

CAMBRIDGE VILLAGE BOARD
REGULAR BOARD MEETING
Amundson Community Center, 200 Spring St. - Senior Room
Tuesday, July 8, 2014, 6:30 p.m.

MINUTES

1. **Call Village Board Meeting to Order/Roll Call:** President Struss called the meeting to order at 6:32 p.m. Members present: Trustees Christianson, Fahley, Waller, Kumbier, Hollenbeck, Cunningham and Struss. Others present: Lisa Moen, Linda Begley-Korth Village Staff; Warren Myers, Town and Country Engineering; Jim and Julie Leser, Pauline Nurmi, Kathy Posorski.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge State Bank, Cambridge Post Office, Cambridge News office and the Village Web Site.
4. **Public Appearances:** Julie Leser provided a letter from the Attorney regarding the posting of the January 28th Village Board meeting. This letter was submitted for the record. They would like to know what action we plan on taking prior to the next Village Board meeting. The Board did request information from them on the current insurance amounts and any quotes that they have received as well as a list of those companies that have denied giving them a quote.

Trustee Christianson made a motion to move item 9A up, seconded by Trustee Kumbier. Motion carried.

9.a . Bids for the Cam-Rock Trail extension: Two bids were received on July 2.. Raymond P. Cattell, Inc and Grade-Tech Pavers, Inc. The Properties committee had a discussion about the need to go out for funding for this project. Raymond Cattell was the low bid, and recommended by Town and Country. Two other questions we are facing is if we want the path asphalted, and what types of crossings. We can go look at different types of crossings and look at costs before deciding on this. Dwight Christianson offered to go look at different ones. Two DOT permits are needed, one is already complete, waiting on the 2nd (for the crossings).

Trustee Waller made a motion to accept the bid from Raymond P. Cattell for the 2014 Cam-Rock Trail Extension base bid and alternate bid for asphalt, with the contingency that we receive all needed permits, seconded by Trustee Hollenbeck. Motion carried 7-0 on a roll call vote. Staff was also directed to start looking at funding for this project as well as the others included in Ehlers proposal.

5. **Discussion and Possible Approval of Consent Agenda:**
 - a. Approval of Village Board Minutes June 24, 2014
 - b. Operators licenses: Adam Mills, Traci Isler, Jessica Kravik, Stop-N-Go; Susan Engels, Cam Rock Café

Trustee Waller made a motion to approve the consent agenda with a number of changes to the Village Board minutes, seconded by Trustee Kumbier. Motion carried.

6. **Committee and Department Reports:**
 - a. **Licensing committee:** The Committee recommended approval of the Liquor license for Flatlanders. We will continue looking at our vicious animal ordinance. We will also be looking at amending our ordinances as they relate to business that hold liquor licenses that are not open for a specified period of time. Lisa will obtain some samples. The committee does not recommend rescinding our actions on Pit bulls or a change in our ordinance.
 - b. **Public Works Committee:** Jay Weiss, our Village Forester was present and gave an update on where we are with our trees. Crack Fill and Slag bids are due in July 17. The Committee will meet to go over the bids and make a recommendation to the Village Board for the July 22 meeting. A new lawn mower was included in the Capital Improvement Plan, but the Committee would like to get a clearer picture of our finances before proceeding with a purchase. A number of other items are included on this agenda as action items or updates.
 - c. **Personnel Committee:** The Committee directed Linda Begley-Korth to advertise for a part time treasurer and to get a proposal from Johnson Block to continue their services on a full time basis. They also agreed to a \$1,500 bonus for Lisa Moen for the extra time and effort she has put in during the transition.

7. **Bills:** It was noted that the Fire Commission check is a pass through of the state 2% fire dues. Dwight Christianson felt that the bonus for Lisa Moen was not enough, Kathy Cunningham noted that it was based off of the number of hours worked.

Trustee Kumbier made a motion to approve the bills in the amount of \$17,685.77, seconded by Trustee Cunningham. Motion carried

7-0 on a roll call vote.

8. Unfinished Business – Discussion, update and possible action regarding:

- a. **Bond Sale:** The Sale was successful. We will see the monies on July 24. The interest rate was lower than expected giving us a significant savings over the life of the bond.
- b. **CARPC:** Plan Commission is meeting on July 21. They will be proposing a change to the Smart Growth Plan. CARPC will meet in August to hear our case. We are working on the needed DNR permits as well.
- c. **Update on Library Building project:** A company has been hired to do a wetland delineation. Their results will be provided to the DNR. We are looking at pictures of the site from before construction began. Water and sewer laterals have been laid in conjunction with the Spring Street project.
- d. **Lions Club Lease/Lions Club improvements:** Working on a lease for the building only. They would be able to make improvements to the building and grounds upon receiving approval from the Village. But all grounds would remain public property. An ordinance changes will be needed and a conditional use applied for. Porta Potties have been placed at the park.

9. New Business – Discussion and possible action regarding:

- b. **Liquor license for Flatlanders d/b/a The Mill:** The Committee did recommend approval of the Class B Liquor license for Flatlanders d/b/a The Mill. There were a number of concerns raised and the committee will be looking at placing some safeguards in our ordinances as it relates to business that are not open for a specified length of time.

Trustee Waller made a motion to approve the Class B Liquor License for Flatlanders d/b/a the Mills, with the condition that the Agent complete the responsible servers class, Seconded by Trustee Cunningham. . Motion carried.

- c. **Street projects:** The committee recommended going out for bids for West Ridge Circle, Center Street and Dahlen Circle. There was money included in the bond for these street projects. If there is excess money, Larry Olson would like to see North Street and South Street hot patched.

Trustee Christianson made a motion to go out for bid for West Ridge Circle, Center Street and Dahlen Circle, with additional money being used for hot patch, seconded by Trustee Waller. Motion carried.

- d. **Bond Policy:** Ehlers suggested that we institute a Post Issuance Compliance Policy for Tax-Exempt & Tax Advantaged Obligations. It was noted that these duties should be added to job descriptions.

Trustee Cunningham made a motion to approve the Post –Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations, seconded by Trustee Kumbier. Motion carried.

- e. **Treasurer position:** The committee discussed advertising for a part time treasurer (32 hours) with the possibility of going full time, with full benefits. They have also requested a proposal from Johnson and Block for continued services and a proposal from Linda Begley-Korth for administrative duties. Linda has already put out some ads on free sites.

Trustee Fahley made a motion to advertise for a treasurer for 32 hours per week, with benefits, with advertising costs not to exceed \$1,000, seconded by Trustee Hollenbeck. Motion carried 7-0 on a roll call vote.

- f. **Request from Cambridge Tree Project that the village pay for their deduct meter:** Jay Weiss and the Cambridge Tree Project requested that the Village of Cambridge pay for their monthly deduct meter charges. The Properties committee did recommend that we do so. The Village did give him the deduct meter about 5 years ago. We have found that there has been a glitch with the billing of the meter. An adjustment may need to be given and will be placed on the Water and Sewer Committee agenda.

Trustee Hollenbeck made a motion for the Village to pay the water only meter charges for the Cambridge Tree Project. Seconded by Trustee Waller. Motion carried on a 7-0 vote.

- g. **Approval of the 2013 Audit:** Jim Frechette did a good job. Scott Waller will be asking for more detailed information with the treasurers reports. Audit and Finance will look at what additional information is needed and what steps should be taken.

Trustee Cunningham made a motion to approve the 2013 Audit, seconded by Trustee Fahley. Motion carried 7-0 on a roll call vote.

10. Any Other Business That May Be Brought before the Board on future agendas:

- a. Smart Growth Amendment
- b. Ordinance change for Lions Club Building for allowable uses
- c. CUP for Lions Club Building
- d. Bids for Slag
- e. At Home Again
- f. Capital Improvement Plan/Budget
- g. Lawn Mower
- h. Attorney General Opinion
- i. Ordinance 6.04.100 relating to Pit Bulls and other Dangerous animals

11. Correspondence: Constituent Letter re: Spring Street Construction; Focus

12. Meeting Announcements: Water and Sewer, July 15; Plan Commission, July 21; Public Works, July 22; Village Board July 22

13. Questions or Referral to Staff – Updates:

- a. We are getting closer on the financials. Currently working on April
- b. Listening session will be held at the Keystone.

14. Adjournment of Village Board Meeting: Trustee Christianson made a motion to adjourn, seconded by Trustee Cunningham. Motion carried. President Struss adjourned the July 8, 2014, Village Board meeting at 8:25 p.m.

Submitted by,

Lisa Moen, Village Clerk