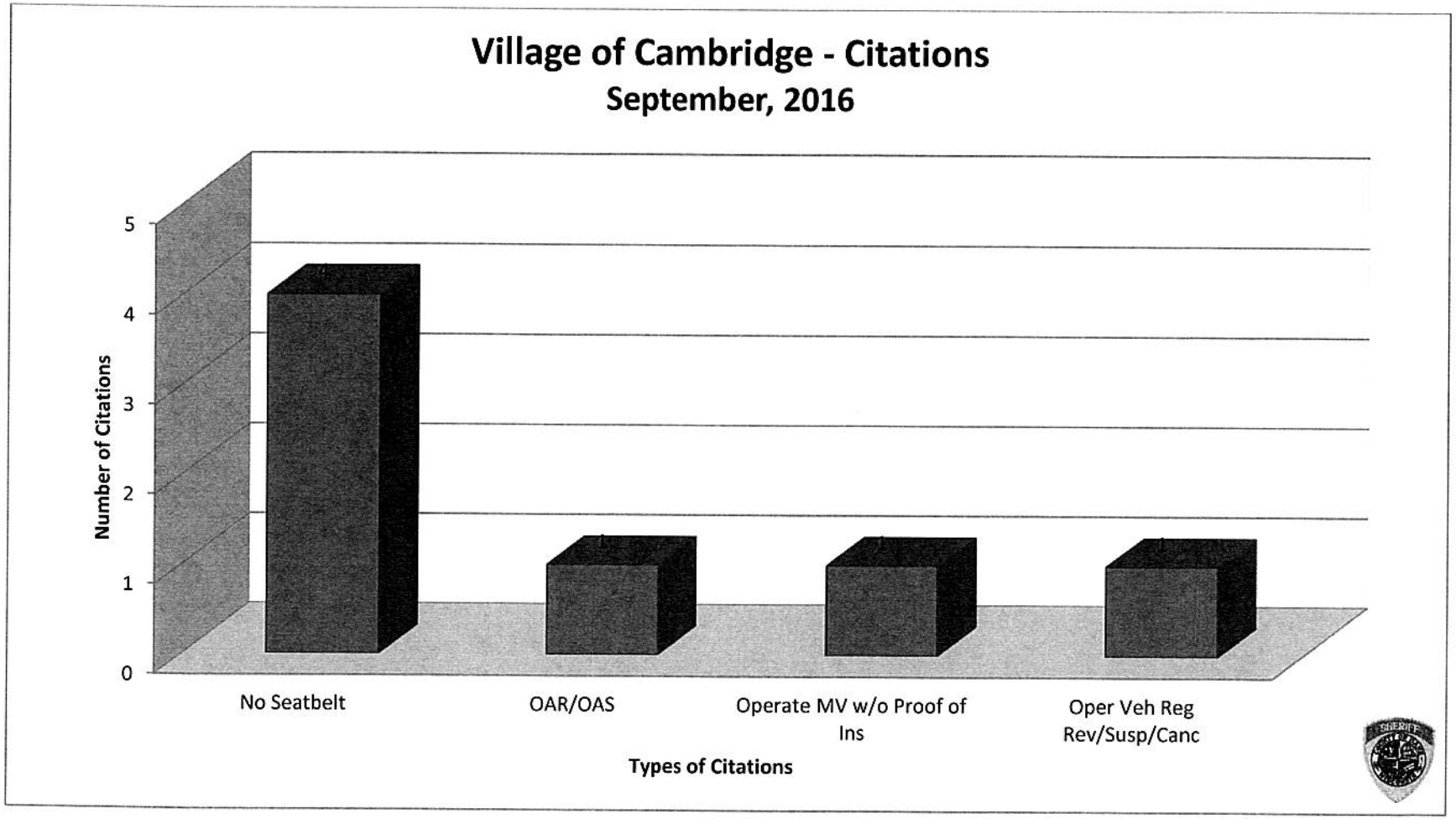
89 calls


Village of Deerfield - Citations
September, 2016
Number of Citations
0
1
2
3
4
5
1
1
1
1
1
2
Drink Open Intox in MV
Non-Registration
No Seatbelt
Operate MV w/Prohibited BAC
Operate MV while Intoxicated
Operate MV w/o Insurance
Types of Citations

7 citations


Village of Cambridge - Calls for Service
September, 2016
Number of Calls
0
1
2
3
4
5
6
7
8
9
10
Accident - No Injuries 2
Alarm 1
Animal - Stray 1
Annoying Phone Calls 1
Arrested Person 1
Assist Citizen 2
Assist EMS 10
Assist Other Agency 3
ATL - Person 1
Bar Check 1
Battery 1
Burglary 1
Check Area 2
Check Person 7
Civil Dispute 1
Damage to Property 2
Disturbance 3
Fight 1
Follow Up 2
Found Property 1
Information Report 2
Juvenile Disturbance 2
Phone Call 3
Safety Hazard 2
Special Event 1
Stalking Complaint 1
Suspicious Activity 4
Theft 2
Theft - Retail 1
Traffic Incident 8
Types of Calls

70 calls



13 citations

TO: Veronica

FROM: Carol CL

RE: Court forfeitures and costs

DATE: September 21, 2016

Attached is the Municipal Treasurer Report. This report indicates all funds received during the month of August. Also attached is the Municipal Court Monthly Financial Report that is filed with the State and indicates how the funds are split and paid to the Municipality, State and County. Further, I've indicated below the split for Cambridge and Deerfield of all forfeitures paid as well as the division of the court costs between villages – less approximately $5 (the portion of costs that is paid to the State). The difference between the Treasurer's Report and the Monthly Financial Report is due to $14.38 in collection fees paid to H. E. Stark Co. and restitution paid to a Cambridge vendor.

I have also attached, for your information, a Monthly Financial Report specific to the Village of Cambridge and the Village of Deerfield that indicates how funds are split and paid to the municipality, state and county.

TOTAL FORFEITURES:
Cambridge: $523.00
Deerfield: $668.10

TOTAL COSTS:
Cambridge: $460.76
Deerfield: $338.10

TOTAL PAYMENTS TO:
Cambridge: **$983.76**
Deerfield: **$1,006.20**

STATE OF WISCONSIN
DEPARTMENT OF ADMINISTRATION
DIVISION OF EXECUTIVE BUDGET AND FINANCE
DOA-2778 (R12/2013)

STATE CONTROLLER'S OFFICE-CMO
101 E. WILSON STREET, 5TH FL
PO BOX 7932
MADISON, WI 53707-7932
(608) 267-0324

MUNICIPAL COURT MONTHLY FINANCIAL REPORT

See Instructions on reverse side.

County Name	County Code Number	Report for Month/Year
Dane County	1300	8/2016
Municipal Name (Indicate if Town, Village or City)	**Municipal Code Number**	**Telephone Number**
Eastern Dane County Joint Municipal Court	1311	(608) 5015010

I. MUNICIPAL COURT OFFICIAL	Total Amount Collected	Share to be retained by Municipality	Share to be sent to County	Share to be Sent to State
1. Forfeitures for Municipal Ordinance Violations (Except for Municipal Ordinances in Conformity with Ch 348, Stats.)	1,191.10	100% 1,191.10		
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)	918.86	100% of amount in excess of $5.00 for each forfeiture 798.86		$5.00 for each forfeiture 120.00
3. Penalty Surcharges (s. 757.05, Stats.)	280.80			100% 280.80
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)	240.00		100% 240.00	
5. Driver Improvement Surcharges (s. 346.655, Stats.)			50.3%	49.7%
6. Crime Lab and Drug Enforcement Surcharges (s. 165.755(4), Stats.)	312.00			100% 312.00
7. Domestic Abuse Surcharges (s. 973.055(2)(b), Stats.)				100%
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))		$150 for each forfeiture		100% of amount in excess of $150.00
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)			100%	
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s. 813.125, Stats.)				100%
11. Adjustments (Attach Explanation)				
12. Totals	2,942.76	1,989.96	240.00	Pay This Amount 712.80

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures court costs and surcharges collected during the month designated.

Name: Carol Kornstedt Signature: Carol Kornstedt Date: 9-21-2016

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying a copy of this report will be returned to the signer of this report as a receipt and the stated amount will be remitted to the Department of Administration with this report.

Treasurer: _____ Date: _____

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name:	Telephone Number	Email Address
Carol Kornstedt	(608) 5015010	court@ci.cambridge.wi.us

MUNICIPAL COURT MONTHLY FINANCIAL REPORT

County Name: Dane

County Code:13

For the period beginning: 8/1/2016
and ending: 8/31/2016

Municipal Court of: Village of Cambridge

Municipality Code:1311

Telephone:(608) 423-3712

I. MUNICIPAL COURT OFFICIAL	Total Amount Collected	Share retained by Municipality	Share to be sent to County	Share to be sent to State
1. Forfeitures for Municipal Ordinance Violations (Except for Municiapl Ordinances in Conformity with Ch 348, Stats.)	$523.00	$523.00	$0.00	$0.00
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)	$530.76	$460.76	$0.00	$70.00
3. Penalty Surcharge (s. 757.05, Stats.)	$124.80	$0.00	$0.00	$124.80
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)	$140.00	$0.00	$140.00	$0.00
5. Driver Improvement Surcharges (s. 346.655, Stats.)	$0.00	$0.00	$0.00	$0.00
6. Crime Lab and Drug Enforcement Surcharge (s. 165.755(4), Stats.)	$182.00	$0.00	$0.00	$182.00
7. Domestic Abuse Surcharge (s. 973.055(2)(b), Stats.)	$0.00	$0.00	$0.00	$0.00
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))	$0.00	$0.00	$0.00	$0.00
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)	$0.00	$0.00	$0.00	$0.00
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s. 813.125 stats.)	$0.00	$0.00	$0.00	$0.00
11. Safe Ride Program (s.85.55, Stats.)	$0.00	$0.00	$0.00	$0.00
12. Other fees (reopen, NSF, copy fees, overpayments)	$0.00	$0.00	$0.00	$0.00
13. Adjustments (attach details)	$0.00	$0.00	$0.00	$0.00
14. Totals	$1,500.56	$983.76	**$140.00**	**$376.80**

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures, court costs, penalty assessments, and surcharges collected during the month designated.

Name:Carol Kornstedt Signature: Date: 9/19/2016

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying, the blue copy of this report will be returned to the signer of this report as a receipt, and the stated amount will be remitted to the state treasurer with this report.

Treasurer: Date:

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name:Carol Kornstedt Telephone #:(608) 423-3712 Email: court@ci.cambridge.wi.us

MUNICIPAL COURT MONTHLY FINANCIAL REPORT

County Name: Dane

County Code:13

For the period beginning: 8/1/2016

Municipal Court of: Village of Deerfield

Municipality Code:1311

and ending: 8/31/2016

Telephone:(608) 423-3712

I. MUNICIPAL COURT OFFICIAL	Total Amount Collected	Share retained by Municipality	Share to be sent to County	Share to be sent to State
1. Forfeitures for Municipal Ordinance Violations (Except for Municiapl Ordinances in Conformity with Ch 348, Stats.)	$668.10	$668.10	$0.00	$0.00
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)	$388.10	$338.10	$0.00	$50.00
3. Penalty Surcharge (s. 757.05, Stats.)	$156.00	$0.00	$0.00	$156.00
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)	$100.00	$0.00	$100.00	$0.00
5. Driver Improvement Surcharges (s. 346.655, Stats.)	$0.00	$0.00	$0.00	$0.00
6. Crime Lab and Drug Enforcement Surcharge (s. 165.755(4), Stats.)	$130.00	$0.00	$0.00	$130.00
7. Domestic Abuse Surcharge (s. 973.055(2)(b), Stats.)	$0.00	$0.00	$0.00	$0.00
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))	$0.00	$0.00	$0.00	$0.00
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)	$0.00	$0.00	$0.00	$0.00
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s. 813.125 stats.)	$0.00	$0.00	$0.00	$0.00
11. Safe Ride Program (s.85.55, Stats.)	$0.00	$0.00	$0.00	$0.00
12. Other fees (reopen, NSF, copy fees, overpayments)	$0.00	$0.00	$0.00	$0.00
13. Adjustments (attach details)	$0.00	$0.00	$0.00	$0.00
14. Totals	$1,442.20	$1,006.20	**$100.00**	**$336.00**

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures, court costs, penalty assessments, and surcharges collected during the month designated.

Name: Carol Kornstedt Signature: Date: 9/19/2016

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying, the blue copy of this report will be returned to the signer of this report as a receipt, and the stated amount will be remitted to the state treasurer with this report.

Treasurer: Date:

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name: Carol Kornstedt Telephone #: (608) 423-3712 Email:

SHERIFF DAVID J. MAHONEY

DANE COUNTY SHERIFF'S OFFICE

JEFF HOOK, Chief Deputy
(608) 284-6167

TIMOTHY F. RITTER
Captain, Administration Services
(608) 284-6175

JANICE L. TETZLAFF
Captain, Support Services
(608) 284-6186

RICHELLE J. ANHALT
Captain, Security Services
(608) 284-6165

JEFFREY A. TEUSCHER
Captain, Field Services
(608) 284-6870

September 28, 2016

Steve Struss
Village of Cambridge
200 Spring Street
PO Box 99
Cambridge WI 53523-0099

Dear Mr. Struss:

Enclosed/attached you will find the "Schedule A" regarding contract cost projections for 2017. Dane County will be changing our employee health insurance plans in 2017. This change has resulted in a slight decrease in health insurance costs for 2017.

Last year's Schedule A for 2016 was sent out before the deputies had successfully negotiated a 3% raise in wages. That wage increase was not reflected in the 2016 "Schedule A" you received. This year we have included the 2.5% raise that has recently been approved by Dane County Executive Parisi for 2017.

The 2017 wage increase in this "Schedule A" is still subject to the full County Board's review and approval. We wanted to make sure you're aware of this as you prepare for your budget. In some cases that also explains the personnel cost increase between the 2016 and 2017 Schedule A.

We look forward to providing your community's policing needs through out 2017. We appreciate your support and commitment to our partnership in the upcoming year.

Please feel free to contact me directly at (608) 284-6870 with any questions you may have. Thank you.

Sincerely,

DAVID J. MAHONEY
SHERIFF OF DANE COUNTY

Jeffrey A. Teuscher
Jeffrey A. Teuscher

OPTION 1

Villages of Cambridge & Deerfield
Schedule A
Projection-FTE and Vehicle-2017

Estimated cost of 4 full-time positions at 371/2 hours a week
(with vehicle)

	Lauritsen	VandeBurgt	Wittmann	Reynolds
Deputy's hourly wage with benefits	$ 60.34	$ 56.85	$ 61.20	$ 59.77
Clerical Support (3.4% of lowest dep)	$ 1.92	$ 1.92	$ 1.92	$ 1.92
Liability Insurance	$ 0.49	$ 0.49	$ 0.49	$ 0.49
Initial Training	$ 0.44	$ 0.44	$ 0.44	$ 0.44
Inservice Training	$ 0.11	$ 0.11	$ 0.11	$ 0.11
Deputy's Wage and Support Costs	$ 63.30	$ 59.81	$ 64.16	$ 62.73
37 1/2 hours multiplied by 52	1,950	1,950	1,950	1,950
Projected annual cost	$ 123,435	$ 116,630	$ 125,112	$ 122,324
Total deputy's wages and support costs				$ 487,500.00

	Cambridge Car	Deerfield Car-2014
Vehicle Depreciation (six months of depreciation on new squad - Cambridge)	$ 7,358.67	$ 2,759.13
Vehicle Insurance	$ 186.00	$ 186.00
Vehicle Maintenance	$ 2,392.00	$ 2,392.00
Vehicle Equipment Depreciation w/o AED	$ 442.00	$ 3,409.38
Supply Fee	$ 72.00	$ 72.00
Annual Vehicle Cost	$ 10,450.67	$ 8,818.51
Total Annual Vehicle Cost		$ 19,269.18
Cost of full-time positions and vehicle		$ 506,769.18
Dane County Indirect Costs (4.5%)		$ 22,804.61
Total Estimated Cost of Annual Contract		**$ 529,573.79**

VENDOR # 2263 DANE CO TREAS - POLICE CONTRACT

VILLAGE OF CAMBRIDGE /DEERFIELD - DANE COUNTY SHERIFF CONTRACT WAGES APPORTIONMENT
SERVICE DATES 2016

REFLECTS ALLOCATION OF WAGE COSTS PER DANE COUNTY

NAME	HOURS	WAGES ONLY	WAGES PLUS BENEFITS	School	Deerfield	Cambridge
Vandeburgt			$ 116,630.00		$ 58,315.00	$ 58,315.00
Vandeburgt					$ -	$ -
Lauritsen			$ 123,435.00		$ 61,717.50	$ 61,717.50
Lauritsen					$ -	$ -
Whitman			$ 125,112.00		$ 62,556.00	$ 62,556.00
Whitman					$ -	$ -
Reynolds			$ 122,324.00	$ 91,743.00	$ 15,290.50	$ 15,290.50
Reynolds				$ -	$ -	$ -
	0.00	$ -	$ 487,501.00	$ 91,743.00	$ 197,879.00	$ 197,879.00
Vehicle Cost			19,269.18		9,634.59	9,634.59
	SUB TOTAL		506,770.18	91,743.00	207,513.59	207,513.59
DC Indirect Costs	4.5% of sub-total		22,804.66	4,128.46	9,338.10	9,338.10
			$ 529,574.84	$ 95,871.46	$ 216,851.69	$ 216,851.69

Cambridge School District	100-13607	$ 95,871.46
Village of Cambridge	100-13606	$ 216,851.69
Deerfield Contracted Wages	100-52110-302	$ 207,217.10
Deerfield Squad	100-52120-301	$ 9,634.59
		$ 529,574.84

OPTION 2

Villages of Cambridge & Deerfield
Schedule A
Projection-FTE and Vehicle-2017

Estimated cost of 4 full-time positions at 371/2 hours a week
(with vehicle)

	Lauritsen	VandeBurgt	Wittmann	Reynolds
Deputy's hourly wage with benefits	$ 60.34	$ 56.85	$ 61.20	$ 59.77
Clerical Support (3.4% of lowest dep)	$ 1.92	$ 1.92	$ 1.92	$ 1.92
Liability Insurance	$ 0.49	$ 0.49	$ 0.49	$ 0.49
Initial Training	$ 0.44	$ 0.44	$ 0.44	$ 0.44
Inservice Training	$ 0.11	$ 0.11	$ 0.11	$ 0.11
Deputy's Wage and Support Costs	$ 63.30	$ 59.81	$ 64.16	$ 62.73
37 1/2 hours multiplied by 52	1,950	1,950	1,950	1,950
Reduction for CL's Training Days 24 training days * 7.5 hours/day	$ (11,457.30)			
Projected annual cost	$ 111,978	$ 116,630	$ 125,112	$ 122,324
Total deputy's wages and support costs				$ 476,042.70

	Cambridge Car	Deerfield Car-2014
Vehicle Depreciation (six months of depreciation on new squad - Cambridge)	$ 7,358.67	$ 2,759.13
Vehicle Insurance	$ 186.00	$ 186.00
Vehicle Maintenance	$ 2,392.00	$ 2,392.00
Vehicle Equipment Depreciation w/o AED	$ 442.00	$ 3,409.38
Supply Fee	$ 72.00	$ 72.00
Annual Vehicle Cost	$ 10,450.67	$ 8,818.51
Total Annual Vehicle Cost		$ 19,269.18
Cost of full-time positions and vehicle		$ 495,311.88
Dane County Indirect Costs (4.5%)		$ 22,289.03
Total Estimated Cost of Annual Contract		**$ 517,600.91**

VENDOR # 2263 DANE CO TREAS - POLICE CONTRACT

VILLAGE OF CAMBRIDGE /DEERFIELD - DANE COUNTY SHERIFF CONTRACT WAGES APPORTIONMENT
SERVICE DATES 2016

REFLECTS ALLOCATION OF WAGE COSTS PER DANE COUNTY

NAME	HOURS	WAGES ONLY	WAGES PLUS BENEFITS	School	Deerfield	Cambridge
Vandeburgt			$ 116,630.00		$ 58,315.00	$ 58,315.00
Vandeburgt					$ -	$ -
Lauritsen			$ 111,978.00		$ 55,989.00	$ 55,989.00
Lauritsen					$ -	$ -
Whitman			$ 125,112.00		$ 62,556.00	$ 62,556.00
Whitman					$ -	$ -
Reynolds			$ 122,324.00	$ 91,743.00	$ 15,290.50	$ 15,290.50
Reynolds				$ -	$ -	$ -
	0.00	$ -	$ 476,044.00	$ 91,743.00	$ 192,150.50	$ 192,150.50
Vehicle Cost			19,269.18		9,634.59	9,634.59
	SUB TOTAL		495,313.18	91,743.00	201,785.09	201,785.09
DC Indirect Costs	4.5% of sub-total		22,289.09	4,128.41	9,080.32	9,080.32
			$ 517,602.27	$ 95,871.41	$ 210,865.41	$ 210,865.41

Cambridge School District	100-13607	$ 95,871.41
Village of Cambridge	100-13606	$ 210,865.41
Deerfield Contracted Wages	100-52110-302	$ 201,230.82
Deerfield Squad	100-52120-301	$ 9,634.59
		$ 517,602.22

SHERIFF DAVID J. MAHONEY

DANE COUNTY SHERIFF'S OFFICE

JEFF HOOK, Chief Deputy
(608) 284-6167

TIMOTHY F. RITTER
Captain, Administration Services
(608) 284-6175

JANICE L. TETZLAFF
Captain, Support Services
(608) 284-6186

RICHELLE J. ANHALT
Captain, Security Services
(608) 284-6165

JEFFREY A. TEUSCHER
Captain, Field Services
(608) 284-6870

September 18, 2015

Steve Struss
Village President
PO Box 99
Cambridge, WI 53523-0099

Dear President Struss

Enclosed/attached you will find the "Schedule A" regarding contract cost projections for 2016. The cost projection of $495,587 reflects a slight increase in the total personnel costs. The increase in Deputy VandeBurgt's hourly cost is offset by the reduction in the County's contribution to retirement. The vehicle cost also increased slightly with the anticipation of a new squad in 2016. This will schedule squad replacement every two years, alternating between Cambridge and Deerfield.

I will be out of the office until October 5, but please feel free to contact me directly at (608) 284-6870 with any questions you may have, or contact Lt. Bahler and he will address your inquiries.

Sincerely,

DAVID J. MAHONEY
SHERIFF OF DANE COUNTY

Jeffrey A. Teuscher

Jeffrey A. Teuscher
Captain, Field Services

Cc: Lisa Moen
Elizabeth McCredie

Villages of Cambridge & Deerfield
Schedule A
Projection-FTE and Vehicle-2016

Estimated cost of 4 full-time positions at 371/2 hours a week
(with vehicle)

	Lauritsen	VandeBurgt	Wittmann	Reynolds
Deputy's hourly wage with benefits	$ 56.87	$ 53.57	$ 57.18	$ 56.31
Clerical Support (3.5% of lowest dep)	$ 1.87	$ 1.87	$ 1.87	$ 1.87
Liability Insurance	$ 0.33	$ 0.33	$ 0.33	$ 0.33
Initial Training	$ 0.44	$ 0.44	$ 0.44	$ 0.44
Inservice Training	$ 0.12	$ 0.12	$ 0.12	$ 0.12
Deputy's Wage and Support Costs	$ 59.63	$ 56.33	$ 59.94	$ 59.07
37 1/2 hours multiplied by 52	1,950	1,950	1,950	1,950
Projected annual cost	$ 116,279	$ 109,844	$ 116,883	$ 115,187
Total deputy's wages and support costs				$ 458,191.50

	Cambridge Car	Deerfield Car
Vehicle Depreciation (six months of depreciation on new squad - Cambridge)	$ 3,678.83	$ 5,518.25
Vehicle Insurance	$ 186.00	$ 186.00
Vehicle Maintenance	$ 2,397.00	$ 2,397.00
Vehicle Equipment Depreciation w/o AED	$ 442.00	$ 3,409.38
Supply Fee	$ 60.00	$ 60.00
Annual Vehicle Cost	$ 6,763.83	$ 11,570.63
Total Annual Vehicle Cost		$ 18,334.46
Cost of full-time positions and vehicle		$ 476,525.96
Dane County Indirect Costs (4.0%)		$ 19,061.04
Total Estimated Cost of Annual Contract		**$ 495,587.00**

VENDOR # 2263 DANE CO TREAS - POLICE CONTRACT

VILLAGE OF CAMBRIDGE /DEERFIELD - DANE COUNTY SHERIFF CONTRACT WAGES APPORTIONMENT
SERVICE DATES 2016

REFLECTS ALLOCATION OF WAGE COSTS PER DANE COUNTY

NAME	HOURS	WAGES ONLY	WAGES PLUS BENEFITS	School	Deerfield	Cambridge		
Vandeburgt			$ 109,844.00		$ 54,922.00	$ 54,922.00		
Vandeburgt					$ -	$ -	109844	0.239733
Lauritsen			$ 116,279.00		$ 58,139.50	$ 58,139.50		
Lauritsen					$ -	$ -	116279	0.253777
Whitman			$ 116,883.00		$ 58,441.50	$ 58,441.50		
Whitman					$ -	$ -	116883	0.255096
Reynolds			$ 115,187.00	$ 86,390.24	$ 14,398.38	$ 14,398.38		
Reynolds				$ -	$ -	$ -	115186.99	0.251394
	0.00	$ -	$ 458,193.00	$ 86,390.24	$ 185,901.38	$ 185,901.38	458192.99	1
Vehicle Cost			18334.46		9167.23	9167.23	18334.47	
							0	18334.47
								0
	SUB TOTAL		476527.46	86390.24	195068.61	195068.61	476527.46	
DC Indirect Costs	4.0% of sub-total		19061.04	3455.56	7802.74	7802.74	19061.04	
								19061.04
							0.00	
			$ 495,588.50	$ 89,845.80	$ 202,871.35	$ 202,871.35	$ 495,588.50	

Cambridge School District	100-13607	$	89,845.80
Village of Cambridge	100-13606	$	202,871.35
Contracted Wages	100-52110-302	$	193,704.12
Squad	100-52120-301	$	9,167.23
		$	495,588.50

October 19, 2016

EASTERN DANE COUNTY JOINT MUNICIPAL COURT
2017 BUDGET REQUEST

COURT SALARIES		
JUDICIAL		4,200.00
COURT HOURLY WAGES		
CLERK		8,652.00
COURT FRINGES (Soc. Sec.)		985.00
	TOTAL	**13,837.00**
COURT TRAVEL;TRAINING;CONFERENCES; MILEAGE		
Judges Conference		375.00
Clerks Conference		300.00
Judicial CLE		700.00
	TOTAL	**1.375.00**
COURT SUPPLIES AND EXPENSES		
WISCONSIN MUNICIPAL JUDGES ASSN. DUES		100.00
CNA SURETY BOND		100.00
SUPPLIES		670.00
Office supply purchases-Quill Corp and local purchases		
Ink for Postage Machine		
Rental of Postage Machine		
Postage used		
Computer Maintenance		
Gordon Flesch-Copies/Paper		
DATABASE MAINTENANCE AGREEMENT		850.00
STATIONERY, ENVELOPES		150.00
PRINTER FOR CLERK'S OFFICE		100.00
WALL MOUNTABLE LOCK BOX AND ACCESSORIES		250.00
YEARLY UPDATE FOR MICROSOFT OFFICE SUITE		70.00
PHONE CHARGES		600.00
	TOTAL	**$2,890.00**
	GRAND TOTAL	**$18,102.00**

The budget includes a 3% raise for the Court Clerk. The Clerk has not had a raise since 2014. There is also an increase for travel based on increased costs, i.e., accommodations, meals and mileage.

The reason for the increase in supplies is that the Court is now charged by the Village of Cambridge for supplies/incidentals that have not been previously charged. We are now charged for postage, for a portion of the rental of and ink for the postage machine and we are charged for use of and paper for the copier. The database maintenance increased slightly. There has not been an increase in maintenance in recent years. We need to order a new supply of stationery and envelopes. There is a request for a printer for the clerk's office. The clerk is currently using her personal printer in the Court office. In addition, there is a request for a locked box to be located outside the Clerk's office for court forfeiture and restitution payments made at the Cambridge Village Hall when the Court Clerk is not in the office. We will also need a receptacle for envelopes and instructions for the use of that lock box. Additionally, there needs to be a small table available by the lock box for the public to use in preparing the payment information prior to using the lock box. The Court's new laptop requires a yearly upgrade in Office 365 which runs $70.00 a year. Only Office 365 includes an Access program. That program is necessary to run the Court's database. Finally, there is a monthly phone charge now for the Court's cell phone.

EASTERN DANE COUNTY JOINT MUNICIPAL COURT

2016 BUDGET REQUEST

COURT SALARIES	
JUDICIAL (does not include any increase)	4,200.00
COURT HOURLY WAGES	
CLERK (does not include any % increase)	8,400.00
COURT FRINGES (Soc. Sec.)	918.00
TOTAL	**$13,518.00**
COURT TRAVEL;TRAINING;CONFERENCES; MILEAGE	
Judges Conference	250.00
Clerks Conference	250.00
Judicial CLE 5/1/15 – 4/30/16	700.00
TOTAL	**$1,200.00**
COURT SUPPLIES AND EXPENSES	
Wisconsin Municipal Judges Assn Dues	100.00
CNA SURETY BOND	100.00
SUPPLIES	575.00
DATABASE MAINTENANCE AGREEMENT	800.00
PHONE CHARGES	500.00
**LAPTOP WITH UPGRADE TO WINDOWS 10 SYSTEM WITH 2013 OFFICE SUITE (currently have laptop with Windows 7 and 2007 Office Suite)	900.00
TOTAL	**$2,975.00**
GRAND TOTAL	**$17,693.00**

** The Court's laptop currently uses Windows 7 operating system with Office 2007. It is my understanding that Windows 2007 is no longer supported by Microsoft. The current operating system available is Windows 8.1 or 10. That operating system will offer Office 2013. These upgrades are necessary to support the technology available through Quick Clerk. Quick Clerk provides the Court the ability to electronically download new citations from WIJIS, DOT's citation website and to report adjudications to DOT's COWS website as well. Quick Clerk also gives the Court the ability to electronically transfer unpaid citation information to our collection firm, H.E. Stark Agency.

Additionally, Quick Clerk generates monthly financial information the Court needs to provide the State of Wisconsin regarding the forfeiture splits for State, Dane County and the Villages of Cambridge, Deerfield and Rockdale. This financial information is also provided to the Municipal Treasurer and the Joint Cambridge/Deerfield Police Committee.

Thank you for your consideration.