

**CAMBRIDGE VILLAGE BOARD – AGENDA**  
**Amundson Community Center, 200 Spring St. - Senior Room**  
**Tuesday, November 25, 2014, 6:30 p.m.**

**PUBLIC HEARING**

- 1. Call To Order/Roll Call**
- 2. Proof Of Posting**
- 3. Public Hearing – 2015 Budget**
- 4. Adjournment Of Public Hearing**

**REGULARLY SCHEDULED MEETING**

To Consider The Following:

- 1. Call To Order/Roll Call**
- 2. Pledge Of Allegiance**
- 3. Proof Of Posting**
- 4. Public Appearances**
- 5. Approval Of Consent Agenda**
  - a. Approval Of Village Board Minutes: October 28, 2014 And November 11, 2014
  - b. Bills Dated October 22 Through November 11
  - c. Resolution 2014-18 Authorizing The Change In The Maturity Date Of A \$373,000 Promissory Note With Cambridge State Bank From December 1, 2014 To April 1, 2015
  - d. Temporary Class B License For Cambridge Arts Council, Pop Up Gallery, December 5-7. 2014; Speakeasy Spectacular Gala Event, February 28, 2015
- 6. President, Committee And Staff Reports**
  - a. President's Report:
    - i. CamRock Trail Extension - update
    - ii. Safe Routes To School Initiative
  - b. Water and Sewer Committee
  - c. Administrator/Treasurer's Report
- 7. Bills**
- 8. New Business**
  - a. Resolution 2014-22: Adopting The 2015 Village Budget
  - b. Draft Ordinance: Changing Wetland Set Back From 75 Feet To 50 Foot
  - c. Resolution 2014-19 Authorizing And Accepting The Issuance Of \$460,000 In General Obligation Debt From The Wisconsin Board Of Commissioners Of Public Lands To Fund Municipal Obligations Associated With The At Home Again Assisted Living Inc. Project
  - d. School District Interest In Acquiring Village Parcel At Simonsen Street And USH 18, Update
  - e. Resolution 2014-20 Canceling The December 23, 2014 Village Board Meeting And Authorizing The Signatures For December Payroll And Bills
  - f. Vacation Carry Over For Clerk, Utility Clerk And Economic Development Coordinator
  - g. Resolution 2014-21 In Support Of A Cambridge Community Foundation Funding Request In Support Of The Cambridge Community Library Construction Project
  - h. Resolution 2014-23: Termination Of Recorded Permit Agreement For Parcels 0612-121-2110-1 And 0612-121-2220-1
- 9. Correspondence**
  - a. Pancreatic Cancer Action Network – Acknowledgement
  - b. DNR Sewer Service Area Amendment Approval – The Vineyards At Cambridge
- 10. Meeting Announcements:** Plan Commission December 8; Joint Police Committee December 9; Village Board, December 9; Water and Sewer December 16

**11. Questions, Referrals To Staff Or Future Agenda Items**

**12. Adjournment**

Lisa Moen, Village Clerk  
Posted November 21, 2014

**CAMBRIDGE VILLAGE BOARD -- MINUTES**  
**Amundson Community Center, 200 Spring St. - Senior Room**  
**Tuesday, November 11, 2014, 6:30 p.m.**

1. CALL TO ORDER AND ROLL CALL -- President Struss called the meeting to order at 6:30 p.m. Trustees present: Christianson, Fahley, Waller, Struss, Hollenbeck, Cunningham and Kumbier. Others present: Laurie Struss, representing the Cambridge Arts Council; Patty Strobusch, Library Board; Darin Zimmerman, Jeff Leoni and Perry Thompson representing the Cambridge Area Lions Club; Videographer Gary Zibell and Administrator/Treasurer Hansen.
2. PLEDGE OF ALLEGIANCE -- Noted.
3. PROOF OF POSTING -- Hansen said the agenda was not properly posted and that the Village Board should meet informally discussing items but taking no action.
4. PUBLIC APPEARANCES – Laurie Struss thanked the Village Board for past support for the Cambridge Arts Council. Jeff Leoni said he was present on behalf of the Cambridge Area Lions Club.

MEETING NOTE: Throughout the informal meeting, no action was taken on the items below. The meeting ended at approximately 8:00 pm with the Village President announcing that an informal listening session would take place at the Keystone Grill.

5. APPROVAL OF CONSENT AGENDA
  - a. Approval Of Village Board Minutes October 28, 2014
  - b. Operator's Licenses -- none
  - c. Temporary Class B License For Cambridge Arts Council, Pop Up Gallery, December 5-7, 2014; Speakeasy Spectacular Gala Event, February 28, 2015
6. COMMITTEE, PRESIDENT AND STAFF REPORTS
  - a. Joint Meeting With Town Of Oakland
  - b. Audit And Finance Committee
  - c. Library Board
  - d. Police Report
  - e. President, Administrator/Treasurer's Reports
    - i. Bike Path
    - ii. Library Construction
    - iii. Notice Of Receipt - Lions Club Liquor License Application
    - iv. 2015 Proposed Village Budget
7. BILLS.
8. NEW BUSINESS
  - a. Draft Ordinance: Changing Wetland Set Back From 75 Feet To 50 Foot.
  - b. School District Interest In Acquiring Village Parcel At Simonsen Street And USH
  - c. Resolution 2014-18 Authorizing The Change In The Maturity Date Of A \$373,000 Promissory Note With Cambridge State Bank From December 1, 2014 To April 1, 2015.
9. MEETING ANNOUNCEMENTS
10. QUESTIONS, REFERRAL OR FUTURE AGENDA ITEMS
11. ADJOURNMENT

Respectfully Submitted,  
Mo Hansen, Village Administrator/Treasurer

**CAMBRIDGE VILLAGE BOARD -- MINUTES**  
**Amundson Community Center, 200 Spring St. - Senior Room**  
**Tuesday, October 28, 2014, 6:30 p.m.**

1. CALL TO ORDER AND ROLL CALL -- President Struss called the meeting to order at 6:30 p.m. Trustees present: Christianson, Fahley, Waller, Struss, Hollenbeck, Cunningham and Kumbier. Others present: Patty Strobusch Library Board; Pauline Nurmi; Terese Leonhard; Videographer Gary Zibell and Administrator/Treasurer Hansen.
2. PLEDGE OF ALLEGIANCE -- Noted.
3. PROOF OF POSTING -- Hansen said the agenda was posted at the Amundson Community Center, Cambridge Sate Bank, Post Office, Cambridge News Office and Village website.
4. PUBLIC APPEARANCES -- Patty Strobusch addressed questions from Struss regarding the library construction project. Strobusch said the sum to be raised to complete the project was not determined; that she was questioning \$19,000 in invoices from the architect; and that the capital campaign committee will meet in November. Struss said she did not have to fight the invoice battles alone and thanked her for her efforts.
5. CONSENT AGENDA -- Motion: Moved by Kumbier, seconded by Cunningham to approve the consent agenda with the noted agenda correction that Hollenbeck is to be identified as voting aye on the CARPC invoice matter as voting no. Voice Vote: Motion carried with Struss noted as abstaining.
6. COMMITTEE, PRESIDENT AND STAFF REPORTS
  - a. Public Works Committee -- Christianson said the Committee was seeking no extra road work for 2015. Hollenbeck added that the Public Works and Parks budget submittals were reviewed line-by-line. Struss indicated that grants need to be sought for funding.
  - b. Licensing Committee -- Waller reported that that Committee hashed out a concept for a recommendation for a revised dog/animal control ordinance with three tiers of possible violations: At-Large, Dangerous and Vicious. Staff is to draft an ordinance prior to a January meeting.
  - c. Water, Sewer And Stormwater Committee -- Struss reported that water main improvements were completed and said stormwater work adjacent to the Cunningham property was concluding. He said the staff is seeking estimates for the replacement of the SCADA system (a communication/alarm tool, part of the water system). Struss said because \$45,000 is coming back to the Village from a 2-year true-up from COWC, all efforts were being made to put off a sanitary sewer rate increase. Kumbier said the planning process for activating Well #3 should be started.
  - d. President, Administrator/Treasurer's Reports
    - i. Bike Path -- Struss reported that DOT required the safe crossing intersection to be relocated to STH 18 and England Street. He said a gravel path would be installed on the south side of STH 18 to connect England Street to the grocery store by way of a bike/pedestrian path.
    - ii. Library Construction -- Strobusch said she was expecting details relating to the costs of the piers.
    - iii. Recommendation On Health Insurance Benefits Offered Municipal Employees -- Hansen noted that six Trustees the night prior had reviewed the recommendation to change the health insurance benefits offered from the current plan to a plan including employee deductibles and other direct employee costs. He said the recommendation included changing the employee premium contribution from \$50 per pay period to 12% of the premium per pay period. He said the recommendation had been unanimously recommended by the Personnel Committee.

7. **BILLS** -- Motion: Moved by Hollenbeck, seconded by Cunningham to approve the bills as presented. Roll Call Vote: Ayes: Kumbier, Hollenbeck, Cunningham, Waller, Fahley, Christianson and Struss. Motion carried.
8. **NEW BUSINESS**
  - a. Resolution #2014-14 Appointment Of Election Officials: Sandra Tarkenton And Terese Leonhard -- Motion: Moved by Cunningham, seconded by Christianson to approve the resolution as presented. Voice Vote: Motion carried.
  - b. Resolution #2014-15 Authorizing And Accepting The Issuance Of \$360,000 In General Obligation Debt From The Wisconsin Board Of Commissioners Of Public Lands To Fund Municipal Obligations Associated With The At Home Again Assisted Living Inc. Project -- Discussion: Struss said the obligation is part of the project development agreement. Hansen said the first payment would not occur until 2016. Struss said the rate was 3.5% with a ten year term. Motion: Moved by Cunningham, seconded by Kumbier to approve the resolution as presented. Roll Call Vote: Ayes: Kumbier, Hollenbeck, Cunningham, Fahley, Christianson. Noes: Waller. Motion carried.
  - c. Resolution #2014-16 Establishing A Sanitary Sewer Connection Charge For The At Home Again Assisted Living Inc. Project And Future Applicable Connection Charges -- Discussion: Struss said a high figure was originally presented to the developer which brought about the need for the Water, Sewer and Stormwater Committee to review the matter. Struss said the purpose of the charge is to have new users help pay for capacity at the wastewater treatment plant. Replying to a Kumbier question, Hansen said the ordinance calls for a sanitary sewer connection fee, for commercial projects, to be determined on a case-by-case basis. He said the resolution calls for the use of the table presented which contains a multiplier based on the size of water service. He said the Town & County Engineering had reviewed the multiplier amounts. He said it was a standard PSC multiplier. In reply to a Waller question, Struss said the Town of Oakland charges a flat fee for sewer and has a connection fee. Motion: Moved by Cunningham, seconded by Hollenbeck to approve the resolution as presented. Voice vote: Motion carried.
  - d. Resolution #2014-17 Authorizing A 2015 Contribution To The Jefferson County Clean Sweep And Recycling Program -- Discussion: Struss said the Village values the services and that the Town of Watertown had contributed something like \$20,000. Hollenbeck noted that a Jefferson County staff person has presented information to the Village Board previously and that Dane County residents could take waste to this program for disposal as well as Jefferson County residents. Struss suggested donating the same amount as the last contribution. Motion: Moved by Cunningham, seconded by Hollenbeck to approve the resolution with the stated amount of the 2015 donation set at the same amount as the prior contribution. Roll Call Vote: Ayes: Kumbier, Hollenbeck, Cunningham, Waller, Fahley, Christianson. Noes: none. Motion carried. [NOTE: After the meeting the amount was identified as \$250.]
9. **CORRESPONDENCE** -- (1) Notice of Public Hearing, Dane County Zoning. Noted.
10. **MEETING ANNOUNCEMENTS** -- Noted as listed on the agenda.
11. **QUESTIONS, REFERRAL OR FUTURE AGENDA ITEMS** -- ## Christianson asked if one water meter could be used to serve multiple parcels.
12. **ADJOURNMENT** -- Motion: Moved by Christianson, seconded by multiple Trustees to adjourn. Approximate time: 7:45 pm

Respectfully Submitted,  
Mo Hansen, Village Administrator/Treasurer

GENERAL FUND - POOLED CHECKING

ALL Checks

Posted From: 11/01/2014 From Account:  
Thru: 11/11/2014 Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	17,808.18
Total Expenditure from Fund # 140 - TIF #4 FUND	7,082.50
Total Expenditure from Fund # 150 - LIBRARY FUND	2,673.52
Total Expenditure from Fund # 200 - CAPITAL PROJECTS FUND	110,524.44
Total Expenditure from Fund # 250 - ECONOMIC & COMM DEVELOPMENT	250.35
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	6,732.19
Total Expenditure from Fund # 500 - WATER UTILITY	1,334.84
Total Expenditure from Fund # 600 - SEWER UTILITY	778.26
Total Expenditure from Fund # 800 - STORMWATER UTILITY	441.75
Total Expenditure from all Funds	147,626.03

## RESOLUTION #2014-18

AUTHORIZING THE CHANGE IN THE MATURITY DATE OF A \$373,000 PROMISSORY NOTE WITH CAMBRIDGE STATE BANK FROM DECEMBER 1, 2014 TO APRIL 1, 2015

WHEREAS, the Village of Cambridge has a balloon payment of \$308,788.39 due December 1, 2014 for debt incurred as part of the acquisition of parcel 111/061212120049 at England Street and Madison Street and the Administrator/Treasurer see it prudent and necessary to extend out this payment until April 1, 2015 to allow for a review and possible refunding of Village debt.

BE IT RESOLVED by the Village of Cambridge, Dane and Jefferson County, Wisconsin, that it hereby authorizes the change in the maturity date of a \$373,000 promissory note with Cambridge State Bank from December 1, 2014 to April 1, 2015 and directs the Administrator/Treasurer to take all necessary actions to put in place the maturity date modification.

This resolution was duly considered and adopted by the Village Board pursuant to a vote of \_\_\_\_\_ for and \_\_\_\_\_ against on this \_\_\_\_\_ day of November 2014.

VILLAGE OF CAMBRIDGE

By: \_\_\_\_\_  
Steven R. Struss, Village President

Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Lisa Moen, Village Clerk

Date: \_\_\_\_\_

# APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 16

Application Date: 10/28/14

Town  Village  City of Cambridge County of Dane

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning DEC 5, 2014 and ending DEC 7, 2014 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Cambridge Arts Council  
(b) Address (313 South St) PO BOX 621 Cambridge WI 53523  
(Street)  Town  Village  City

(c) Date organized March 2012

(d) If corporation, give date of incorporation May 15, 2013

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President LAURIE STRUSS 313 South St CAMBRIDGE  
Vice President REBECCA REMMICH 3103 City Rd W Deertfield WI  
Secretary Gina Eggert Gill Rd Cambridge WI  
Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: KRISTIN STOCKWELL  
W1677 North St Cambridge, WI 53523

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

(a) Street number 210 W MAIN ST CAMBRIDGE WI 53523

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Lower Level only

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

**3. NAME OF EVENT**

(a) List name of the event Cambridge Arts Council Pop-Up Gallery  
(b) Dates of event Dec 5, 6, 7 2014

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Cambridge Arts Council  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer Laurie L Struss 10/28/14  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 10-21-14

Date Reported to Council or Board 11-11-14

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

**APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE**

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 10/28/14

Town  Village  City of Cambridge County of Dane

The named organization applies for: (check appropriate box(es))

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Feb 28, 2015 and ending Feb 28, 2015 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

**1. ORGANIZATION** (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Cambridge Arts Council Inc

(b) Address (313 South St) PO Box 621 Cambridge WI 53523  
(Street)

(c) Date organized March 2012  Town  Village  City

(d) If corporation, give date of incorporation May 15, 2013

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Laurie Struss 313 South St Cambridge  
 Vice President Rebecca Remnich 3103 City Rd WI Deertield WI  
 Secretary Gina Eggert Gill Rd Cambridge WI 53523  
 Treasurer \_\_\_\_\_

(g) Name and address of manager or person in charge of affair: Laurie Struss  
313 South Street Cambridge WI 53523

**2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**

(a) Street number 210 W Main St Cambridge WI 53523

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? LOWER LEVEL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

**3. NAME OF EVENT**

(a) List name of the event SPEAKEASY SPECTACULAR GALA EVENT  
 (b) Dates of event FEB 28, 2015

**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Laurie L Struss 10/28/14  
(Signature/date)

Cambridge WI 53523  
(Name of Organization)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 10-31-14

Officer \_\_\_\_\_  
(Signature/date)

Date Reported to Council or Board 11-11-14

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

# Cambridge Water, Sewer and Stormwater Committee

November 18, 2014

Amundson Community Center – Senior Room – 6:30 PM

## 1. Call Committee Meeting to Order/Roll

Chairman Steve Struss called the meeting to order at 6:35pm. Members present: Dwight Christianson, Steven Johnson and Steve Struss. Also present were Dan Dudley, Water Superintendent, Mo Hansen, Administrator/Treasurer and Sue Christianson, Utility Clerk.

## 2. Proof of Posting

Upper and lower levels of the Amundson Building, Cambridge News, Cambridge State Bank and the Cambridge Post Office

## 3. Guests: None

## 4. Possible Action on Any Water Issues

None

## 5. Approve Minutes from October 21, 2014 Meeting

Christianson made a motion to accept the minutes as presented. Johnson seconded the motion. All in favor.

## 6. Financial Update

Hansen spoke on the issues for the 2015 budget. He would like the December meeting to concentrate on the budget.

## 7. Old Business: Update and possible action regarding:

### a. Update on Construction Projects

Projects are finished.

### b. Scada System

In the costs, Flygt was higher than LW Allen plus they wanted extra add ons with a monthly bill.

### c.. Netwurx

All the netwurx antennas need to be replaced.

### d..Update on Sewer Rate Increase and Water Rate Increase

Jim Freschette will be coming here with his results for water increase. Sewer increase discussed but a percent increase was not discussed.

### e.2015 Budget

To be discussed in depth at the December meeting.

### f. Well Abandonment at Melster property

CTW is finished at a cost of \$5800. They are also filing all the proper paperwork with the DNR.

### g. Cunningham's Stormwater Project

The Village has done some digging and will be putting straw over those areas until spring. The issue is really between the Condo Association and Cunningham's.

## **8. New Business – Discussion and possible action regarding:**

### **a. Well #3 Upgrade**

The well is usable in an emergency but it will cost approximately \$1.2 million to upgrade. This would be for equipment for softening, chemicals and reconstruction of the building.

### **b. Water Tower Maintenance**

The interior of the tower must be cleaned in 2015 and the outside painted. Dudley will be getting costs for doing this work.

## **8. Bills**

Christianson made a motion to pay the bills totaling \$60,501.93. Johnson seconded the motion. All in favor on a roll call vote.

## **9. Correspondence**

None

## **10. Update from Water & Sewer Superintendent**

Sewer pump repair at Kenseth lift station was \$3400.00

## **11. Items to be discussed at future meetings**

Budget 2015, Netwurx, water/sewer rates,

## **12. Adjournment**

Christianson made a motion to adjourn, seconded by Johnson. Motion carried. Struss adjourned the November 18, 2014, meeting at 7:45 p.m.

Sue Christianson  
Utility Clerk