

**CAMBRIDGE VILLAGE BOARD -- MINUTES**  
**Amundson Community Center, 200 Spring St. - Senior Room**  
**Tuesday, November 25, 2014, 6:30 p.m.**

**\*\*\* CORRECTED TO MATCH AS APPROVED BY VILLAGE BOARD 1/9/2015 \*\*\***

**PUBLIC HEARING**

1. **CALL TO ORDER AND ROLL CALL** – President Struss called the public hearing to order at 6:32 p.m. Trustees present: Cunningham, Hollenbeck, Waller, Fahley, Christianson and Struss. Absent: Kumbier. Others present: Pauline Nurmi, Videographer Gary Zibell and Administrator/Treasurer Hansen.
2. **PROOF OF POSTING** – Hansen said the agenda was posted at the Amundson Community Center, Cambridge State Bank, Post Office, Cambridge News Office and Village website.
3. **PUBLIC HEARING – 2015 Budget** – (1) Pauline Nurmi asked if spending 27% of the levy on principal and interest was high or low relative to other communities. Hansen replied that he didn't have figures to compare, but would research the question. He said the measure is one indicator of financial health for the Village. Struss said the Village was limited in that it had to keep general obligation debt below 5% of total equalized value. (2) Struss read into the record an email from Carol and Joe Sapienza stating that it would be very disruptive to the positive work Linda Begley-Korth has done for the Village to reduce hours for the Economic Development Director position from full-time to half-time. The full letter is attached.
4. **ADJOURNMENT OF PUBLIC HEARING** – Motion: Moved by Christianson, seconded by Cunningham to adjourn the public hearing at 6:42 p.m. Motion carried.

**REGULARLY SCHEDULED MEETING**

1. **CALL TO ORDER AND ROLL CALL** – President Struss called the meeting to order at 6:42 p.m. Trustees present: Cunningham, Hollenbeck, Waller, Fahley, Christianson and Struss. Absent: Kumbier. Others present: Pauline Nurmi, Videographer Gary Zibell and Administrator/Treasurer Hansen.
2. **PLEDGE OF ALLEGIANCE** – Noted.
3. **PROOF OF POSTING** – Hansen said the agenda was posted at the Amundson Community Center, Cambridge State Bank, Post Office, Cambridge News Office and Village website.
4. **PUBLIC APPEARANCES** – Pauline Nurmi asked about the expense incurred for site clearing for the At Home Again Inc. assisted living project. Struss commented that the equipment rate charges were too high. Hansen said that remaining Village obligations to complete on the site were to remove remaining debris, and seed Lot #2 prior to June of 2015.
5. **APPROVAL OF CONSENT AGENDA**. Motion: Moved by Cunningham, seconded by Fahley to approve the consent agenda as presented. Voice vote: Motion carried with Struss noted as abstaining. Note: Following the vote Christianson noted that bills were paid by a voice vote. That portion of the consent agenda was taken up again under item 7 below.
  - a. Bills Dated October 22 Through November 11
  - b. Resolution 2014-18 Authorizing The Change In The Maturity Date Of A \$373,000 Promissory Note With Cambridge State Bank From December 1, 2014 To April 1, 2015
  - c. Temporary Class B License For Cambridge Arts Council, Pop Up Gallery, December 5-7. 2014; Speakeasy Spectacular Gala Event, February 28, 2015
6. **PRESIDENT, COMMITTEE AND STAFF REPORTS**
  - a. President's Report.
    - i. CamRock Trail Extension – update – Struss said the majority of the trail work was

completed; flashing lights would be installed when available; City of Madison was selling selling poles at cost to the Village; that total project cost was \$4,000 over budget with \$2,000 picked up by Dane County and an anonymous donor contributing the difference. He said a ribbon cutting would be in the Spring. Cunningham thanked the donor.

- ii. Safe Routes To School Initiative – Struss said the School District was interested in grant funding; that progress was being made with recent improvements at Main Street and Pleasant; that the District was interested in sidewalks for Bluejay Way which is in the Town of Oakland. He said Hansen was to assemble a working group on the topic to put a plan together. Struss said police participation and citizen participation would be welcomed.
  - b. Water and Sewer Committee. Struss reviewed the committee meeting minutes.
  - c. Administrator/Treasurer’s Report – Hansen reviewed a submitted written report. Struss said the R.G. Huston hourly rates were high and that the site was cleared to the specification of the developer.
7. **BILLS** – Motion: Moved by Christianson, seconded by Cunningham to approve the bills in the amount of \$15,926.92 and to approve the bills as presented but not acted upon at the November 11, 2014 meeting. Roll call vote: Ayes: Hollenbeck, Cunningham, Waller, Fahley, Christianson and Struss. Noes: none with Kumbier absent. Motion carried.

## 8. NEW BUSINESS

- a. Resolution 2014-22: Adopting The 2015 Village Budget – Discussion: Hansen reviewed a budget narrative document. Struss led a discussion on how to generate additional revenue dollars to fund a greater amount of compensation for the Economic Development Director position. Cunningham spoke of the positive contribution Linda Begley-Korth had made. She said in the third year of position, it was important to not cut the hours. Hollenbeck proposed cutting her Trustee compensation, expenses for holiday decoration, and main street maintenance expenses to free up tax levy dollars to increase the hours for economic development. Hansen estimated that \$28,000 additional would be needed to fund the position as a full-time position. He noted that currently \$15,000 in program expenses are budgeted for in Fund 250. Struss said dollars from a future grant could cover employee compensation. Hansen said an allowable levy limit increase of 0% meant dollars from some other village operation was needed to increase employee compensation. He said compensation on a project basis, a hourly basis and a salary basis had been discussed. Hollenbeck asked if the Chamber of Commerce could contribute to towards employee compensation. Waller suggested funding the position for six months as a full-time hourly position. Fahley asked why the matter had not come before the Personnel Committee. Struss said the matter had come to his attention only recently. Motion: Moved by Waller, seconded by Fahley to amend the resolution such that the Economic Development Director position is funded from January 1 to June 30 as a full-time hourly rate position. Voice vote: Motion carried.

Further Discussion: Waller said the Library Board would pass a budget in early December. Struss said he didn’t like zeroing out the capital projects for 2015. Hansen said multiple capital improvements occurred in 2014. Waller said he didn’t like the budget, but lay-offs were avoided. Employees were thanked for dedication even in the face of a modified health insurance benefits package and new no wage increases. Motion: Moved by Hollenbeck, seconded by Waller to approve Resolution #2014-22 as amended. Roll call vote: Ayes: Hollenbeck, Cunningham, Waller, Fahley, Christianson and Struss. Noes: none with Kumbier absent. Motion carried.

- b. Draft Ordinance: Changing Wetland Set Back From 75 Feet To 50 Foot. Discussion: Hansen requested that the item be tabled until the next meeting. Motion: Moved by Christianson, seconded by Cunningham to table the item until the December 9<sup>th</sup> meeting. Voice vote: Motion carried.

- c. Resolution 2014-19 Authorizing And Accepting The Issuance Of \$460,000 In General Obligation Debt From The Wisconsin Board Of Commissioners Of Public Lands To Fund Municipal Obligations Associated With The At Home Again Assisted Living Inc. Project. Discussion: Hansen said that Tax Incremental District No. 2 had incurred expenses related to well abandonment and the clearing of site debris. He said the amount of indebtedness was increased from \$360,000 to \$460,000. Discussion: Christianson questioned how the Village found itself in the situation of having to clear the lots. Struss said permission to bury material was granted in the past and that the Building Inspector had agreed. Motion: Moved by Hollenbeck, seconded by Cunningham to approve Resolution 2014-19 as presented noting that the full text as required by the Board of Commissioners of Public Lands has been presented and reviewed. Roll call vote: Ayes: Hollenbeck, Cunningham, Fahley, Christianson and Struss. Noes: Waller with Kumbier absent. Motion carried.
- d. School District Interest In Acquiring Village Parcel At Simonsen Street And USH 18, Update. Discussion: Struss said Hansen would attend a December 3<sup>rd</sup> meeting at the School on the topic. Christianson questioned if parking was advisable so close to the highway. Fahley asked why an existing parking lot could not be expanded. Struss said District plans call for athletic fields to be added and that handicapped accessible parking was needed. Waller stress that the DNR should be fully engaged prior to construction a parking lot. No action taken.
- e. Resolution 2014-20 Canceling The December 23, 2014 Village Board Meeting And Authorizing The Signatures For December Payroll And Bills. Discussion: Christianson and Struss noted that a quorum during the holiday week had been a challenge in years past. Motion: Moved by Christianson, seconded by Cunningham to approve the resolution as presented. Voice vote: Motion carried.
- f. Vacation Carry Over For Clerk, Utility Clerk And Economic Development Coordinator. Discussion: Hansen recommended authorizing a one-time vacation time pay out as outlined in his memo. Motion: Moved by Waller, seconded by Cunningham to authorize the one-time vacation payout for the Utility Clerk, Village Clerk and Economic Development Coordinator as spelled out in the Administrator-Treasurer's communication on the topic. Roll call vote: Ayes: Hollenbeck, Cunningham, Waller, Fahley and Struss. Noes: none with Christianson abstaining and Kumbier absent. Motion carried.
- g. Resolution 2014-21 In Support Of A Cambridge Community Foundation Funding Request In Support Of The Cambridge Community Library Construction Project. Discussion: Hansen said the resolution is before the Board as part of a coordinated effort to advocate for a 2015 donation from the Cambridge Foundation for the library construction project. Struss said he would submit a request. Struss said the Foundation would not object to additional requests noting that a Foundation bathroom project was not being funded in 2015. In reply to a Hollenbeck question, Hansen said a Library Campaign Committee had met and requested the support resolution. Waller noted that a citizen had requested an additional speed board. Struss directed that a December agenda item be added for 2015 Foundation requests. Motion: Moved by Waller, seconded by Cunningham to approve the resolution as presented. Voice vote: Motion carried.
- h. Resolution 2014-23: Termination Of Recorded Permit Agreement For Parcels 0612-121-2110-1 And 0612-121-2220-1. Discussion: Hansen said the Village Attorney and title company representatives had requested action prior to the transfer of title of Lot#1 at the corner of England and Madison Streets from the Village to At Home Again Inc. Motion: Moved by Christianson, seconded by Cunningham to approve the resolution as presented. Voice vote: Motion carried.

## 9. CORRESPONDENCE

- a. Pancreatic Cancer Action Network – Acknowledgement. Noted

b. DNR Sewer Service Area Amendment Approval – The Vineyards At Cambridge. Noted.

10. MEETING ANNOUNCEMENTS – noted as listed on the agenda with the addition of the Library Board

11. QUESTIONS, REFERRALS TO STAFF OR FUTURE AGENDA ITEMS – ## Hansen said he would check to see if dollars remain owed to CARP-C

12. ADJOURNMENT – Motion: Moved by Christianson, seconded by multiple Trustees to adjourn. Voice vote: Motion carried. Approximate time: 8:28 p.m.

Respectfully Submitted,  
Mo Hansen, Village Administrator/Treasurer