

**JOINT CAMBRIDGE / DEERFIELD
POLICE COMMITTEE**

Tuesday, December 9, 2014 5:30 P.M.
Amundson Community Center - Senior Room
200 Spring Street, Cambridge

AGENDA

1. Call to Order/Roll Call:
2. Approval of Minutes from October 14, 2014.
3. Public Appearances
4. Update from Dane County Sherriff's office
 - a) Enforcement in Jefferson County portion of the Village of Cambridge
5. Police Reports
6. Court Reports
7. Old Business:
 - a) 2015 Police Budget
 - b) 2015 Court Budget
8. New Business to be brought before the Committee:
 - a) Municipal Court Bank Account Designation
9. Set Next Meeting Date/Agenda Issues: February 10, 2015
10. Adjournment

NOTE:

1. Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
2. A quorum of the Cambridge and/or Deerfield Village boards may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. No matters shall be considered by said Village Board members nor shall any action be taken by said Village Board members at this meeting.
3. More specific information about agenda items may be obtained by calling 423-3712.

Lisa Moen, Clerk
Village of Cambridge

Cambridge/Deerfield Monthly Police Report

Oct-14

-	<u>Cambridge</u>	<u>Deerfield</u>
<u>Type of Incident</u>	<u>QTY:</u>	<u>QTY:</u>
911 Disconnect	4	8
Accident - No Injuries	1	
Alarm	2	
Animal Disturbance	1	1
Assist Citizen	3	2
Assist EMS	9	10
Assist Other Agency	4	4
Attempt to Locate		1
Check Area	4	5
Check Person	4	2
Damage To Property	1	
Death Investigation		1
Domestic	4	2
Found Property		2
Fraud	1	
Information Report	2	2
Juvenile Contact	1	
Juvenile Disturbance	1	6
Legal Paper Served		1
Liquor Law Violation		1
Missing Person	1	
Neighbor Trouble		1
Parking		1
Preserve the Peace	1	
Safety Hazard	2	2
Sexual Assault		
Special Event	1	3
Suspicious Activity		3
Theft	4	4
Theft - GDO	4	
Threats	2	1
Traffic Incident	1	
Violate Court Order	1	
Total Calls for Service:	59	63

Shifts Worked

Number of Shifts Worked:	51
Number of Days Worked:	31

Time Distribution

<u>Village of:</u>	<u>% of Time</u>
Cambridge	50%
Deerfield	50%

<u>Citations Issued:</u>	<u>Traffic</u>	<u>Non-Traffic</u>	<u>Parking</u>	<u>Criminal</u>
Cambridge	7	0	0	
Deerfield	5	1	4	

Other Activity:

1. Deputies assisted with homecoming parades, dances, and other events in both villages. No major issues were reported.
2. Deputies participated in a large scale mock crash in front of the Deerfield High School. Deputy Lauritsen and Vande Burgt addressed law enforcement questions from the school staff and student body after the exercise was completed in the school gymnasium.
3. Deputy Lauritsen attended annual training for TRT at Ft. McCoy.
4. Deputies Lauritsen and Reynolds assisted with a lockdown drill at the Deerfield Schools. K9 searches were completed in both Cambridge and Deerfield school districts.
5. The new carpet was installed at the Deerfield PD.

Cambridge/Deerfield Monthly Police Report

Nov-14

-	<u>Cambridge</u>	<u>Deerfield</u>
<u>Type of Incident</u>	<u>QTY:</u>	<u>QTY:</u>
911 Disconnect	4	5
Accident - No Injuries	2	3
Accident - Hit and Run	1	
Alarm		1
Animal - Stray		3
Arrested Person	1	1
Assist Citizen	4	6
Assist EMS	8	7
Assist Other Agency		3
Attempt to Locate		1
Burglary	1	
Check Area	3	2
Check Person	2	3
Civil Dispute	1	
Damage To Property		1
Death Investigation		1
Disturbance		2
Domestic	1	2
Found Property		1
Information Report	1	2
Juvenile Disturbance	2	1
Landlord/Tenant Dispute		1
Legal Paper Served	1	
Overdose		1
Parking	1	2
Preserve the Peace	4	2
Robbery	1	
Safety Hazard	1	
Special Event	1	1
Suspicious Activity	3	2
Theft	1	1
Theft - GDO	2	
Threats		5
Traffic Incident	1	
Violate Court Order	1	
Total Calls for Service:	48	60

Shifts Worked

Number of Shifts Worked:	45
Number of Days Worked:	30

Time Distribution

<u>Village of:</u>	<u>% of Time</u>
Cambridge	46%
Deerfield	54%

<u>Citations Issued:</u>	<u>Traffic</u>	<u>Non-Traffic</u>	<u>Parking</u>	<u>Criminal</u>
Cambridge	8	1	0	
Deerfield	3	3	13	

Other Activity:

Municipal Treasurer Report

Wednesday, November 05, 2014
1:42:42 PM

9/1/14 to 9/30/14

Paid Receipt # Defendant Forfeiture Crime Costs Jail Penalty Driver Assess Other Assess* Restit Other Total
 Citation Number
 Jurisdiction: Village of Cambridge

Transaction Type: Payment

Juvenile

9/22/2014 N/A Droster, Daniel B \$150.00 \$13.00 \$38.00 \$10.00 \$39.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$250.00
 Check 00224212

9/16/2014 N/A Frey, Mark T \$24.30 \$10.53 \$22.68 \$8.10 \$6.32 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$88.80
 EFT N4521355

9/16/2014 N/A Frey, Mark T \$24.30 \$10.53 \$22.68 \$8.10 \$6.32 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$88.80
 EFT N4521366

9/1/2014 N/A Gorn, Claude K \$0.00 \$3.75 \$0.00 \$10.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$13.75
 Check N323498

9/26/2014 N/A Hoelsy, David H \$200.00 \$13.00 \$28.00 \$10.00 \$52.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$303.00
 Check N1273853

9/8/2014 N/A Johnson, Shane \$150.00 \$13.00 \$38.00 \$10.00 \$39.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$250.00
 Check 00264940

9/22/2014 N/A Lagro, Bridget C \$50.00 \$13.00 \$38.00 \$10.00 \$13.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$124.00
 Check N4522582

9/22/2014 N/A Perdue, George T, II \$10.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$10.00
 Check Q9400473

9/8/2014 N/A Stoflet, Tyler A \$10.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$10.00
 Check N4522571

Paid	Receipt #	Defendant Citation Number	Forfeiture	Crime	Costs	Jail	Penalty	Driver Assess	Other Assess*	Restit	Other	Total
9/8/2014	N/A	Stoflet, Tyler A	\$30.00	\$13.00	\$38.00	\$10.00	\$7.80	\$0.00	\$0.00	\$0.00	\$0.00	\$98.80
Check		N4522560										
9/18/2014	N/A	Thompson, Ben R	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
Check		Q5097492										
9/26/2014	N/A	Wilson, Scott	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10.00
Check		Q9400484										
Summary for 'Jurisdiction' = Village of Cambridge (12 detail records)												
			\$668.60	\$89.81	\$225.36	\$76.20	\$163.44	\$0.00	\$0.00	\$0.00	\$0.00	\$1,257.15

Paid Receipt # Defendant Citation Number Forfeiture Crime Costs Jail Penalty Driver Assess Other Assess* Resit Other Total

Jurisdiction: Village of Deerfield

Transaction Type: Payment

Juvenile

9/26/2014 N/A Jackson, Dylan A \$50.00 \$13.00 \$38.00 \$10.00 \$13.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$124.00
 Check N4522921

9/26/2014 N/A Jackson, Dylan A \$60.00 \$13.00 \$38.00 \$10.00 \$15.60 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$136.60
 Check N4522932

9/16/2014 N/A Kelly, Taylor J \$40.50 \$10.53 \$30.78 \$8.10 \$10.53 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$124.00
 Check Q9399935

9/16/2014 N/A Kelly, Taylor J \$8.10 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$10.00
 EFT Q9399946

9/2/2014 N/A Perez, Vicki M \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$185.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$185.00
 Check Q9400075

9/2/2014 N/A Rogers, James A, JR \$24.30 \$10.53 \$22.68 \$8.10 \$6.32 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$88.80
 EFT N4521333

9/18/2014 N/A Transue, Becky J \$30.00 \$13.00 \$38.00 \$10.00 \$7.80 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$98.80
 Check N4522792

9/18/2014 N/A Walsvik, Curtis D \$10.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$10.00
 Check Q5097444

Summary for 'Jurisdiction' = Village of Deerfield (8 detail records)
 \$222.90 \$60.06 \$167.46 \$46.20 \$53.25 \$185.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$777.20

Paid	Receipt #	Defendant Citation Number	Forfeiture	Crime	Costs	Jail	Penalty	Driver Assess	Other Assess*	Restit	Other	Total
	Grand totals:		\$891.50	\$149.87	\$392.82	\$122.40	\$216.69	\$185.00	\$0.00	\$0.00	\$0.00	\$2,034.35

*Other Assess is Truck Weight restriction surcharges and Domestic Abuse surcharges



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

See Instructions on reverse side.

County Name Dane County		County Code Number 1300		Report for Month/Year 9/2014	
Municipal Name (Indicate if Town, Village or City) Eastern Dane County Joint Municipal Court		Municipal Code Number 1311		Telephone Number (608) 4233712	
I. MUNICIPAL COURT OFFICIAL	Total Amount Collected	Share to be retained by Municipality	Share to be sent to County	Share to be Sent to State	
1. Forfeitures for Municipal Ordinance Violations (Except for Municipal Ordinances in Conformity with Ch 348, Stats.)	891.50	100% 891.50			
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)	392.82	100% of amount in excess of \$5.00 for each forfeiture 332.82			\$5.00 for each forfeiture 60.00
3. Penalty Surcharges (s. 757.05, Stats.)	216.69			100%	216.69
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)	122.40		100%		
5. Driver Improvement Surcharges (s. 346.655, Stats.)	185.00		50.3% 93.06		49.7% 91.94
6. Crime Lab and Drug Enforcement Surcharges (s. 165.755(4), Stats.)	149.87			100%	149.87
7. Domestic Abuse Surcharges (s. 973.055(2)(b), Stats.)				100%	
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))		\$150 for each forfeiture			100% of amount in excess of \$150.00
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)			100%		
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s. 813.125, Stats.)				100%	
11. Adjustments (Attach Explanation)					
12. Totals	1,958.28	1,224.32	215.46	Pay This Amount 458.50	

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures court costs and surcharges collected during the month designated.

Name: Carol Kornstedt

Signature: *Carol Kornstedt*

Date: 11-11-2014

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying a copy of this report will be returned to the signer of this report as a receipt and the stated amount will be remitted to the Department of Administration with this report.

Treasurer: *Mo Ha*

Date: 12-3-2014

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name:
Carol Kornstedt

Telephone Number
(608) 4233712

Email Address
court@ci.cambridge.wi.us

Municipal Treasurer Report

Wednesday, November 05, 2014

1:41:46 PM

10/1/14 to 10/31/14

Paid

Receipt # Defendant
Citation Number

Forfeiture

Crime

Costs

Jail

Penalty

Driver Assess

Other Assess*

Restit

Other

Total

Jurisdiction: Village of Cambridge

Transaction Type: Payment

Juvenile

10/3/2014 N/A Ace, Riley S

Check Q9400241

\$30.00

\$13.00

\$38.00

\$10.00

\$7.80

\$0.00

\$0.00

\$0.00

\$0.00

\$98.80

10/15/2014 N/A Behm, Seth M

Check N4521473

\$29.20

\$13.00

\$28.00

\$10.00

\$7.80

\$0.00

\$0.00

\$0.00

\$0.00

\$88.00

10/1/2014 N/A Gulseth, Cody A

Check Q9400123

\$250.00

\$13.00

\$38.00

\$10.00

\$65.00

\$0.00

\$0.00

\$0.00

\$0.00

\$376.00

10/31/2014 N/A Markowitz, Clarra A

Check Q9400510

\$10.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$10.00

10/31/2014 N/A Nava, Talia D

Check Q9400506

\$10.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$0.00

\$10.00

Summary for 'Jurisdiction' = Village of Cambridge (5 detail records)

\$329.20

\$39.00

\$104.00

\$30.00

\$80.60

\$0.00

\$0.00

\$0.00

\$0.00

\$582.80

Paid Receipt # Defendant Forfeiture Crime Costs Jail Penalty Driver Assess Other Assess* Restit Other Total

Jurisdiction: Village of Deerfield

Transaction Type: Payment

Juvenile

10/11/2014 N/A Kapral, Antonio R \$24.30 \$10.53 \$30.78 \$8.10 \$6.32 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$98.80
 EFT N4521985

10/11/2014 002700 Kapral, Antonio R \$40.50 \$10.53 \$30.78 \$8.10 \$10.53 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$124.00
 EFT N4521974

10/2/2014 N/A McKenna, Michael P \$89.60 \$13.00 \$38.00 \$10.00 \$23.40 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$174.00
 Check N4522781

10/11/2014 N/A Mctier, Dione N \$30.00 \$13.00 \$38.00 \$10.00 \$7.80 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$98.80
 Check N4522851

10/15/2014 N/A Pries, Marcel R \$30.00 \$13.00 \$38.00 \$10.00 \$7.80 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$98.80
 Check N4522954

10/6/2014 N/A Schuster, Dale F \$10.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$10.00
 Check Q9400576

10/1/2014 N/A Vesper, Jennifer L \$10.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$10.00
 Check Q9400532

Summary for 'Jurisdiction' = Village of Deerfield (7 detail records)
 \$234.40 \$60.06 \$175.56 \$46.20 \$55.85 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$0.00 \$614.40

Paid	Receipt #	Defendant Citation Number	Forfeiture	Crime	Costs	Jail	Penalty	Driver Assess	Other Assess*	Restit	Other	Total
	Grand totals:		\$563.60	\$99.06	\$279.56	\$76.20	\$136.45	\$0.00	\$0.00	\$0.00	\$0.00	\$1,197.20

*Other Assess is Truck Weight restriction surcharges and Domestic Abuse surcharges



MUNICIPAL COURT MONTHLY FINANCIAL REPORT

See Instructions on reverse side.

County Name Dane County		County Code Number 1300		Report for Month/Year 10/2014	
Municipal Name (Indicate if Town, Village or City) Eastern Dane County Joint Municipal Court		Municipal Code Number 1311		Telephone Number (608) 4233712	
I. MUNICIPAL COURT OFFICIAL		Total Amount Collected	Share to be retained by Municipality	Share to be sent to County	Share to be Sent to State
1. Forfeitures for Municipal Ordinance Violations (Except for Municipal Ordinances in Conformity with Ch 348, Stats.)		563.60	100%		
2. Municipal Court Costs (Chapter 814, Subchapter II, s. 814.65, Stats.)		279.56	100% of amount in excess of \$5.00 for each forfeiture 241.46		\$5.00 for each forfeiture 38.10
3. Penalty Surcharges (s. 757.05, Stats.)		136.45			100% 136.45
4. County Jail Surcharges (s. 302.46(1)(a), Stats.)		76.20		100% 76.20	
5. Driver Improvement Surcharges (s. 346.655, Stats.)				50.3%	49.7%
6. Crime Lab and Drug Enforcement Surcharges (s. 165.755(4), Stats.)		99.06			100% 99.06
7. Domestic Abuse Surcharges (s. 973.055(2)(b), Stats.)					100%
8. Truck Weight Restrictions (Municipal Ordinances in Conformity with Ch. 348, Stats., s. 66.12(3)(c))			\$150 for each forfeiture		100% of amount in excess of \$150.00
9. Ignition Interlock Device Surcharge (s. 343.301(5), Stats.)				100%	
10. GPS Tracking Surcharge (for violations of ordinances conforming to s. 813.12 or s. 813.125, Stats.)					100%
11. Adjustments (Attach Explanation)					
12. Totals		1,154.87	805.06	76.20	Pay This Amount 273.61

II. CERTIFICATION OF MUNICIPAL COURT OFFICIAL

I hereby certify that this report reflects all actions requiring forfeitures court costs and surcharges collected during the month designated.

Name: Carol Kornstedt Signature: *Carol Kornstedt* Date: 10-12-14

III. TREASURER'S CERTIFICATION

I hereby certify that the above amount due the state has been received. After so certifying a copy of this report will be returned to the signer of this report as a receipt and the stated amount will be remitted to the Department of Administration with this report.

Treasurer: *Mo Hines* Date: 12-3-2014

In the event the Department of Administration has questions about this report and payment, who should we contact?

Name: Carol Kornstedt Telephone Number: (608) 4233712 Email Address: court@ci.cambridge.wi.us

1
2 **FIRST AMENDMENT TO THE**
3 **AGREEMENT FOR THE OPERATION OF THE EASTERN DANE COUNTY**
4 **JOINT MUNICIPAL COURT**
5 (Per Sec. 66.0301 Wis.Stats.)

See Pg. 3

6 Representing the incorporated Communities of the Village of Cambridge, the Village of Deerfield
7 and the Village of Rockdale
8
9

10 THIS AGREEMENT, entered into originally on May 1, 2009, and revised this
11 day of _____, 2011 by and between the Village of Cambridge ("Cambridge"), the
12 Village of Deerfield ("Deerfield") and the Village of Rockdale ("Rockdale") being
13 municipal corporations organized and existing under the laws of the State of Wisconsin,
14 hereinafter referred to as the "Member Municipalities" or "Member Municipality".
15

16 WHEREAS, Section 755.01(1) Wis. Stats., provides that any municipality may establish
17 a municipal court to be maintained at the expense of the municipality, and
18

19 WHEREAS, Section 755.01(4) Wis. Stats., provides that two or more cities, towns or
20 villages may enter into an agreement under Section 66.0301 Wis. Stats., for the joint
21 exercise of the power granted under Section 755.01(1), after enactment of identical
22 ordinance by each affected City, Town or Village, and
23

24 WHEREAS, the Member Municipalities have enacted identical ordinances thereby
25 creating and establishing a joint municipal court ("Joint Municipal Court") to serve said
26 municipalities, and
27

28 WHEREAS, the Member Municipalities have expressed willingness to enter into a
29 contract for the joint operation of said Joint Municipal Court and for the equitable sharing
30 of the costs thereof, pursuant to Section 66.0301 Wis. Stats.
31

32 WHEREAS, 2009 Wisconsin Act 402 makes numerous changes to the laws regarding
33 municipal courts, and it is necessary to incorporate these changes into the Agreement,
34

35 NOW THEREFORE, in consideration of the recitals set forth above which are fully
36 incorporated herein, and of the benefits to be derived by each municipality from the joint
37 operation of the Joint Municipal Court, the MEMBER MUNICIPALITIES contract and
38 agree as follows:
39

- 40 1. GENERAL. The JOINT MUNICIPAL COURT shall be organized and shall
41 operate pursuant to but not limited to Chapter 755, and Chapter 800 Wis. Stats.
42 Applicable Supreme Court Rules, the ordinances adopted by the MEMBER
43 MUNICIPALITIES, and the terms of this agreement. In the event of conflicts,
44 the provisions of the Wisconsin Statutes shall prevail.
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- a. The salary of the Judge;
 - b. The number of clerks and salary of such clerk(s) and/or deputy clerks;
 - c. The schedule of forfeiture deposits under Sec. 800.03(3) Wis. Stats. The schedule of forfeiture deposits shall be reviewed annually, and identical resolutions adopting same shall be presented to the MEMBER MUNICIPALITIES.
- 4) The Committee shall designate appropriate bank accounts or cause appropriate bank accounts to be established for the deposit of all fees, forfeitures, assessments and costs paid into the JOINT MUNICIPAL COURT and shall adopt appropriate accounting procedures to ensure the proper disbursement and handling of funds.
 - 5) The Committee shall, with the assistance of the Judge and Municipal Court Clerk, prepare an annual budget for the operation of the Joint Municipal Court. The budget or line item of the municipal court must be separate from the budget of all other municipal departments.
 - 6) The Committee shall cause an annual audit of Joint Municipal Court accounts to be completed between January 31st and May 1st of each year. The community serving as fiscal agent for the JOINT MUNICIPAL COURT shall include this audit with their regular annual audit, with costs of the portion related to the JOINT MUNICIPAL COURT proportioned to the communities as detailed in Section 7. BUDGET PROCESS AND PAYMENT OF EXPENSES.
 - 7) The Committee may establish any subcommittees necessary for the efficient operation of the JOINT MUNICIPAL COURT such as an operating committee.
 - 8) The Committee shall designate the community that will serve as the fiscal agent for the JOINT MUNICIPAL COURT. Such fiscal agent will ensure that all established accounting procedures are adhered to and that an annual audit is performed. Fiscal agent community will likely be dependent upon the physical location of the court. Such fiscal agent duties shall be as specified in Addendum A. Fiscal agent community shall be compensated for the administration of the accounting and bank accounts at a rate