Cambridge

Village of Cambridge
VILLAGE BOARD AGENDA
Thursday, November 10, 2016 | 6:30 p.m.
Amundson Community Center, Community Room
200 Spring Street

1. **Call to order/Roll Call**
2. **Pledge of Allegiance**
3. **Proof of Posting**
4. **Public Appearances:**
5. **Approval of Consent Agenda**
   - **a.** Approval of Village Board Minutes: October 25, 2016
   - **b.** Operator's Licenses: Alexandria McAllilster, Stop-N-Go
   - **c.** Park Request: Cambridge Classic Christmas, Mill Plaza Dec 2-4, 2016
   - **d.** Approval of Joint Personnel/Public Works/Audit and Finance Committee Minutes

6. **Reports**
   - **a.** President's Report
   - **b.** Library Board
   - **c.** Personnel Committee
   - **d.** Administrator's Report

7. **Bills**
8. **Unfinished Business:**
   - a. Scott Farms: CSM for RRPCS, LLC
   - b. Discussion and Possible Action on the Attorney Review of the Vineyard Development Agreement/Amendments and Distillery Incentive Agreement

9. **New Business**: Discussion and possible action regarding:
   - a. Request to release one additional building permit for the Vineyards At Cambridge
   - b. Class A License for Oscar H Hanson House B&B, Dusan Mihajlovic, Agent
   - c. Resolution to approve State Trust Fund Loan in the amount of $200,000 for building equipment and furnishings
   - d. Resolution to approve State Trust Fund Loan to restructure the 2015 State Trust Fund Loan in the amount of $460,000.
   - e. Resolution 2016-13 relating to #Just Fix It WI Transportation Funding
   - f. Vacation request for Vicki Redford
   - g. Adjourn Into Closed Session As Per SS 19.85 (c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has jurisdiction or exercises responsibility; Village Attorney Duties/performance
   - h. Reconvene to Open Session
   - i. Discussion and Possible Action on items discussed in Closed Session upon adjournment of the Closed Session and reconvening into Open Session

10. **Correspondence**
11. Plan Commission, Nov 14; Water and Sewer, Nov 15; Audit and Finance Committee, November 22; Village Board, Nov 22

12. **Questions, Referrals to Staff or Future Agenda Items**
    - a. 2017 Budget/Public Hearing
    - b. League of Wisconsin Municipalities presentation for Municipal Boards : "in the Scope of Your Authority"

13. Adjournment

NOTE: Following the Village Board Meeting some, or all, members of the Village Board will gather at the Keystone Grill to host a Resident Listening Session. No action will be taken on any items discussed until noticed on an agenda for a subsequent regular Village Board meeting. A Listening Session report will be given at the next Village Board meeting

1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
2) More specific information about agenda items may be obtained by calling608- 423-3712.
3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Cambridge State Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

Lisa Moen, Village Clerk

- **Please Note: The meeting will be held on Thursday, November 10 rather than Tuesday November 8, due to the Election being held on November 8.**

Cambridge

Village of Cambridge
VILLAGE BOARD MINUTES
Tuesday, October 25, 2016 | 6:30 p.m.
Cambridge High School, 403 Blue Jay Way, Room 214

1. **Call to order/Roll Call:** President Struss called the meeting to order at 6:30 p.m. Members present: Trustees Christianson, Cunningham, McNally, Mihajlovic, Hollenbeck, Kumbier or Struss. Others present: Lisa Moen, Veronica Rudychev, Linda Begley-Korth- Village Staff; Lori Anderson , McFarland Senior Out Reach; Patty Strohbush, Joan Behm, Mary Gjermo, Kathy Grunwald, Sharon Erb – Cambridge Community Library; Dean Lund; Nicole Poley, Cambridge News; Bill Ranguette, Cambridge Winery; Travis Hasse, Dancing Goats Distillery.

2. **Pledge of Allegiance**
3. **Proof of Posting:** The agenda was posted in the upper level of the Amundson Community Center, Cambridge News Office, Cambridge Post Office, United Community Bank and the Village Web Site.
4. **Public Appearances:**
   a. **McFarland Senior Outreach Presentation**: Lori Anderson provided a recap of the year. They have missed three days of lunch service due to the situation at the Amundson Center. There have been some changes in clientele due to attrition. Numbers are staying consistent. Also provide other services such as transportation, foot clinic – which has also been temporarily relocated, currently has 32 clients. They are working in collaboration with the CART program. Currently it is asked for a donation of $7.25 per meal, next year it may be over $10.00. President Struss expressed appreciation of their services that they provide to our residents.

   b. **Library Board – Cambridge Community Library Budget**: Trustee Christianson made note that the Class of 1966 is working on a booklet of veterans, from WW2 and forward. The deadline to submit information is December 31st. Their stories will be ready, in print, by Memorial Day. Donations are appreciated. Joan Behm presented a summary of the budget request from the Library Board. They are requesting an additional $26,800 this year due to increased expenses since 2014, coupled with a decrease in assistance/support since 2014. They have been using fund balance to cover these decreases. There have been increased costs with the new library due to new services and expenses. In addition, the consumers have also requested additional operating hours, including for the drive up window and additional programing. Mary Gjermo also thanked the current Board, as well as previous Boards, for all of their support. There will be a Donor event held in November and invitations were distributed to the Board members.

5. **Approval of Consent Agenda**
   a. Approval of Village Board Minutes: October 11, 2016
   b. Operator's Licenses: Carol Farr, Nicholas Johnson: Stop N Go
   President Struss made one correction to the minutes in 9B, under amendments 3&4, it should read that the Developer pay the costs, not the Village. Trustee McNally questioned DUI's on operator licenses. President Struss explained that the Police do a check and take into account when they occurred, etc. before determining whether to recommend approval. Trustee Hollenbeck added that if they are omitted on the application, the Licensing Committee would call the applicant in.

Trustee Kumbier made a motion to approve the consent agenda as presented, seconded by Trustee Kumbier. Motion carried, with Trustee Cunningham abstaining.

Trustee Cunningham made a motion to move items 9 c&d up in the agenda, seconded by Trustee Hollenbeck. Motion carried.

6. **Reports**

a. **President's Report**: President Struss attended the In Business Expo with Linda Begley-Korth. The Winery and Distillery also had a booth. It was a very good event. The Fall Art Tour was held as well as the Ladies Night Out. He has been working on the agreements which are on this agenda.

b. **Water and Sewer Committee**: Our Attorney is working on negotiating a contract with US Cellular as well as with US Cellular. We are moving forward with the generator. It has been determined that our grease trap ordinances are in good order. Staff will send letters and we will need to enforce.

c. **Joint Law Enforcement Committee**: Met prior to this meeting. They recommended the Police and Court budgets to both Villages.

d. **Economic Development Director Report:** While at the In Business Expo she met with Nancy Mistelle regarding grants that are available. Ongoing work on the Web Site.

e. **Administrator's Report:** H&H is continuing working on the Amundson center. We did receive the 1st invoice for ServePro. They did go over the estimated amount, but are honoring their quote. DOT has contacted us; they will be resurfacing Hwys 12 & 18 in 2017. Attended a meeting regarding the Melster Property. Also talked with River Architects regarding the Amundson building. We have had a lot of traffic in the office for voter registration and early voting. Clerk, Lisa Moen, was interviewed on Channel 3 regarding the election. Public works is working on the electrical for the parking lot lights. Water and Sewer has sent out notices for accounts with past due amounts that will be put on the tax roll if not paid by November 14.

f. **Financial Report**: A print out of the budget comparison as of October 20. We are working with the new auditing firm to move us forward.

7. **Bills:** Administrator Rudychev presented the bills in the amount of $85,285.34. Majority of the bills were for loan payments, Health Insurance and ServePro.

Trustee Mihajlovic made a motion to approve the bills in the amount of $ 85,285.34, seconded by Trustee McNally. Motion carried on a 7-0 vote.

8. **Unfinished Business:** None
9. **New Business**: Discussion and possible action regarding:
   a. **Amundson Center Remodeling**: Linda Begley-Korth had held round table discussions regarding the future use of the building. It appears a strong consensus was to continue using the building as we currently are, and expanding space for government use. There has also been talk of applying for grant money from the foundation, but we would like to have a plan in place prior to doing that. H&H has informed us that if the old library is remodeled, the HVAC may need to be moved depending on the reconfiguration. There was discussion to continue as planned, the space can be used in a temporary fashion until the new plans are set. If need, it can be reconfigured at a later date.

   b. **Discussion regarding roles and duties of Village President and Trustees**: This agenda item was requested by Trustee Hollenbeck. Concerned about some recent actions by the Board. We have been without an administrator for a number of years, we now have one. We should revisit the roles of staff and the Board. All seven members of the board are equals; we should all be getting the same information at the same time. When staff is directed to do something, we should allow them to carry it out and shouldn't be involved. She is concerned about cohesiveness of the board, side conversations, and lack of transparency. President Struss acknowledged that we are going through growing pains and through a transition period as we go back to having an administrator. He has worked on details behind the scenes so that the whole board would not need to muddle through all items. Trustee Mihajlovic commented that the Administrator should be the hub for all communications with both the board and the attorney. She should then disseminate as needed. Trustee McNally apologized for anything that he may have done inappropriately. The League of Wisconsin Municipalities will be doing a presentation at the December 13 Village Board meeting. This is a presentation that they do around the state to municipal board regarding their duties and

responsibilities.

c. **Amendments 3 and 4 to the Vineyards at Cambridge Developer's Agreement**:

Trustee Kumbier made a motion to reconsider vote of October 11, 2016, to retain outside legal counsel to review the distillery agreement and the winery agreement and amendments, seconded by Trustee Mihajlovic.

Kumbier thought that having another attorney review the documents would be in the Village's best interest. Struss noted the expense of doing this and the delay. Hollenbeck added that we only have the Distillery agreement and amendments 3 and 4 that could be reviewed. We have been working on this for over a year and a half, and we've made promises. She questioned why we would want to open it up. She also felt that outside counsel would not have knowledge of everything that has occurred to date, to get us to where we are today. Mihajlovic felt that we are opening it up each time we are adding new amendments and that outside counsel could validate what we have done to date, and clarify other items. How would this be a bad thing? Kumbier was concerned that only one attorney has reviewed this. Struss and Cunningham commented that Mary Behling is working on our behalf, and we are covered. Christianson stated that she ran on transparency on the board, she felt that some of the actions of the board makes her question the transparency. There was discussion that at previous meetings there were side discussions to clarify and make corrections, that everything was presented to the board in an open manner. This issue of attorneys was brought up again, concerns that Mary Behling has not worked with the Winery or the Distillery's attorneys. An email was provided that Mary Behling was not aware of any legal counsel and that she hasn't directly work with anyone but the developers. Travis Hasse commented that he has shared the agreement with his counsel. McNally questioned if we have quotes from outside counsel. Rudychev responded that we don't have quotes, but it would be between $120 and $150 an hour, and expected to take at least 8-10 hours just to review the original agreement, amendments 1-4 and the distillery agreement. It would be a firm that specializes in municipal law, and would be roughly a week turnaround. McNally commented that our obligation won't be over anytime soon, and feels that we should know exactly where we are, and answers to different scenarios for the future before we obligate our citizens to more. Struss commented that we have an MOU and have made verbal commitments. He added, all the outside counsel could do is tell us if the documents were drafted in accordance with the law. Hey would not tell us if these are good deals or not. There was a discussion regarding if we are questioning Mary Behling's ethics or competency. McNally clarified that no one is questioning her ethics, but rather acknowledging that she does not have other municipal clients. This is not something that she does on a daily basis. Mihajlovic reiterated that this is nothing personal against Mary, just looking for a different perspective and a validation of what we are doing. Cunningham commented that Mary Behling is not winging it. Mihajlovic questioned why it is before us. The agreements had been sent to the Audit and Finance Committee, there was a motion to send it back to the full Village Board, but that motion failed due to a lack of a second. Hollenbeck responded that the 2nd draft was brought to the board for expediency. Travis Hasse clarified that the distillery, developer and the winery are three separate entities – independent of each other. All three, as well as the board, should be working together as good neighbors as we all want to see the projects move forward. He did a brief summary of the project's history and how it's morphed. What can we do so make things work?

Motion passed on a 4-3 vote, with Cunningham, Hollenbeck and Struss voting in the negative.

Direction was given to staff to find an attorney that has experience in municipal contracts.

Trustee Struss made a motion not to exceed $1,500 in outside attorney expenses, seconded by Trustee Cunningham. Motion failed on a 3-4 vote, with McNally, Christianson, Kumbier and Mihajlovic voting in the negative.

Trustee McNally made a motion not to exceed $3,000 in outside attorney expenses, seconded by Trustee Kumbier. Motion passed on a 4-3 vote, with Cunningham, Hollenbeck and Struss voting in the negative.

d. **Distillery Incentive Agreement**: No action taken due to action taken on item 9c.

10. Correspondence : Focus, Baker Tilly memo

11. **Meeting Announcements:** Personnel /Public Works /Audit and Finance Committees, October 31; Library Board, Nov 2; Election Nov 8; Village Board Thursday Nov 10; Plan Commission, Nov 14; Water and Sewer, Nov 15; 2017 Budget Public Hearing, Village Board, Nov 22

12. **Questions, Referrals to Staff or Future Agenda Items**
    a. Closed session regarding Village Attorney duties/performance
    b. CSM for RRPCS, LLC
    c. Amundson Parking lot lights
    d. 2017 Budget
    e. League of Wisconsin Municipalities presentation for Municipal Boards : "in the Scope of Your Authority" – December 13
    f. Question on where we are with the pagoda. January 25th is the 1st day that we can take action based on when the permit was issued. Staff will monitor it.
    g. Trustee Mihajlovic asked about the LED lights. We have been replacing with LEDs when lights burn out. Public works will give directives.
    h. The Amundson Center will be ready for the elections and meetings next week.

13. **Adjournment:** Trustee Christianson made a motion to adjourn, seconded by Trustee Cunningham. Motion carried. President Struss adjourned the meeting at 8:45 p.m.

Lisa Moen, Village Clerk

Application for an "Operator's" License

To Serve or Sell Fermented Malt Beverages and Intoxicating Liquors

Cambridge, WI

☐ **New** ☒ **Renewal** Date October 26, 16

I, the undersigned, make application to the local governing body of the Village of Cambridge, Counties of Dane and Jefferson, Wisconsin for a License to serve and/or sell, from date hereof to **June 30,** [redacted] inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statues and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale or service of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely:

Name of Applicant Alexandria (*First (legal)*) Nicole (*Middle*) McAllister (*Last*) Phone 920 318 3740

Address of Applicant 4 North Street, Deerfield, WI 53531

*Date of Birth 10/24/1994 *Sex Female *Race White

*Driver's License Number [redacted] State issued out of WI

*Social Security Number [redacted]

As required by WI Statutes Section 125.17 (6), have you completed the Beverage Server Training Course? YES

If so, where? Learn 2 Serve

Have you been convicted of a felony or any alcohol-related or drug-related misdemeanor? ☒ NO ☐ YES

If yes, date of such conviction _____ *Name of Court* _____

Nature of offense _____

Have you been convicted of violating any law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors?

☒ NO ☐ YES - *Nature of violation* _____

Have you ever had a license to serve alcohol beverages suspended or revoked, or surrendered the license in lieu of suspension or revocation? ☒ NO ☐ YES *If yes, provide the place and date* _____

Have you been convicted of operating a motor vehicle while intoxicated? ☒ NO ☐ YES - *Date(s)* _____

Name of employer for which license is intended Stop-N-Go

Fees : ☒ $35.00 annual or ☐ $60.00 for two years. I understand that the fee is not refunded if this application is denied.

* We request this information so we can verify your criminal and driving history.

STATE OF WISCONSIN
Dane and Jefferson County

Alexandria McAllister, being first duly sworn on oath says that (s)he is the person who made and signed
Applicant print name here
the foregoing application for an operator's license; that all the statements made by the applicant are true.

x Alexandria McAllister
Applicant sign here

Subscribed and sworn to before me this October day of 26th, 20 16

Lisa Moen

Notary Public, Dane County, Wisconsin

The Cambridge Police Department conducted a background check on:			
Recommendation:	☒ I recommend **approval** of the license ☐ I recommend **refusal** of the license	***Records:***	☐ records attached ☐ no record
Explanation:			
Officer Signature:		***Approved by Village Board:***	

PARK RESERVATION PERMIT – APPLICATION FORM

APPLICANT INFORMATION	
APPLICANT NAME Cambridge Area Chamber of Commerce	TELEPHONE 423-3780
ADDRESS 102 W Main St	
ORGANIZATION INFORMATION (IF APPLICABLE)	
ORGANIZATION NAME	TELEPHONE 219-5871
ORGANIZATION ADDRESS	CONTACT NAME Simone Mausser
DESCRIBE YOUR REQUEST	
NAME OF PARK (CHECK ONE) mill plaza	❑ Village Veterans Park ❑ Westside Park ❑ Greenvale #1 ❑ Westside Park Shelter
DATES: Dec 2-4 2016 TIMES: 8am 8pm	NO. OF PEOPLE EXPECTED:
PURPOSE Cambridge Classic	
FEES DUE	
RESERVATION FEE:	$
SECURITY DEPOSIT:	$
ELECTRICITY:	$
TOTAL:	$
SPONSOR SIGNATURE Simone Mausser	DATE 10/19/16
OFFICE USE ONLY	
Date Considered by Village Board:	❑ *Recommended approval* ❑ *Recommended refusal*
Reason if Refused:	
Deposit Paid:	*$* *Cash or Check #*
Fees Paid	*$* *Cash or Check #*
Insurance Certificate Received	❑ *Yes* ❑ *No*

Please submit to the Village Clerk at 200 Spring Street. Remember to attach:

- ❑ Separate checks or money orders for reservation fee and security deposit, made payable to Village of Cambridge
- ❑ Certificate of Insurance
- ❑ **Reminder**: If you need to dig stakes into the ground, please call Digger's Hotline well in advance!

Cambridge

Joint Audit & Finance/Personnel/Public Works Committee
MEETING MINUTES

August 31, 2016

COMMITTEE PRESENT: K. Cunningham, D. Mihajlovic, T. Kumbier, M. McNally, P. Hollenbeck
Committee Absent: None
Staff: V. Rudychev
Other: S. Struss

1. **Call to order/Roll Call**
   Chair K. Cunningham called the meeting to order at 5:33 PM. Roll call was performed by V. Rudychev.
2. **Proof of Posting**
   The Agenda was posted in the upper and lower levels of the Amundson Community Center, the Cambridge News Office, Cambridge Post Office, United Community Bank and the Village Web Site.
3. **Public Appearances/Citizen Input**
   None.
4. **Old Business**
   a. **2017 Budget**
   Administrator V. Rudychev introduced the Proposed 2017 Budget. She explained that the total levy increase from 2016 to 2017 would be approximately $67,000. She stated that there was some reshuffling of monies between funds. She indicated that areas of focus have been outlined on the agenda and she wished to walk through some key areas. She further indicated that Committee members can leave if they wish after items pertaining to their Committee is discussed.
      i. **General Fund - 100**
         1. **Health/Dental/WRS**
         Administrator V. Rudychev explained that personnel is the Village's biggest expense. She indicated that the Village recently partnered with a new broker, M3, in an effort to be able to garnish quotes from insurance providers that the Village had not been able to garnish quotes from before. V. Rudychev stated that the Village had asked for a quote from the State of Wisconsin for insurance coverage this year. The State came back with significant surcharges on the group for a period of twenty-four months. This showed that the Village has a high risk group. She explained that that cost was not economically feasible. She indicated that the renewal rates for Dean had come in at a reduction of 5.7%. Chair K. Cunningham asked what caused the rate decrease. V. Rudychev indicated she was not certain if it was one reason or a multitude of them. V. Rudychev further indicated that she would be meeting with the broker tomorrow to discuss quotes from other carriers and some other options offered through Dean, such as an HAS plan. She indicated that the budget had been built around the Dean quote and that unless something better came forward from the meeting with the broker, staff would not come back to the Personnel Committee with insurance data. Chair K. Cunningham stated she was pleased with the decrease. President S. Struss questioned why we would look at an HAS option if it was not going to save the Village funds per say. Trustee P. Hollenbeck explained the HAS system and how it could benefit employees. She indicated employees could continue to put in funds into their HSA until they were able to fully cover their deductible. Some further discussion on HSA plans ensued.

         Administrator V. Rudychev explained that the dental premium increased by 2%. M3 had indicated that dental rates were ranging between a 5-7% increase in the metro Milwaukee and Madison area and they were pleased with the 2% increase. They suggested that the Village sign the renewal unless they had issues with Delta Dental. Since staff did not appear to have any issues with the vendor, this budget represents that continued coverage. Chair K. Cunningham stated this was all good news so far. Trustee P. Hollenbeck questioned if employees contributed anything toward their dental premium. V. Rudychev stated they do not. Trustee P. Hollenbeck stated they should consider having employees contribute

toward their premium. Discussion centered around the proper percentage of that contribution. Trustee P. Hollenbeck suggested phasing it in by starting with a 25% contribution this year. Chair T. Kumbier inquired if they should stipulate that a 50% contribution occur in 2018. Trustee P. Hollenbeck stated she did not feel that was necessary at this time. Formal action was requested due to the change in policy. Chair T. Kumbier moved and Chair K. Cunningham seconded to require 25% employee premium contribution towards dental coverage in 2017. Motion carried 3-0.

Administrator V. Rudychev explained that WRS rates for both employee and employer would be going up to 6.8% in 2017.

2. **Wages**

Administrator V. Rudychev explained that the budget was prepared with a 2% increase for all employees except those who had other merit increase agreements already in place. She stated this was a cost of living adjustment. She also indicated that the retirement of Public Works Director L. Olson was figured into this budget. She stated that the Village Handbook stipulates that the Village would pay out 1,000 sick time hours at the employee's current rate into an account at North Shore Bank which is to be used for medical expenses such as insurance. Questions were raised about the retirement date of the part time Public Works employee. V. Rudychev indicated the employee had not let her or his direct supervisor know the exact date of his retirement, but it would be in 2017. President S. Struss stated he thought it would be in October of 2017 based on what he had previously heard. Chair K. Cunningham indicated that the Board had discussed the hiring of a full time person after this retirement. V. Rudychev explained that she was hoping to have new DPW Director C. Brown get some time under his belt, evaluate his staff, and make a final recommendation on staffing after that. She indicated that at this time, the position in the budget was a part time positon. Trustee P. Hollenbeck indicated that the library had requested a 1% increase for their employees.

It was decided to discuss contracts at this juncture of the meeting.

3. **Public Works Items**

Administrator V. Rudychev indicated this has pretty much already been discussed, but again pointed out that the street outlay will be coming from Capital Projects Fund and that a plan will be implemented in Q1 with a focus on first priority funding going to Public Works. Chair T. Kumbier questioned the remodel of the Amundson Building and the HVAC system repairs and if we would be applying to the foundation for those funds. V. Rudychev stated yes, at least for the HVAC system that we have concrete pricing for. President S. Struss indicated that the remodel would happen in 2018 and would not be part of this request to the foundation. V. Rudychev pointed out that by shifting some funds around an additional $100,000 was placed into the Amundson Building account for use in 2017. She stated this would be one time funding.

4. **Contracts**

   a. **Audit and Accounting Services**

   Administrator V. Rudychev indicated that the new audit contract was in this budget and some other funds were allocated towards possible other services that Baker Tilly would be recommending to reduce the segregation of duties question that usually comes up during the time of the audit.

   b. **Economic Development Director**

   Administrator V. Rudychev indicated that there were two sample contracts in their packet. These were for information only. The final contract will be going before the Audit & Finance Committee, but would resemble one of these or a hybrid of

the two in the end. She indicated that she would be drafting it, but that L. Begley-Korth would be reviewing and the final contract would be coming from her. V. Rudychev indicated that she wished to discuss some funding options with the Committee in regards to this contract. She stated that she discovered that the Village had used $25,000 in fund balance last year to balance the budget. Further, the Village did not qualify for their expenditure restraint payment, which is a loss of $25,000 in revenue. At the beginning of the budget review, the Village was in the hole $50,000, that essentially had to be made up. V. Rudychev explained that the fund balance at the end of fiscal year 2015 was $264,000. Approximately $200,000 will be spent on the Amundson Building. Therefore, between that use and the $25,000 that was used in the budget for 2015, the total at year end 2016 was projected to be $39,000. There was some discussion and consensus on taking out debt to replenish the fund balance used for the building. V. Rudychev indicated she did not wish to assume that was going to happen since it was not yet voted by the Board, but stated it would be brought to the Board. V. Rudychev outlined the funding options for the Economic Development Contract as follows:

- Use fund balance
- Take out additional levy dollars since the Village could in theory levy an additional $60,000 this year
- Take the money out of Public Works street outlay, which is currently funded at $30,000

She explained that the street outlay was already reduced to make some head room. The Public Works Department was notified of it and was explained that street projects really belonged in the Capital Fund budget. She further indicated that the Village would have approximately $283,000 in their Capital Project Fund balance at the beginning of next year. She stated that staff would be working on a Capital Improvement Plan in Q1 of 2017 and that priority funding would go to Public Works especially to make them whole on the street outlay. Discussion ensued. Trustee P. Hollenbeck clarified that the use of the $60,000 would result in a further tax increase while the use of the $30,000 would not. V. Rudychev stated that was correct. Chair K. Cunningham and Trustee P. Hollenbeck both felt the cleanest option was to zero out the street outlay account. Trustee P. Hollenbeck pointed out that that belongs in capital anyway. Chair T. Kumbier inquired about the library funding. Trustee P. Hollenbeck stated these two items should be taken up separately. Trustee P. Hollenbeck stated the Economic Development position should cost about $26,000 in 2017. V. Rudychev pointed out that the $26,000 would pay for $25 per hour for 20 hours per week in 2017. Trustee D. Mihajlovic brought up the possibility of replacing the position with a Committee or Commission. Trustee P. Hollenbeck stated that was not discussed as a replacement option, but as an option to augment the position. Trustee T. Kumbier questioned if the position as a contract would be reporting to the Administrator. Trustee P. Hollenbeck stated that would be addressed in the contract. Trustee D. Mihajlovic stated that the budget is very tight and that no one he has talked to wants us to have this position. Chair K. Cunningham stated people had approached her about the great job L. Begley-Korth was doing. Trustee T. Kumbier stated that if people are saying she is doing a good job, it should be put in writing. Trustee T. Kumbier clarified that what Trustee D. Mihajlovic was hearing could also be put in writing. V. Rudychev clarified that direction still needs to be given to the remaining $4,000 that was moved from street outlay. Chair K. Cunningham left the meeting at 6:25 pm.

ii. Debt Service Fund – 110

V. Rudychev explained that the debt service budget is based on current outstanding obligations. It will be increasing according to the schedule provided in the Committee packets. V. Rudychev walked the Committee through the various debt obligations. There was some discussion around debt for TIF #4 and the value of the At Home Again property. The value was not properly calculated, but has subsequently been addressed. Chair M. McNally questioned why this occurred. V. Rudychev stated she was not sure, but believed it was just an oversight on which plans were used to come up with the value.

iii. Library Fund – 150

V. Rudychev explained that last year we levied $61,134 for the library. She indicated that this year it is proposed to levy $63,262. The library requested $88,000 and the Village cannot go lower than $50,191. Trustee P. Hollenbeck stated that our levy effects how much the library receives from Dane and Jefferson Counties. Chair T. Kumbier stated that the more we give, the more they give. Chair T. Kumbier stated we should try to fund the $88,000. Trustee P. Hollenbeck stated they shouldn't use their fund balance either. Chair M. McNally asked how the library agreed to the 1% increase for their employees. Trustee P. Hollenbeck indicated that that was all they asked for so the Board approved. She added that we need to make the library whole from moving out of the building. She added that if the Village was not prepared to assist with that, they should not have had the library move out of their old space. President S. Struss pointed out that it is a community library. Chair T. Kumbier pointed out that the Village is responsible for the funding. Discussion regarding funding from other neighboring municipalities ensued. It was decided that the remaining $4,000 from street outlay would be applied to the library at the suggestion of Trustee P. Hollenbeck. Additionally, $500 from Lagoon Fish Pond Port-A-Potty account would be moved to the library since it's not the Village's year to cover that cost and $500 from Holiday decorations would go to the library for a total proposed levy of $68,262. V. Rudychev pointed out that the insurance budget for the library was high and that there would be some savings there as well as with the contribution to dental. Trustee P. Hollenbeck pointed out that between the levy and the savings, the total going to the library would be about $72,500. Some discussion occurred about the potential use of artificial garland in the Village for decorations. V. Rudychev stated she would talk to the Public Works Department about what could be done regarding the decorations.

iv. Capital Fund – 200

V. Rudychev indicated that no levy is requested for 2017 for this account. She again explained the process for doing the Capital Improvement Plan. She indicated that levy funds would be requested likely in 2018 to fund this plan.

v. Refuse & Recycling – 350

1. Contracts

a. Refuse and Recycling

V. Rudychev pointed out that the Refuse & Recycling budget was a status quo. She stated that the contract with Advanced Disposal expires at the end of this year; however, since she just recently found this out, there would be no time to do an RFP in 2016. V. Rudychev indicated staff would be asking for a 1 year contract extension at current pricing and a full blown RFP would be completed in 2017. President S. Struss cautioned that some missteps were taken during the last RFP process, but agreed that the timing right now would not be ideal. He further cautioned on Advanced Disposal brining forward some numbers to avoid the RFP process in 2017. Trustee P. Hollenbeck questioned the recycling grant revenue in the budget. V. Rudychev stated it was funding that was moved from the general fund to the refuse and recycling fund. She felt that it was better suited there. Some additional discussion about the refuse and recycling contract occurred, but consensus was on doing the RFP in early 2017.

5. Adjournment

Trustee D. Mihajlovic moved to adjourn the meeting, seconded by Trustee T. Kumbier. Motion carried 4-0 and meeting was adjourned at 7:47 pm.

DRAFT

Cambridge

200 Spring St
Cambridge, WI 53523
Phone 608.423.3712
Web www.ci.cambridge,wi.us

ADMINISTRATION

To: **Honorable President Struss and Village Board of Trustees**
From: **Veronica Rudychev, Administrator**
Date: **November 7, 2016**
Subject: **Administrator Report**

ITEMS OF DISCUSSION

- *HVAC/Amundson Building:* H&H will be returning to work on the upstairs portion of the HVAC system this week. Servpro will be bringing back items that were cleaned and salvaged this week. Staff will be going to look at replacement furniture at American Family insurance in the next few weeks. Staff is also getting quotes on painting and baseboard replacement.

- *Parking Lot Lights:* Public Works is stilling waiting on the contractor to come back and to the assessment of the damage.

- *COWC:* Working on true up with Town and Country.

- *LED Light Replacement:* Public Works has gotten pricing on the replacement for LED. Possibility exists of fast tracking the project with some budgetary savings this year.

- *Elections:* Clerk Office has had over 20% of registered voters vote absentee.

- *Other items*

Veronica Rudychev
Village Administrator

Check Posting Control Report

ALL Checks

Posting Date: 11/10/2016

NEW POOLED CHECKING***

Dated From:
Thru:

Account Number	Account Code Description	Debit	Credit
100-00-10003-000-000	NEW POOLED CASH		55,484.73
	Total Expenditure - Fund # 100	55,484.73	
150-00-10003-000-000	NEW POOLED CASH		11.50
	Total Expenditure - Fund # 150	11.50	
500-00-10003-000-000	NEW POOLED CASH		71.65
	Total Expenditure - Fund # 500	71.65	
600-00-10003-000-000	NEW POOLED CASH		71.66
	Total Expenditure - Fund # 600	71.66	
	Total	55,639.54	55,639.54

Dated From: From Account:
Thru: Thru Account:

Check Nbr	Check Date	Payee		Amount
12787	11/10/2016	COGENT MULTIMEDIA		
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE INV#2016-0076		18.00
			Total	18.00
12788	11/10/2016	FRONTIER ALARM PHONE		
500-00-53700-681-200		TELEPHONE EXPENSE ALARM PHONE		42.89
600-00-53700-851-400		TELEPHONE EXPENSE ALARM PHONE		42.90
			Total	85.79
12789	11/10/2016	H&H INDUSTRIES, INC INV#16-2596 PARTIAL BILLING #1		
100-00-51610-000-000		MUNICIPAL BLDG - OTHER INV#16-2596 PARTIAL BILLING #1		45,000.00
100-00-51610-000-000		MUNICIPAL BLDG - OTHER INV#16-2552 EMERGENCY REPAIR		9,906.03
			Total	54,906.03
12790	11/10/2016	MENARDS - JOHNSON CREEK INV#13249		
100-00-55300-000-000		HOLIDAY DECORATIONS INV#13249		79.95
			Total	79.95
12791	11/10/2016	SUPERIOR STATE ADMINISTRATORS INC INV #40246- CLERK/TREAS		
100-00-51420-134-000		ADMIN - FLEX BEN INV #40246- CLERK/TREAS		11.50
150-00-55110-134-000		LIB - FLEX BENEFIT INV #40246 - LIBRARY		11.50
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS INV #40246 - WATER		5.75
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS INV #40246 - SEWER		5.75
			Total	34.50

Dated From: From Account:
Thru: Thru Account:

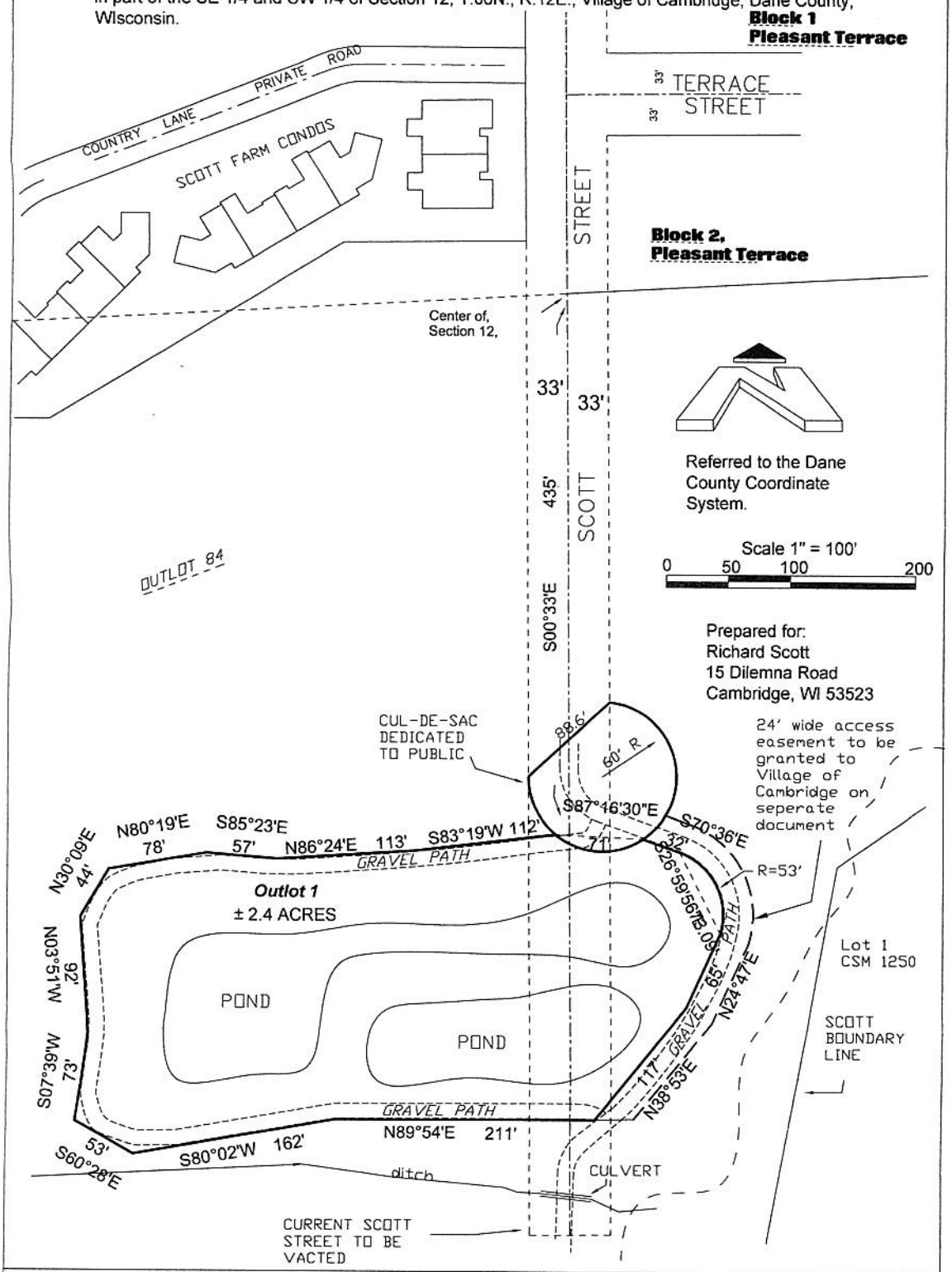
Check Nbr	Check Date	Payee		Amount
12792	11/10/2016	US CELLULAR		
INV #0142861702 - COURT - 608-501-5010				
100-00-51200-390-000		COURT - SUPPLY & EXPENSE		45.09
INV #0142861702 - COURT - 608-501-5010				
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE		82.22
INV #0142861702 - DPW - 608-575-0349				
100-00-52100-390-000		POLICE - PHONES & SUPPLIES		25.81
INV #0142861702 - POLICE - 608-501-8492				
100-00-52100-390-000		POLICE - PHONES & SUPPLIES		34.59
INV #0142861702 SRO OFF. - 608-575-8312				
500-00-53700-681-200		TELEPHONE EXPENSE		23.01
INV #0142861702-W/S - 608-576-1764				
600-00-53700-851-400		TELEPHONE EXPENSE		23.01
INV #012861702- W/S - 608-576-1764				
100-00-52100-390-000		POLICE - PHONES & SUPPLIES		44.64
INV #0142861702- POLICE - 608-575-8101				
			Total	278.37
12793	11/10/2016	WOLF MINI-STORAGE		
STORAGE - UNIT C79 - STORAGE				
100-00-51610-000-000		MUNICIPAL BLDG - OTHER		45.00
STORAGE - UNIT C79 - STORAGE				
			Total	45.00
12794	11/10/2016	WOLF PAVING		
INV#57434				
100-00-53311-392-000		PUBLIC WORKS - SEAL COAT/PATCH		191.90
INV#57434				
			Total	191.90
			Grand Total	55,639.54

Dated From: From Account:
Thru: Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	55,484.73
Total Expenditure from Fund # 150 - LIBRARY FUND	11.50
Total Expenditure from Fund # 500 - WATER UTILITY	71.65
Total Expenditure from Fund # 600 - SEWER UTILITY	71.66
Total Expenditure from all Funds	55,639.54

PRELIMINARY CERTIFIED SURVEY

Part of Outlot 84 of the Revised and Consolidated Assessor's Plat of Cambridge, being further located in part of the SE 1/4 and SW 1/4 of Section 12, T.06N., R.12E., Village of Cambridge, Dane County, Wisconsin.



Wisconsin Mapping, LLC

surveying and mapping services
306 West Quarry Street, Deerfield, Wisconsin 53531
(608) 764-5602

Dwg. No. 4774-16 Date 8/08/2016
Sheet 1 of 1 village access easement
10/28/16

Cambridge

200 Spring St
Cambridge, WI 53523
Phone 608.423.3712
Web www.ci.cambridge,wi.us

ADMINISTRATION

To: **Honorable President Struss and Village Board of Trustees**
From: **Veronica Rudychev, Administrator**
Date: **November 7, 2016**
Subject: **Discussion and Possible Action on the Attorney Review of the Vineyard Development Agreement/Amendments and Distillery Incentive Agreement**

BACKGROUND

At the Board meeting on October 25, 2016 the Village Board requested that an outside council review Amendments #3 and #4 to the Vineyard Development Agreement and the Distillery Incentive Agreement.

Attached is the review from Attorney B. Sajdak.

Veronica Rudychev
Village Administrator

REPORT FORTHCOMING

WILL BE EMAILED TO BOARD

UPON RECEIPT AT VILLAGE HALL

Cambridge

200 Spring St
Cambridge, WI 53523
Phone 608.423.3712
Web www.ci.cambridge,wi.us

ADMINISTRATION

To: **Honorable President Struss and Village Board of Trustees**
From: **Veronica Rudychev, Administrator**
Date: **November 7, 2016**
Subject: **Request to Release One Additional Building Permit for the Vineyards at Cambridge**

BACKGROUND

This item has been placed on the agenda at the request of President S. Struss.

At the Village Board meeting on October 10th, 2016, the Village Board took unanimous action on placing a hiatus on issuance of building permits for the Vineyard Development until grading work is completed per the Village Engineer's standards except for the property located at 704 Vineyard Drive. The Village and Village Engineer would also be provided as-built plans for the grading work as part of the completion to this process.

To date, neither the Developer, his contractor nor his engineer has communicated with Village staff the intent to finish or do the work. Village staff was informed via a contractor that the work might be ongoing presently. The Village Engineer reached out to Quam Engineering, the Developer's engineer, to ask about the grading. Quam informed the Village that the grading was currently being done and that the as-built plans will be completed a few days after the grading is completed when the surveyor is out on the property. At that time, the plans would be provided to the Village Engineer. Subsequently, the Village Engineer would need to go out and inspect the work to ensure it was done to plans and Village standards. If the work is not completed to meet those specifications, modifications would need to be made prior to the Village signing off on the project. When questioned if a timeline for completion existed, the Village Engineer indicated one was not provided by Quam.

Veronica Rudychev
Village Administrator

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning _____ 20 ____;
ending June 30 20 17

TO THE GOVERNING BODY of the: ☐ Town of ☒ Village of ☐ City of } Cambridge

County of Dane Aldermanic Dist. No. _____ (if required by ordinance)

Applicant's WI Seller's Permit No.:	FEIN Number:
456-0002256431-02	20-1820105

LICENSE REQUESTED ▶

TYPE	FEE
☐ Class A beer	$
☐ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$ 250
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 10
TOTAL FEE	$ 260.00

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☒ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION hereby makes application for the alcohol beverage license(s) checked above.
2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ Oscar H. Hanson House B&B

An **"Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company.** List the name, title, and place of residence of each person.

	Title	Name	Home Address	Post Office & Zip Code
President/Member	President	Dusan (Duke) Mihajlovic	303 E North Street	Cambridge, WI 53523
Vice President/Member	Vice President	Mary Jane Mihajlovic	303 E. North Street,	Cambridge, WI 53523
Secretary/Member				
Treasurer/Member				
Agent ▶				
Directors/Managers				

3. Trade Name ▶ Oscar H. Hanson House B&B Business Phone Number 608-423-4379
4. Address of Premises ▶ 303 E. North Street Post Office & Zip Code ▶ Cambridge, WI
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☒ Yes ☐ No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☒ Yes ☐ No
8. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 10/13/16 of registration.
   (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
   (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☐ Yes ☒ No
   (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) This is a bed & breakfast. Sales will be to guests staying at the inn, the locked basement and grounds. Liquor stored in
10. Legal description (omit if street address is given above):
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No
    (b) If yes, under what name was license issued?
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 13 day of October, 20 16

Lisa Moen
(Clerk/Notary Public)

My commission expires 3-14-17

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

Mary Jane Mihajlovic
(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

Dusan
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

AT-106 (R. 4-15)

Wisconsin Department of Revenue

AUXILIARY QUESTIONNAIRE
ALCOHOL BEVERAGE LICENSE APPLICATION

Submit to municipal clerk.

Individual's Full Name *(please print)* *(last name)*	*(first name)*	*(middle name)*
Mihajlovic	Dusan (Duke)	Milan

Home Address *(street/route)*	Post Office	City	State	Zip Code
303 E. North Street	Cambridge	Cambridge	WI	53523

Home Phone Number	Age	Date of Birth	Place of Birth
608-423-4379	62	3/9/1954	Milwaukee

The *above named individual* provides the following information as a person who is *(check one)*:

☐ Applying for an alcohol beverage license as an **individual**.

☒ A member of a **partnership** which is making application for an alcohol beverage license.

☒ Mary Jane Mihajlovic *(Officer/Director/Member/Manager/Agent)* of Oscar H. Hanson House B&B *(Name of Corporation, Limited Liability Company or Nonprofit Organization)*

which is making application for an alcohol beverage license.

The *above named individual* provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 62 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? . . . . . ☐ Yes ☒ No
   If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. *(If more room is needed, continue on reverse side of this form.)*
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? . . . . . ☐ Yes ☒ No
   If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? . . . . . ☐ Yes ☒ No
   If yes, identify. *(Name, Location and Type of License/Permit)*
5. Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? . . . . . ☐ Yes ☒ No
   If yes, identify. *(Name of Wholesale Licensee or Permittee)* *(Address By City and County)*
6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Oscar H. Hanson House B&B	303 E. North Street, Cambridge, WI	2005	Present
Employer's Name	Employer's Address	Employed From	To
WHIO	Madison, WI		2015

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this 13 day of Oct, 2016

Susie Moen
(Clerk/Notary Public)

My commission expires 3-14-17

(Signature of Named Individual)

Printed on Recycled Paper

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village ☐ City of Cambridge County of Dane

The undersigned duly authorized officer(s)/members/managers of Oscar H. Hanson House B&B
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Oscar H. Hanson House B&B
(trade name)

located at 303 E. North Street, Cambridge, WI 53523

appoints Dusan (Duke) Mihajlovic
(name of appointed agent)
303 E North Street Cambridge, WI 53523
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 62 years

Place of residence last year 303 E North Street, Cambridge, WI 53523

For: Oscar H. Hanson House B&B
(name of corporation/organization/limited liability company)

By: [signature]
(signature of Officer/Member/Manager)

And: [signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Duke Mihajlovic, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[signature] 10/13/16 Agent's age 62 yo
(signature of agent) (date)

303 E. North Street Cambridge WI 53523 Date of birth 3/9/54
(home address of agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 11/05/16 (date) by [signature] #957 (signature of proper local official) Title DEPUTY SHERIFF II (town chair, village president, police chief)

AT-104 (R. 4-09)

Wisconsin Department of Revenue

Cambridge

200 Spring St
Cambridge, WI 53523
Phone 608.423.3712
Web www.ci.cambridge,wi.us

ADMINISTRATION

To: Honorable President Struss and Village Board of Trustees
From: Veronica Rudychev, Administrator
Date: November 4, 2016
Subject: Resolution to Approve State Trust Fund Loan in the Amount of $200,000 for Building Equipment and Furnishings

BACKGROUND

The Village Board approved a reimbursement resolution in an amount not to exceed $500,000 earlier this year in order to be able to reimburse them for expenditures relating to the mold rehabilitation and HVAC repairs of the Amundson Building.

The resolution before you today is to take out a State Trust Fund Loan in the amount of $200,000 to reimburse the Village for those projects. Taking out the monies prior to yearend will ensure that the Village does not record the drop in its fund balance on the 2016 audit. These funds will be applied to directly offset the costs that have already been incurred and the costs that are expected to be incurred.

FISCAL IMPACT

State Trust Fund Loan in the amount of $200,000 taken over a period of 20 years at a rate of 3.5%. A debt schedule has been provided for your review. This shows the total cost of the life of the loan.

RECOMMENDATION

Recommended approval of Resolution to Approve State Trust Fund Loan in the Amount of $200,000 for Building Equipment and Furnishings.

Veronica Rudychev
Village Administrator

Village of Cambridge

Resolution 2016-14: Resolution to Approve State Trust Fund Loan In the Amount of $200,000 For Building Improvements and Furnishings

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72,

metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec.28 1.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the Village of **Cambridge,** in the Counties of **Dane And Jefferson,** Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **Two Hundred Thousand and 00/100 Dollars ($200,000.00)** for the purpose of **financing municipal building improvements** and for no other purpose.

The loan is to be payable within **20** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **3.50** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the Village of **Newburg,** in the County of **Dane And Jefferson,** Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the Village of **Cambridge** by such loan from the state be applied or paid out for any purpose except **financing municipal building improvements** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the president and clerk of the Village of **Cambridge,** in the Counties of **Dane and Jefferson,** Wisconsin, are authorized and empowered, in the name of the Village to execute and deliver to the Commission, certificates of indebtedness in such form as required by the Commission, for any sum of money that may be loaned to the Village pursuant to this resolution. The president and clerk of the Village will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these Resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this Village forward this certified record, along the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

This Resolution shall be effective upon its adoption and approval.

Adopted and recorded November 10, 2016

Approved November 10, 2016

_____

Steven Struss
Village President

ATTEST:

(SEAL)

_____

Lisa Moen
Village Clerk/Deputy Treasurer

EHLERS
LEADERS IN PUBLIC FINANCE

November 7, 2016

Debt Analysis with Proposed State Trust Fund Loans

Village of Cambridge, WI

Cambridge

Prepared by:

Greg Johnson
Senior Municipal Advisor/Vice President

Village of Cambridge, WI

EHLERS
LEADERS IN PUBLIC FINANCE

General Obligation Debt Projected Tax Levy and Rate Impact (With Proposed State Trust Fund Loans)

As of January 1, 2017 (Estimated)

Debt Service Source of Payment and Levy Analysis														
Year	Total Annual P&I Payment	Paying Agent & Disclosure	Less Sewer Revenue:	Less Water Revenue:	Less TID #2 Revenue:	Less TID #4 At Home Again	Less Unspent Bond Proceeds	Net Tax Levy for Debt	TID Out EV Projection	Tax Rate for Debt Service	Levy for Municipal	Estimated Tax Rate	Annual Impact on $225,000 Home	Year
2017	395,661	4,500	(14,964)	(32,144)	(13,769)		(100,000)	**239,284**	141,514,600	**1.69**				2017
2018	435,570	4,500	(5,568)	(32,588)	(13,821)	(28,706)		**359,387**	142,929,746	**2.51**	14,717	0.10	$23	2018
2019	431,205	4,500	(6,289)	(32,971)	(13,854)	(28,706)		**353,885**	144,359,043	**2.45**	14,717	0.10	$23	2019
2020	411,643	4,500	(6,972)	(33,280)	(12,629)	(28,706)		**334,557**	145,802,634	**2.29**	14,717	0.10	$23	2020
2021	408,445	4,500	(6,804)	(32,699)	(12,638)	(28,706)		**332,099**	147,260,660	**2.26**	14,717	0.10	$22	2021
2022	409,190	4,500	(7,436)	(32,881)	(12,584)	(28,706)		**332,082**	148,733,267	**2.23**	14,717	0.10	$22	2022
2023	429,060	4,500	(7,220)	(32,215)	(12,497)	(28,706)		**352,922**	150,220,600	**2.35**	14,717	0.10	$22	2023
2024	428,035	4,500	(6,996)	(31,534)	(12,407)	(28,706)		**352,892**	151,722,805	**2.33**	14,717	0.10	$22	2024
2025	408,292	4,500	(7,574)	(31,639)	(12,283)	(28,706)		**332,591**	153,240,034	**2.17**	14,717	0.10	$22	2025
2026	379,757	4,500	(7,301)	(30,886)	(12,137)	(28,706)		**305,227**	154,772,434	**1.97**	14,717	0.10	$21	2026
2027	372,426	4,500	(7,021)	(30,111)	(11,959)	(28,706)		**299,130**	156,320,158	**1.91**	14,717	0.09	$21	2027
2028	369,520	4,500	(6,740)	(29,320)	(12,163)	(28,706)		**297,091**	157,883,360	**1.88**	14,717	0.09	$21	2028
2029	215,229	4,500		(22,048)		(28,706)		**168,975**	159,462,193	**1.06**	14,717	0.09	$21	2029
2030	229,464	4,500		(36,215)		(28,706)		**169,043**	161,056,815	**1.05**	14,717	0.09	$21	2030
2031	233,086	4,500		(39,995)		(28,706)		**168,885**	162,667,383	**1.04**	14,717	0.09	$20	2031
2032	172,686	4,500		(38,665)		(28,706)		**109,815**	164,294,057	**0.67**	14,717	0.09	$20	2032
2033	168,396	4,500		(37,300)		(28,706)		**106,890**	165,936,998	**0.64**	14,717	0.09	$20	2033
2034	173,796	4,500		(40,800)		(28,706)		**108,790**	167,596,368	**0.65**	14,717	0.09	$20	2034
2035	14,717	4,500						**19,217**	169,272,332	**0.11**	14,717	0.09	$20	2035
2036	14,717	4,500						**19,217**	170,965,055		14,717	0.09	$19	2036
TOTAL	**6,100,895**	**90,000**	(90,884)	(597,289)	(152,740)	(487,998)	(100,000)	**4,761,982**						

$100,000 of one-time capital projects were included in the 2017 General Fund Budget as a result of $100,000 of unspent bond proceeds reducing the debt service levy. These expenditures should be cut from the 2018 budget since the debt service levy will increae $100,000.

Village of Cambridge, WI

Current and Projected Debt Limit Calculations

YEAR	PROJECTED EQ VALUE	DEBT LIMIT	EXIST DEBT PRIN OUTS	% OF LIMIT	RESIDUAL CAPACITY	YEAR
2017	142,201,200	7,110,060	4,549,261	63.98%	2,560,799	2017
2018	143,623,212	7,181,161	4,308,493	60.00%	2,872,668	2018
2019	145,059,444	7,252,972	4,048,777	55.82%	3,204,195	2019
2020	146,510,039	7,325,502	3,778,464	51.58%	3,547,038	2020
2021	147,975,139	7,398,757	3,518,458	47.55%	3,880,299	2021
2022	149,454,890	7,472,745	3,251,480	43.51%	4,221,265	2022
2023	150,949,439	7,547,472	2,972,540	39.38%	4,574,932	2023
2024	152,458,934	7,622,947	2,661,573	34.92%	4,961,373	2024
2025	153,983,523	7,699,176	2,338,567	30.37%	5,360,609	2025
2026	155,523,358	7,776,168	2,021,477	26.00%	5,754,691	2026
2027	157,078,592	7,853,930	1,719,482	21.89%	6,134,447	2027
2028	158,649,378	7,932,469	1,411,193	17.79%	6,521,276	2028
2029	160,235,871	8,011,794	1,091,596	13.62%	6,920,198	2029
2030	161,838,230	8,091,912	915,580	11.31%	7,176,331	2030
2031	163,456,612	8,172,831	718,129	8.79%	7,454,701	2031
2032	165,091,179	8,254,559	509,193	6.17%	7,745,366	2032
2033	166,742,090	8,337,105	353,734	4.24%	7,983,370	2033
2034	168,409,511	8,420,476	196,669	2.34%	8,223,807	2034
2035	170,093,606	8,504,680	27,956	0.33%	8,476,724	2035
2036	171,794,542	8,589,727	0	0.00%	8,589,727	2036

EHLERS
LEADERS IN PUBLIC FINANCE

2016 value updated to reflect actual TID IN Value as of 1/1/2016

Village of Cambridge, Wisconsin
Schedule of Bonded Indebtedness
General Obligation Debt (ESTIMATED)
(As of January 1, 2017)

	GO Ref Bonds		GO Corp Purp Bonds		GO Corp Purp Bonds		Bank Loan		Bank Loan		STF Loan Estimate		STF Loan Estimate							
Dated	7/1/2008		4/12/2011		7/17/2014		9/1/2014		3/23/2015		12/12/2016		12/12/2016							
Amount	$1,955,000		$1,035,000		$1,320,000		$140,000		$299,943		$200,000		$460,000							
Maturity	6/1		4/1		4/1		monthly		4/24 and 10/24		3/15		3/15							
Fiscal Year Ending	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year
2017	95,000	67,950	55,000	34,725	35,000	43,345	28,196	1,758	27,572	7,114					240,769	154,892	395,661	4,308,493	5.29%	2017
2018	100,000	63,563	45,000	33,325	35,000	42,645	28,953	1,002	28,353	6,334	5,933	8,784	16,477	20,202	259,716	175,854	435,570	4,048,777	11.00%	2018
2019	105,000	58,950	50,000	31,995	35,000	41,858	22,078	243	29,155	5,531	7,924	6,792	21,156	15,523	270,313	160,892	431,205	3,778,464	16.94%	2019
2020	95,000	54,450	65,000	30,190	40,000	40,920			29,966	4,720	8,184	6,533	21,856	14,823	260,006	151,636	411,643	3,518,458	22.66%	2020
2021	100,000	49,563	65,000	27,980	40,000	39,820			30,828	3,858	8,468	6,229	22,662	14,018	266,978	141,467	408,445	3,251,480	28.53%	2021
2022	105,000	43,925	70,000	25,563	40,000	38,620			31,700	2,986	8,785	5,931	23,455	13,225	278,940	130,250	409,190	2,972,540	34.66%	2022
2023	110,000	38,013	75,000	22,844	60,000	37,120			32,598	2,089	9,093	5,624	24,276	12,404	310,966	118,093	429,060	2,661,573	41.49%	2023
2024	115,000	31,825	80,000	19,838	60,000	35,290			33,516	1,171	9,396	5,320	25,094	11,586	323,006	105,029	428,035	2,338,567	48.59%	2024
2025	120,000	25,363	80,000	16,638	65,000	33,320			16,347	229	9,740	4,977	26,004	10,676	317,091	91,202	408,292	2,021,477	55.56%	2025
2026	125,000	18,625	65,000	13,656	75,000	31,080					10,081	4,636	26,914	9,766	301,995	77,763	379,757	1,719,482	62.20%	2026
2027	130,000	11,531	65,000	10,894	75,000	28,605					10,433	4,283	27,856	8,824	308,289	64,137	372,426	1,411,193	68.98%	2027
2028	140,000	3,938	65,000	8,131	75,000	26,055					10,788	3,929	28,809	7,870	319,597	49,923	369,520	1,091,596	76.00%	2028
2029			50,000	5,625	85,000	23,208					11,176	3,540	29,839	6,840	176,015	39,213	215,229	915,580	79.87%	2029
2030			50,000	3,375	105,000	19,693					11,567	3,149	30,884	5,796	197,451	32,013	229,464	718,129	84.21%	2030
2031			50,000	1,125	115,000	15,565					11,972	2,744	31,964	4,715	208,937	24,150	233,086	509,193	88.81%	2031
2032					110,000	11,290					12,385	2,332	33,073	3,606	155,458	17,228	172,686	353,734	92.22%	2032
2033					110,000	7,000					12,825	1,892	34,241	2,439	157,066	11,331	168,396	196,669	95.68%	2033
2034					120,000	2,400					13,274	1,443	35,439	1,240	168,713	5,083	173,796	27,956	99.39%	2034
2035											13,738	978			13,738	978	14,717	14,218	99.69%	2035
2036											14,218	499			14,218	499	14,717	0	100.00%	2036
	1,340,000	467,694	930,000	285,903	1,280,000	517,833	79,227	3,003	260,035	34,032	200,001	79,616	460,000	163,553	4,549,261	1,551,633	6,100,895			

Village of Cambridge, Wisconsin
Schedule of Bonded Indebtedness
General Obligation Debt - Levy Supported (Estimated)
(As of January 1, 2017)

	GO Ref Bonds		GO Corp Purp Bonds		GO Corp Purp Bonds		Bank Loan		Bank Loan		Estimated State Trust Fund Loan							
Dated	7/1/2008		4/12/2011		7/17/2014		9/1/2014		3/23/2015		12/12/2016							
Amount	$1,955,000		$1,035,000		$1,320,000		$140,000		$299,943		$200,000							
Maturity	6/1		4/1		4/1		monthly		4/24 and 10/24		3/15							
Fiscal Year Ending	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Principal**	**Interest**	**Total Principal**	**Total Interest**	**Principal & Interest**	**Principal Outstanding**	**Principal %Paid**	**Year**
2017	86,973	62,209	40,050	29,887	20,000	31,025	28,196	1,758	27,572	7,114			202,792	131,994	334,785	3,266,203	5.85%	2017
2018	91,550	58,192	38,400	28,789	20,000	30,625	28,953	1,002	28,353	6,334	5,933	8,784	213,188	133,725	346,914	3,053,014	11.99%	2018
2019	96,128	53,969	41,750	27,667	20,000	30,175	22,078	243	29,155	5,531	7,924	6,792	217,035	124,378	341,413	2,835,980	18.25%	2019
2020	86,973	49,850	55,100	26,146	25,000	29,613			29,966	4,720	8,184	6,533	205,223	116,861	322,084	2,630,757	24.16%	2020
2021	91,550	45,375	55,100	24,272	25,000	28,925			30,828	3,858	8,488	6,229	210,966	108,660	319,625	2,419,791	30.25%	2021
2022	96,128	40,214	58,450	22,240	25,000	28,175			31,700	2,986	8,785	5,931	220,063	99,546	319,610	2,199,727	36.59%	2022
2023	100,705	34,801	63,450	19,954	45,000	27,125			32,598	2,089	9,093	5,624	250,846	89,593	340,439	1,948,882	43.82%	2023
2024	105,293	29,136	68,450	17,396	45,000	25,753			33,516	1,171	9,396	5,320	261,655	78,775	340,430	1,687,227	51.36%	2024
2025	109,860	23,219	66,800	14,691	50,000	24,255			16,347	229	9,740	4,977	252,747	67,371	320,118	1,434,480	58.65%	2025
2026	114,438	17,051	51,800	12,254	60,000	22,495					10,081	4,636	236,319	56,436	292,755	1,198,161	65.46%	2026
2027	119,015	10,557	51,800	10,052	60,000	20,515					10,433	4,283	241,248	45,407	286,656	956,913	72.42%	2027
2028	128,170	3,605	51,800	7,851	60,000	18,475					10,788	3,929	250,758	33,859	284,617	706,155	79.64%	2028
2029			50,000	5,625	70,000	16,160					11,176	3,540	131,176	25,325	156,502	574,979	83.43%	2029
2030			50,000	3,375	75,000	13,478					11,567	3,149	136,567	20,002	156,569	438,411	87.38%	2030
2031			50,000	1,125	80,000	10,570					11,972	2,744	141,972	14,439	156,412	296,439	91.45%	2031
2032					75,000	7,625					12,385	2,332	87,385	9,957	97,342	209,054	93.97%	2032
2033					75,000	4,700					12,825	1,892	87,825	6,592	94,417	121,229	96.51%	2033
2034					80,000	1,600					13,274	1,443	93,274	3,043	96,317	27,956	99.19%	2034
2035											13,738	978	13,738	978	14,717	14,218	99.59%	2035
2036											14,218	499	14,218	499	14,717	0	100.00%	2036
	1,226,783	428,179	792,950	251,324	910,000	371,288	79,227	3,003	260,035	34,032	200,001	79,616	3,468,994	1,167,441	4,607,002			

Village of Cambridge, Wisconsin
Schedule of Bonded Indebtedness
General Obligation Debt - Paid by Sewer
(As of January 1, 2017)

GO Corp Purp Bonds

Dated	4/12/2011
Amount	$1,035,000
Maturity	4/1

Fiscal Year Ending	Principal	Interest	Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year
2017	12,475	2,489	12,475	2,489	14,964	61,050	16.97%	2017
2018	3,300	2,268	3,300	2,268	5,568	57,750	21.46%	2018
2019	4,125	2,164	4,125	2,164	6,289	53,625	27.07%	2019
2020	4,950	2,022	4,950	2,022	6,972	48,675	33.80%	2020
2021	4,950	1,854	4,950	1,854	6,804	43,725	40.53%	2021
2022	5,775	1,661	5,775	1,661	7,436	37,950	48.38%	2022
2023	5,775	1,445	5,775	1,445	7,220	32,175	56.24%	2023
2024	5,775	1,221	5,775	1,221	6,996	26,400	64.09%	2024
2025	6,600	974	6,600	974	7,574	19,800	73.07%	2025
2026	6,600	701	6,600	701	7,301	13,200	82.05%	2026
2027	6,600	421	6,600	421	7,021	6,600	91.02%	2027
2028	6,600	140	6,600	140	6,740	0	100.00%	2028
	73,525	17,359	73,525	17,359	90,884			

Village of Cambridge, Wisconsin
Schedule of Bonded Indebtedness
General Obligation Debt - Water Portion
(As of January 1, 2017)

	GO Corp Purp Bonds		GO Corp Purp Bonds							
Dated	4/12/2011		7/17/2014							
Amount	$1,035,000		$1,320,000							
Maturity	4/1		4/1							
Fiscal Year Ending	Principal	Interest	Principal	Interest	Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year
2017	2,475	2,349	15,000	12,320	17,475	14,669	32,144	416,050	4.03%	2017
2018	3,300	2,268	15,000	12,020	18,300	14,288	32,588	397,750	8.25%	2018
2019	4,125	2,164	15,000	11,683	19,125	13,846	32,971	378,625	12.66%	2019
2020	4,950	2,022	15,000	11,308	19,950	13,330	33,280	358,675	17.27%	2020
2021	4,950	1,854	15,000	10,895	19,950	12,749	32,699	338,725	21.87%	2021
2022	5,775	1,661	15,000	10,445	20,775	12,106	32,881	317,950	26.66%	2022
2023	5,775	1,445	15,000	9,995	20,775	11,440	32,215	297,175	31.45%	2023
2024	5,775	1,221	15,000	9,538	20,775	10,759	31,534	276,400	36.24%	2024
2025	6,600	974	15,000	9,065	21,600	10,039	31,639	254,800	41.23%	2025
2026	6,600	701	15,000	8,585	21,600	9,286	30,886	233,200	46.21%	2026
2027	6,600	421	15,000	8,090	21,600	8,511	30,111	211,600	51.19%	2027
2028	6,600	140	15,000	7,580	21,600	7,720	29,320	190,000	56.17%	2028
2029			15,000	7,048	15,000	7,048	22,048	175,000	59.63%	2029
2030			30,000	6,215	30,000	6,215	36,215	145,000	66.55%	2030
2031			35,000	4,995	35,000	4,995	39,995	110,000	74.63%	2031
2032			35,000	3,665	35,000	3,665	38,665	75,000	82.70%	2032
2033			35,000	2,300	35,000	2,300	37,300	40,000	90.77%	2033
2034			40,000	800	40,000	800	40,800	0	100.00%	2034
	63,525	17,219	370,000	146,545	433,525	163,764	597,289			

Village of Cambridge, Wisconsin
Schedule of Bonded Indebtedness
General Obligation Debt - TID #2
(As of January 1, 2017)

GO Ref Bonds

Dated	7/1/2008
Amount	$1,955,000
Maturity	6/1

Fiscal Year Ending	Principal	Interest	Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year
2017	8,028	5,741	8,028	5,741	13,769	105,195	7.09%	2017
2018	8,450	5,371	8,450	5,371	13,821	96,745	14.55%	2018
2019	8,873	4,981	8,873	4,981	13,854	87,872	22.39%	2019
2020	8,028	4,601	8,028	4,601	12,629	79,844	29.48%	2020
2021	8,450	4,188	8,450	4,188	12,638	71,394	36.94%	2021
2022	8,873	3,711	8,873	3,711	12,584	62,521	44.78%	2022
2023	9,285	3,212	9,285	3,212	12,497	53,236	52.98%	2023
2024	9,718	2,689	9,718	2,689	12,407	43,518	61.56%	2024
2025	10,140	2,143	10,140	2,143	12,283	33,378	70.52%	2025
2026	10,563	1,574	10,563	1,574	12,137	22,815	79.85%	2026
2027	10,985	974	10,985	974	11,959	11,830	89.55%	2027
2028	11,830	333	11,830	333	12,163	0	100.00%	2028
	113,223	39,517	113,223	39,517	152,740			

Village of Cambridge, Wisconsin
Schedule of Bonded Indebtedness
General Obligation Debt - TID #4 Portion
(As of January 1, 2017)

	STF Loan Estimate		STF Loan Estimate							
Dated	12/12/2016		12/12/2016							
Amount	$360,000 At Home Again		$100,000 other TID costs							
Maturity	3/15		3/15							
Fiscal Year Ending	Principal	Interest	Principal	Interest	Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year
2017					0	0	0	460,000	0.00%	2017
2018	12,895	15,810	3,582	4,392	16,477	20,202	36,680	443,523	3.58%	2018
2019	16,557	12,149	4,599	3,375	21,156	15,523	36,680	422,366	8.18%	2019
2020	17,105	11,601	4,751	3,222	21,856	14,823	36,680	400,510	12.93%	2020
2021	17,735	10,970	4,926	3,047	22,662	14,018	36,680	377,848	17.86%	2021
2022	18,356	10,350	5,099	2,875	23,455	13,225	36,680	354,393	22.96%	2022
2023	18,998	9,707	5,277	2,696	24,276	12,404	36,680	330,117	28.24%	2023
2024	19,639	9,067	5,455	2,519	25,094	11,586	36,680	305,024	33.69%	2024
2025	20,351	8,355	5,653	2,321	26,004	10,676	36,680	279,020	39.34%	2025
2026	21,063	7,643	5,851	2,123	26,914	9,766	36,680	252,106	45.19%	2026
2027	21,800	6,906	6,056	1,918	27,856	8,824	36,680	224,250	51.25%	2027
2028	22,546	6,159	6,263	1,711	28,809	7,870	36,680	195,441	57.51%	2028
2029	23,352	5,353	6,487	1,487	29,839	6,840	36,680	165,601	64.00%	2029
2030	24,170	4,536	6,714	1,260	30,884	5,796	36,680	134,718	70.71%	2030
2031	25,016	3,690	6,949	1,025	31,964	4,715	36,680	102,753	77.66%	2031
2032	25,884	2,822	7,190	784	33,073	3,606	36,680	69,680	84.85%	2032
2033	26,797	1,909	7,444	530	34,241	2,439	36,680	35,439	92.30%	2033
2034	27,735	971	7,704	270	35,439	1,240	36,680	0	100.00%	2034
	360,000	127,998	100,000	35,555	460,000	163,553	623,553			

Village of Cambridge, Wisconsin
Schedule of Bonded Indebtedness
Revenue Debt Secured by Sewer Revenues
(As of January 1, 2017)

	CWF		CWF							
Dated	9/14/2005		10/25/2006							
Amount	$4,528,393		$2,147,121							
Maturity	5/1		5/1							
Fiscal Year Ending	Principal	Interest	Principal	Interest	Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year
2017	224,457	49,899	109,542	27,550	333,999	77,449	411,448	3,107,809	9.70%	2017
2018	229,765	44,528	112,133	24,928	341,898	69,457	411,355	2,765,911	19.64%	2018
2019	235,199	39,030	114,785	22,245	349,984	61,275	411,259	2,415,927	29.81%	2019
2020	240,761	33,402	117,499	19,498	358,261	52,900	411,161	2,057,666	40.22%	2020
2021	246,455	27,640	120,278	16,687	366,734	44,327	411,061	1,690,933	50.87%	2021
2022	252,284	21,743	123,123	13,808	375,407	35,551	410,958	1,315,526	61.78%	2022
2023	258,251	15,706	126,035	10,862	384,285	26,568	410,853	931,241	72.94%	2023
2024	264,358	9,526	129,015	7,846	393,374	17,372	410,746	537,867	84.37%	2024
2025	270,610	3,200	132,067	4,759	402,677	7,959	410,636	135,190	96.07%	2025
2026			135,190	1,599	135,190	1,599	136,789	0	100.00%	2026
					0	0	0	0	100.00%	0
	2,222,140	244,675	1,219,667	149,783	3,441,807	394,458	3,836,265			

Village of Cambridge, Wisconsin
Schedule of Bonded Indebtedness
Revenue Debt Secured by Water Revenues
(As of January 1, 2017)

	SDW		Water Revenue Refunding Bonds							
Dated	12/23/2009		5/19/2015							
Amount	$454,530		$730,000							
Maturity	5/1		5/1							
Fiscal Year Ending	Principal	Interest	Principal	Interest	Total Principal	Total Interest	Principal & Interest	Principal Outstanding	Principal %Paid	Year
2017	9,893	3,906	40,000	16,915	49,893	20,821	70,715	791,466	5.93%	2017
2018	10,157	3,639	40,000	16,415	50,157	20,054	70,211	741,308	11.89%	2018
2019	10,428	3,364	40,000	15,815	50,428	19,179	69,608	690,880	17.89%	2019
2020	10,707	3,082	40,000	15,115	50,707	18,197	68,904	640,173	23.91%	2020
2021	10,992	2,793	40,000	14,315	50,992	17,108	68,100	589,181	29.97%	2021
2022	11,286	2,496	45,000	13,465	56,286	15,961	72,246	532,895	36.66%	2022
2023	11,587	2,190	45,000	12,453	56,587	14,643	71,230	476,308	43.39%	2023
2024	11,896	1,877	45,000	11,328	56,896	13,205	70,101	419,413	50.15%	2024
2025	12,213	1,556	45,000	10,203	57,213	11,758	68,971	362,199	56.95%	2025
2026	12,539	1,225	50,000	8,940	62,539	10,165	72,704	299,660	64.38%	2026
2027	12,874	886	50,000	7,540	62,874	8,426	71,300	236,787	71.86%	2027
2028	13,217	538	50,000	6,065	63,217	6,603	69,820	173,570	79.37%	2028
2029	13,570	181	50,000	4,515	63,570	4,696	68,266	110,000	86.93%	2029
2030			55,000	2,805	55,000	2,805	57,805	55,000	93.46%	2030
2031			55,000	935	55,000	935	55,935	0	100.00%	2031
	151,359	27,734	690,000	156,823	841,359	184,557	1,025,916			

Cambridge

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ADMINISTRATION

To: Honorable President Struss and Village Board of Trustees
From: Veronica Rudychev, Administrator
Date: November 4, 2016
Subject: Resolution to Approve State Trust Fund Loan to Restructure the 2015 State Trust Fund Loan in the Amount of $460,000

BACKGROUND

The Village Board approved a 2015 State Trust Fund Loan (STFL) in the amount of $460,000 for projects related to TIF #4. This STFL is supposed to be paid with TIF #4 revenues. However, the way that the loan is currently structured, the length of the loan does not match the length of the TIF. Therefore, this request would refinance the original loan to take it out to a longer term. It should be noted that the STFL program does not carry any prepayment penalty, and therefore, the Village would be able to prepay this loan at any point during the life of the loan.

FISCAL IMPACT

State Trust Fund Loan in the amount of $460,000 taken over a period of 18 years at a rate of 3.5%. A debt schedule has been provided for your review. This shows the total cost of the life of the loan.

RECOMMENDATION

Recommended approval of resolution to approve State Trust Fund Loan to restructure the 2015 State Trust Fund Loan in the amount of $460,000

Veronica Rudychev
Village Administrator

Village of Cambridge

Resolution 2016-15: Resolution to Approve State Trust Fund Loan to Restructure the 2015 State Trust Fund Loan In the Amount of $460,000

By the provisions of Sec. 24.66 of the Wisconsin Statutes, all municipalities may borrow money for such purposes in the manner prescribed, and,

By the provisions of Chapter 24 of the Wisconsin Statutes, the Board of Commissioners of Public Lands of Wisconsin is authorized to make loans from the State Trust Funds to municipalities for such purposes. (Municipality as defined by Sec. 24.60(2) of the Wisconsin Statutes means a town, village, city, county, public inland lake protection and rehabilitation district, town sanitary district created under Sec. 60.71 or 60.72,

metropolitan sewerage district created under Sec. 200.05 or 200.23, joint sewerage system created under Sec.28 1.43(4), school district or technical college district.)

THEREFORE, BE IT RESOLVED, that the Village of **Cambridge,** in the Counties of **Dane And Jefferson,** Wisconsin, borrow from the Trust Funds of the State of Wisconsin the sum of **Four Hundred Sixty Thousand and 00/100 Dollars ($460,000.00)** for the purpose of **refinancing BCPL Loan #2015073** and for no other purpose.

The loan is to be payable within **18** years from the 15th day of March preceding the date the loan is made. The loan will be repaid in annual installments with interest at the rate of **3.50** percent per annum from the date of making the loan to the 15th day of March next and thereafter annually as provided by law.

RESOLVED FURTHER, that there shall be raised and there is levied upon all taxable property, within the Village of **Cambridge,** in the County of **Dane And Jefferson,** Wisconsin, a direct annual tax for the purpose of paying interest and principal on the loan as they become due.

RESOLVED FURTHER, that no money obtained by the Village of **Cambridge** by such loan from the state be applied or paid out for any purpose except **refinancing BCPL Loan #2015073** without the consent of the Board of Commissioners of Public Lands.

RESOLVED FURTHER, that in case the Board of Commissioners of Public Lands of Wisconsin agrees to make the loan, that the president and clerk of the Village of **Cambridge,** in the Counties of **Dane and Jefferson,** Wisconsin, are authorized and empowered, in the name of the Village to execute and deliver to the Commission, certificates of indebtedness in such form as required by the Commission, for any sum of money that may be loaned to the Village pursuant to this resolution. The president and clerk of the Village will perform all necessary actions to fully carry out the provisions of Chapter 24 Wisconsin Statutes, and these resolutions.

RESOLVED FURTHER, that this preamble and these Resolutions and the aye and no vote by which they were adopted, be recorded, and that the clerk of this Village forward this certified record, along the application for the loan, to the Board of Commissioners of Public Lands of Wisconsin.

This Resolution shall be effective upon its adoption and approval.

Adopted and recorded November 10, 2016

Approved November 10, 2016

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Steven Struss
Village President

ATTEST:

(SEAL)

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Lisa Moen
Village Clerk/Deputy Treasurer

Cambridge

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ADMINISTRATION

To: Honorable President Struss and Village Board of Trustees
From: Veronica Rudychev, Administrator
Date: November 10, 2016
Subject: Discussion and Possible Action: Resolution 2016-13: #JustFixItWI Transportation Funding

BACKGROUND

This item was placed onto the agenda at the request of Trustee P. Hollenbeck.

The League is working in coalition with the Transportation Development Association of Wisconsin and the Wisconsin Counties and Towns Association to encourage the Legislature and Governor to develop a long-term sustainable solution to fund Wisconsin's transportation infrastructure.

More information can be found at http://www.lwm-info.org/1272/Just-Fix-It-Campaign

FISCAL IMPACT

None.

RECOMMENDATION

Discussion and possible action.

Veronica Rudychev
Village Administrator

Village of Cambridge

Resolution 2016-13: #JustFixItWI Transportation Funding

WHEREAS, local government in Wisconsin is responsible for about 90% of the road miles in the state; and

WHEREAS, Wisconsin's diverse economy is dependent upon county and town roads as well as city and village streets and transit systems across the state; and

WHEREAS, according to "Filling Potholes: A New Look at Funding Local Transportation in Wisconsin," commissioned by the Local Government Institute of Wisconsin (LGI) the condition of Wisconsin's highways is now in the bottom third of the country; and

WHEREAS, state funding for local roads in Wisconsin has failed to keep up with costs over the past several decades which has adversely affected local transportation finances. According to "Filling Potholes," municipal transportation spending has declined from $275 per capita in 2000 to $227 in 2012; and

WHEREAS, high quality and fast transit systems are critical to attracting businesses and people to urban areas, yet state funding for transit is less today than it was five years ago; and

WHEREAS, levy limits do not allow local government to make up for the deterioration of state funding; and

WHEREAS, Wisconsin's over-reliance on borrowing eats away at the state's segregated funding sources – the state gas tax and vehicle registration fees – which increasingly pay debt service rather than fund transportation needs; and

WHEREAS, safety is a primary concern and responsibility of local governments across Wisconsin. Unfortunately, according to TRIP, a national non-profit transportation research group, Wisconsin had 347 non-interstate, rural road fatalities in 2013; and

WHEREAS, the Village of Cambridge Board of Trustees recognizes that our state highway and interstate system is the backbone of our surface transportation system and plays a vital role in the economy of Wisconsin. Both local *and* state roads need to be properly maintained in order for our economy to grow; and

WHEREAS, from a competitive standpoint Wisconsin motorists pay significantly less than any of our neighbors when you combine the annual cost of the state gas tax and vehicle registration fees; and

WHEREAS, the Transportation Finance and Policy Commission, appointed by the Governor and Legislature clearly found that if Wisconsin does not adjust its user fees, the condition of our state and local roads as well as local transit systems will deteriorate significantly over the next decade.

NOW, THEREFORE, BE IT RESOLVED by the Cambridge Village Board of Trustees urge the Governor and Legislature to #JustFixItWI and agree upon a sustainable solution: one that includes a responsible level of bonding and adjusts our user fees to adequately and sustainably fund Wisconsin's multi-modal transportation system. Furthermore, Village Board of Trustees directs the Clerk to send a copy of this resolution to our State Legislators, Governor Scott Walker and the League of Wisconsin Municipalities.

This Resolution shall be effective upon its adoption and approval.

Adopted and recorded November 10, 2016

Approved November 10, 2016

_____

Steven Struss
Village President

ATTEST:

(SEAL)

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Lisa Moen
Village Clerk/Deputy Treasurer

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ADMINISTRATION

To: **Personnel Committee**
From: **Veronica Rudychev, Administrator**
Date: **November 3, 2016**
Subject: **Additional Vacation Request**

BACKGROUND

The Personnel Handbook stipulates that upon hire an employee will receive 5 vacation days. After one year of service, an employee will receive 10 vacation days.

The Utility Clerk, V. Redford, was hired in August of 2015 and was given 5 vacation days. In January 2017, after being employed here for 1 year, she will receive 10 vacation days.

It was brought to my attention that this employee came from the banking industry where she had approximately 30 years on the job. Furthermore, this employee had earned six weeks of vacation at this point in her career. The employee did not understand her ability to be able to negotiate for any additional vacation time at the time of hiring.

As such, it is requested, that this employee be granted an additional week of vacation as of January 2017, in good faith to recognize her previous experience and tenure.

If this request is granted, the employee would not be eligible to receive any additional vacation time until August of 2025.

FISCAL IMPACT

There is no fiscal impact. Time off will be scheduled to provide office coverage.

RECOMMENDATION

It is recommended that the Personnel Committee recommend approval of 3 weeks of vacation for V. Redford as of January 2017 to the Village Board.

Veronica Rudychev
Village Administrator