



Village of Cambridge
VILLAGE BOARD AGENDA
Tuesday, August 23, 2016 | 6:30 p.m.
Cambridge Fire & EMS Building –Meeting Room
237 W Main Street

- 1. Call to order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Appearances**
- 5. Approval of Consent Agenda**
 - a. Approval of Village Board Minutes: August 9, 2016
 - b. Operator Licenses: Shane Warren, Richard Bohleber and Zachary Young, Stop-N-Go
- 6. Reports**
 - a. President's Report
 - b. Personnel Committee
 - c. Water and Sewer Committee
 - d. Library Board
 - e. Economic Development Director Report
- 7. Bills**
- 8. Unfinished Business**
 - a. E-Cigarette Ordinance
 - b. Economic Development Position
- 9. New Business**
 - a. Appointment of Dwight Christianson as an Election Worker
 - b. Hiring of Director of Public Works
 - c. Addressing High Humidity of Amundson Center
- 10. Correspondence**
 - a. Focus
- 11. Meeting Announcements**

Library Board Meeting, September 7; Plan Commission, September 12; Village Board, September 13; Water and Sewer Committee, September 20
- 12. Questions, Referrals to Staff or Future Agenda Items**
- 13. Adjournment**

- 1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- 2) More specific information about agenda items may be obtained by calling 608-423-3712.
- 3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Cambridge State Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

Lisa Moen, Village Clerk

VILLAGE BOARD PRESENT: S. Christianson, K. Cunningham, M. McNally, D. Mihajlovic, P. Hollenbeck, T. Kumbier, S. Struss

Village Board Absent: None

Staff: V. Rudychev, L. Moen

Other: J. Loney, K. Harless, G. Levenhagen, D. Spinelli, S. Colos – Madtown Vapor, N. Poley – Cambridge News, D. Michalski, T. Michalski – Cambridge Cooler/LTD Enterprises

1. Call to order/Roll Call

President Struss called the meeting to order at 6:50 p.m. Roll call was performed by L. Moen.

2. Pledge of Allegiance

3. Proof of Posting

The Agenda was posted in the upper and lower levels of the Amundson Community Center, the Cambridge News Office, Cambridge Post Office, United Community Bank and the Village Web Site.

4. Public Appearances

None

5. Approval of Consent Agenda

a. Approval of Village Board Minutes: July 26, 2016

b. Park Reservation, Barktoberfest, Westside Park, September 25, 2016

Trustee P. Hollenbeck made a motion to approve the Consent agenda as presented, seconded by Trustee K. Cunningham. Motion carried unanimously.

Trustee T. Kumbier moved to take up agenda item 9B out of order. Trustee K. Cunningham seconded. Motion carried unanimously.

6. Reports

a. President's Report

President S. Struss stated that there was a lot of humidity in the municipal building. The struggling air handling unit is an issue. Humidity in the building was brought down from 90% to 58%, however, there are mold issues downstairs. He added that he got a price quote for the cleaning of the coils in the air handling unit. Trustee T. Kumbier questioned if a second quote could be obtained from Ahern. Trustee M. McNally questioned if air quality testing had been performed. President S. Struss stated no.

b. Personnel Committee

Trustee K. Cunningham stated that the Committee picked four Director of Public Works candidates to interview and had also been working on the Economic Development Director position.

c. Public Works Committee

Trustee T. Kumbier stated that the Committee met to discuss the humidity in the building. He added that the Village may buy a large dehumidifier but we would wait and see.

d. Library Board

Trustee P. Hollenbeck stated that the Library Board meets tomorrow.

e. Economic Development Director Report

President S. Struss stated that there was no report.

7. Bills:

Administrator/Finance Director Veronica Rudychev presented the bills in the amount of \$20,373.98. President S. Struss stated they were standard monthly bills. Trustee D. Mihajlovic asked if the attorney bills would be getting charged back to the distillery. Trustee K. Cunningham stated to some point.

Trustee K. Cunningham made a motion to approve the bills in the amount of \$20,373.98, seconded by Trustee D. Mihajlovic. Motion carried 7-0 on roll call vote.

8. Unfinished Business

None.

9. New Business

a. **Temporary Class B beer license for Cambridge Fire Department, September 10, 2016, Fireman's Dance and Car Show**

Trustee K. Cunningham made a motion to approve the Temporary Class B Beer License for the Cambridge

Fire Department, seconded by Trustee D. Mihajlovic. Motion Carried.

b. E-Cigarette Ordinance

Clerk L. Moen and Officer T. Reynolds have worked with the Village attorney. It originated from a request from the police to have a tool to enforce the schools police on no use on school grounds. Since that time, Dane County has passed a new Ordinance relating to e-cigarette usage. Attorney M. Behling drafted the proposed ordinance based on the Dane County ordinance. Madtown Vapor business owner spoke against the ordinance noting that removing vaping from the bar would hurt his business. He added that other Dane County communities have made exemptions for existing businesses.

T. Michalski stated that she is the owner of the building and other businesses in the building. She added that the vaping does not affect her other businesses. She stated that Madtown Vapor is not a bar. Manager of Madtown Vapor added that it's a place to socialize and that they do not compete with other bars in the area. President S. Struss stated that they are a solid business and he would hate to negatively impact them. Trustee T. Kumbier and P. Hollenbeck both stated that the business should be grandfathered. K. Cunningham stated that the exemption should stay with the business. It was also discussed that a clarification should be made in regards to Village property.

Trustee P. Hollenbeck made a motion to approve ordinance 2015-05 with the addition of an exemption for Madtown Vapor. Motion seconded by Trustee K. Cunningham. Motion carried 7-0.

c. Economic Development Director Proposal

President S. Struss explained that Director L. Begley-Korth was looking to reduce her time and that with the hiring of the new Administrator funds would be reallocated. Trustee T. Kumbier stated that the Village Board hired someone to oversee the day to day and that this contracted position should therefore report to the Administrator.

Trustee K. Cunningham moved to accept the Economic Development Director proposal as presented. Trustee D. Mihajlovic seconded. Trustee K. Cunningham explained that the contracted position would be capped at 20 hours per week. It was discussed that the position would provide detailed biweekly invoices to the Village Administrator and would be paid biweekly through account payables. Administrator V. Rudychev stated that a contracted position cannot receive WRS or other Village benefits. Trustee P. Hollenbeck added that the position would not receive vacation time. Trustee D. Mihajlovic stated that he agreed with Trustee T. Kumbier and that the position needs to report to a supervisor. Trustee T. Kumbier added that the Personnel Committee does not care about or oversee day to day. Trustee P. Hollenbeck stated that the intent is to have the position operate under the general direction of the board. Trustee S. Christianson asked what the reason for the hourly wage increase was. Trustee K. Cunningham stated that it was not an increase since the individual would no longer be receiving benefits. Trustee S. Christianson asked how the current position was being funded in the 4th quarter. Trustee T. Kumbier stated that if the Village fell short on funding, she would need to cut back her hours. President S. Struss stated that she does understand that. Trustee M. McNally stated that he is concerned about control and specific reporting. Trustee T. Kumbier added that the position needs to report to the Administrator. President S. Struss stated that the position would coordinate with the Administrator.

Motion was called to a vote. Upon roll call vote, motion failed 3-4. Trustee M. McNally, T. Kumbier, S. Christianson, and D. Mihajlovic voted no.

d. Request from Arts Council for placement of artwork

President S. Struss stated that the Arts Council is looking at a permanent home for the art piece that was created during the Fire Fest. He added that they are proposing Mill Park. Trustee K. Cunningham questioned if this would be done every year as we would end up with a row of them at the park. President S. Struss stated no, they would be put in various locations. Trustee D. Mihajlovic asked if there would be any cost associated with this to the Village. President S. Struss stated no. Trustee P. Hollenbeck and M. McNally were concerned with how the statue would look after it was moved. President S. Struss assured that if the move did not go as planned they would not keep the statue up.

Trustee P. Hollenbeck moved and Trustee M. McNally seconded to place the artwork at Mill Park with Village staff oversight of the final location. Motion carried unanimously.

e. Approval of 2015 Final Audit

President S. Struss explained that there were no changes to the audit that the Village Board saw two weeks ago.

Trustee K. Cunningham moved and Trustee D. Mihajlovic seconded to approve the 2015 Final Audit. Motion carried 7-0.

10. Correspondence:

- a. Focus
- b. Thank you
- c. Quote of Retrofitting light bulbs

11. Meeting Announcements

Water and Sewer Committee, August 16; Village Board, August 23; Public Works – to be determined.

Trustee P. Hollenbeck added that Library Board meets tomorrow.

12. Questions, Referrals to Staff or Future Agenda Items

Trustee P. Hollenbeck questioned when the bricks in front of the fountain would be fixed. She added that they were not only an eyesore but a danger.

Trustee K. Cunningham stated that public needs to be educated on calling Dane County dispatch for police services.

Trustee D. Mihajlovic stated that there was a lot of speeding happening on North Street. He questioned if portable signs could be installed. He asked if plans for the moving of the gazebo had been submitted to Village Hall and if that process has begun. He also wanted to know if the Village keeps complaints about property issues anonymous.

13. Adjournment

Trustee S. Christianson moved to adjourn the meeting, seconded by Trustee K. Cunningham. Motion carried 7-0 and meeting was adjourned at 8:10 pm.

pd

Application for an "Operator's" License
To Serve or Sell Fermented Malt Beverages and Intoxicating Liquors
Cambridge, WI

New Renewal

Date 8-10-16

I, the undersigned, make application to the local governing body of the Village of Cambridge, Counties of Dane and Jefferson, Wisconsin for a License to serve and/or sell, from date hereof to **June 30, 2017** inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale or service of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely:

Name of Applicant Shane Michael Walter Phone 608-658-7635
First (legal) Middle Last

Address of Applicant 2741 River Dr Stoughton WI 53589

*Date of Birth 06-01-1990 *Sex Male *Race Euro American

*Driver's License Number WI 70203 State issued out of WI

*Social Security Number [REDACTED]

As required by WI Statutes Section 125.17(6), have you completed the Beverage Server Training Course? Yes

If so, where? Safe 2 Serve 360 Training

Have you been convicted of a felony or any alcohol-related or drug-related misdemeanor? NO YES

If yes, date of such conviction _____ Name of Court _____

Nature of offense _____

Have you been convicted of violating any law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors?
 NO YES - Nature of violation _____

Have you ever had a license to serve alcohol beverages suspended or revoked, or surrendered the license in lieu of suspension or revocation? NO YES If yes, provide the place and date _____

Have you been convicted of operating a motor vehicle while intoxicated? NO YES - Date(s) _____

Name of employer for which license is intended Stop n Go

Fees : \$35.00 annual or \$60.00 for two years. I understand that the fee is not refunded if this application is denied.

* We request this information so we can verify your criminal and driving history.

STATE OF WISCONSIN
Dane and Jefferson County

Shane Michael Walter, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

X Shane M. Walter
Applicant sign here

Subscribed and sworn to before me this 9
day of August, 20 16

Joanna Moen
Notary Public, Dane County, Wisconsin

The Cambridge Police Department conducted a background check on: <u>08-11-16</u>	
Recommendation:	<input checked="" type="checkbox"/> I recommend approval of the license <input type="checkbox"/> I recommend refusal of the license
Explanation:	Records: <input type="checkbox"/> records attached <input checked="" type="checkbox"/> no record
Officer Signature: <u>DEP. C. LAURITSIN #1123 DASD</u>	Approved by Village Board:

pd

Application for an "Operator's" License

To Serve or Sell Fermented Malt Beverages and Intoxicating Liquors
Cambridge, WI

New **Renewal**

Date _____

I, the undersigned, make application to the local governing body of the Village of Cambridge, Counties of Dane and Jefferson, Wisconsin for a License to serve and/or sell, from date hereof to **June 30, 2016** inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale or service of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely:

Name of Applicant RICHARD A BOHLEBER Phone 608-884-4099
First (legal) Middle Last

Address of Applicant 1804 SADE LN

*Date of Birth 2/17/41 *Sex MALE *Race WHITE

*Driver's License Number [REDACTED] State issued out of _____

*Social Security Number [REDACTED]

As required by WI Statutes Section 125.17 (6), have you completed the Beverage Server Training Course? YES
If so, where? STOP & GO - CAMBRIDGE

Have you been convicted of a felony or any alcohol-related or drug-related misdemeanor? NO YES

If yes, date of such conviction _____ Name of Court _____

Nature of offense _____

Have you been convicted of violating any law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors?
 NO YES - Nature of violation _____

Have you ever had a license to serve alcohol beverages suspended or revoked, or surrendered the license in lieu of suspension or revocation? NO YES If yes, provide the place and date _____

Have you been convicted of operating a motor vehicle while intoxicated? NO YES - Date(s) _____

Name of employer for which license is intended Stop N Go

Fees : \$35.00 annual or \$60.00 for two years. I understand that the fee is not refunded if this application is denied.

* We request this information so we can verify your criminal and driving history.

STATE OF WISCONSIN
Dane and Jefferson County

RICHARD A BOHLEBER, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

X [Signature]
Applicant sign here

Subscribed and sworn to before me this 9
day of August, 20 16

[Signature]
Notary Public, Dane County, Wisconsin

The Cambridge Police Department conducted a background check on:	
Recommendation: <input checked="" type="checkbox"/> I recommend approval of the license <input type="checkbox"/> I recommend refusal of the license	Records: <input type="checkbox"/> records attached <input checked="" type="checkbox"/> no record
Explanation: <u>[Signature]</u>	
Officer Signature:	Approved by Village Board:

Application for an "Operator's" License

To Serve or Sell Fermented Malt Beverages and Intoxicating Liquors
Cambridge, WI

Pd

New Renewal

Date 8-11-16

I, the undersigned, make application to the local governing body of the Village of Cambridge, Counties of Dane and Jefferson, Wisconsin for a License to serve and/or sell, from date hereof to **June 30, 2017** inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32 (2) and 125.68 (2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale or service of such beverages and liquors if a license be granted to me.

Answer the following questions fully and completely:

Name of Applicant Zachary C Young Phone 262-323-6163
First (legal) Middle Last

Address of Applicant 1113 W Fulton St #4, Edgerton, WI, 53534

*Date of Birth 11-28-94 *Sex Male *Race White

*Driver's License Number [REDACTED] State issued out of WI

*Social Security Number [REDACTED]

As required by WI Statutes Section 125.17 (6), have you completed the Beverage Server Training Course? Yes
 If so, where? 360training.com

Have you been convicted of a felony or any alcohol-related or drug-related misdemeanor? NO YES
 If yes, date of such conviction _____ Name of Court _____
 Nature of offense _____

Have you been convicted of violating any law or ordinance regulating the sale of Fermented malt beverages or intoxicating liquors?
 NO YES - Nature of violation _____

Have you ever had a license to serve alcohol beverages suspended or revoked, or surrendered the license in lieu of suspension or revocation?
 NO YES If yes, provide the place and date _____

Have you been convicted of operating a motor vehicle while intoxicated?
 NO YES - Date(s) _____

Name of employer for which license is intended Stop-N-Go

Fees : \$35.00 annual or \$60.00 for two years. I understand that the fee is not refunded if this application is denied.
 * We request this information so we can verify your criminal and driving history.

STATE OF WISCONSIN
 Dane and Jefferson County

Zachary Young, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

X [Signature]
Applicant sign here

Subscribed and sworn to before me this 11
 day of August, 20 16
Jean M. Moen
 Notary Public, Dane County, Wisconsin

The Cambridge Police Department conducted a background check on: <u>08/12/16</u>		Records: <input type="checkbox"/> records attached <input checked="" type="checkbox"/> no record	
Recommendation: <input checked="" type="checkbox"/> I recommend approval of the license <input type="checkbox"/> I recommend refusal of the license	Officer Signature: <u>DEP. C. LAURITSEN #1123 DASA</u>		
Explanation: _____		Approved by Village Board: _____	

8/19/2016 9:07 AM

In Progress Checks - Full Report - ALL

Page: 1

ALL Checks by Payee

ACCT

NEW POOLED CHECKING***

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	8/23/2016	A TO Z RENTALL & SALES CUSTOMER#37682 DEHUMIDIFER RENTAL	
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR DEHUMIDIFIER RENTAL	236.74
			Total 236.74
<hr/>			
	8/23/2016	ARAMARK UNIFORM SERVICES INV#1640027142//1640089209	
100-00-51600-390-000		MUN BLDG - SUPPLIES INVOICE # 160027142//1640089209	116.41
			Total 116.41
<hr/>			
	8/23/2016	ARBOR DAY FOUNDATION MEMBER#87-6063-4778	
100-00-53311-230-000		PUBLIC WORKS - TREE & BRUSH 2017 MEMBERSHIP DUES	15.00
			Total 15.00
<hr/>			
	8/23/2016	CAMBRIDGE GAS AND MOTEL INV#728	
100-00-52100-370-000		POLICE - SQUAD GAS/OIL POLICE FUEL - JULY	228.09
100-00-53311-370-000		PUBLIC WORKS - FUEL PUBLIC WORKS FUEL - JULY	336.40
			Total 564.49
<hr/>			
	8/23/2016	CAMBRIDGE/OAKLAND WASTEWATER COMMISSION APRIL 2016 INV - LOST CHECK	
600-00-53700-824-000		PAYMENTS TO COWC APRIL 2016 - LOST CHECK	54,860.79
			Total 54,860.79
<hr/>			
	8/23/2016	CAMBRIDGE/OAKLAND WASTEWATER COMMISSION REVERSE APRIL 2016 LOST CHECK	
600-00-53700-824-000		PAYMENTS TO COWC APRIL 2016 - LOST CHECK	-54,860.79
			Total -54,860.79
<hr/>			
	8/23/2016	CHARTER COMMUNICATIONS - PD ACCT ACCT#8245116840002960	

Manual Check Nbr: V12011

8/19/2016 9:07 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
NEW POOLED CHECKING***

Page: 2
ACCT

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-52100-310-000		POLICE - INTERNET	
		POLICE DEPT INTERNET	34.99
100-00-51420-223-000		ADMIN - INTERNET	
		VILLAGE HALL INTERNET	34.99
500-00-53700-681-000		OFFICE SUPPLIES & EXPENSES	
		WATER DEPT INTERNET	17.49
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	
		SEWER DEPT INTERNET	17.50
		Total	104.97
8/23/2016 DANE COUNTY TREASURER (WATER)			
INV# CAM0716			
200-00-57500-016-000		VINEYARDS SUBDIVISION	
		DISTILERY PERMIT 2015-01/2015-02/2015-04	204.28
		Total	204.28
8/23/2016 DANE COUNTY TREASURER - COURT FINES			
JULY COURT			
100-00-24240-000-000		COURT PENALTY ASSMT - CTY/ST	
		JULY COURT FINES & FEES	57.35
		Total	57.35
8/23/2016 DEAN HEALTH PLAN			
INV#003281873 FOR SEPTEMBER COVERAGE			
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL	
		SEP '16 PREMIUM - OLSON	2,091.49
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	
		SEP '16 PREMIUM - MOEN	2,282.50
150-00-55110-133-000		LIB - HEALTH/DENTAL	
		SEPTEMBER '16 PREMIUM - BEHM	1,031.56
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	
		SEP'16 PREMIUM - DUDLEY/REDFORD	1,055.79
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	
		SEP '16 PREMIUM -DUDLEY/REDFORD	1,055.80
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	
		SEP '16 PREMIUM ZASTROW	1,849.48
		Total	9,366.62

8/19/2016 9:07 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
NEW POOLED CHECKING***

Page: 3
ACCT

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
	8/23/2016	MOEN, LISA ELECTION DELIVERY MILEAGE	
100-00-51440-390-000		ELECTIONS - SUPPLY & EXPENSE ELECTION DELIVERY MILEAEG	36.40
		Total	36.40
	8/23/2016	PITNEY BOWES ACCT# 8000-9090-7588	
100-00-21100-000-000		VOUCHERS PAYABLE ACCT#8000909005967588	148.97
		Total	148.97
	8/23/2016	ROBB MASONRY INV#378	
100-00-51610-000-000		MUNICIPAL BLDG - OTHER INV#378	725.00
		Total	725.00
	8/23/2016	ST OF WI COURT FINES & SURCHARGES JULY COURT	
100-00-24240-000-000		COURT PENALTY ASSMT - CTY/ST JULY 2016 - EASTERN DANE COUNTY	165.01
		Total	165.01
	8/23/2016	VILLAGE OF DEERFIELD COURT JULY	
100-00-24240-200-000		COURT PENALTY ASSMT- DEERFIELD JULY 2016 COURT EXPENSES	194.10
		Total	194.10
	8/23/2016	WIL-KIL PEST CONTROL INV#2962249	
100-00-51600-240-000		MUN BLDG - MAINT & REPAIR INV #2962249-AMUNDSON BUILDING	55.00
		Total	55.00
	8/23/2016	WISCONSIN ECONOMIC DEVELOPMENT CORP. INV-002447 2017 FEES	
250-00-56700-320-000		SUBSCRIPTIONS & PRINTING INV #002447 - WCC ANNUAL FEE	200.00

8/19/2016 9:07 AM

In Progress Checks - Full Report - ALL

Page: 4

ALL Checks by Payee

ACCT

NEW POOLED CHECKING***

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
			Total 200.00
			Grand Total 12,190.34

8/19/2016 9:07 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
NEW POOLED CHECKING***

Page: 5
ACCT

Dated From:
Thru:

From Account:
Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	8,607.92
Total Expenditure from Fund # 150 - LIBRARY FUND	1,031.56
Total Expenditure from Fund # 200 - CAPITAL PROJECTS FUND	204.28
Total Expenditure from Fund # 250 - ECONOMIC & COMM DEVELOPMENT	200.00
Total Expenditure from Fund # 500 - WATER UTILITY	1,073.28
Total Expenditure from Fund # 600 - SEWER UTILITY	1,073.30
Total Expenditure from all Funds	12,190.34

**AN ORDINANCE REGULATING SMOKING,
INCLUDING THE USE OF ELECTRONIC DELIVERY DEVICES,
IN THE VILLAGE OF CAMBRIDGE**

The Village Board of the Village of Cambridge, Dane and Jefferson Counties, does hereby ordain as follows:

Chapter 8.52 of the Municipal Code of the Village of Cambridge shall be repealed in its entirety and recreated to read as follows:

Chapter 8.52 - PROHIBITION OF SMOKING

8.52.010 – Definitions.

- a. “Smoking” means to smoke or carry a lighted pipe, cigar, cigarette, or tobacco-related product in any form. “Smoking” also includes the use of an electronic delivery device which creates an aerosol or vapor, in any manner or in any form, or the use of any oral smoking device.
- b. “Electronic delivery device” means any product containing or delivering nicotine or any other substance intended for human consumption that may be used by a person to simulate smoking through inhalation of vapor or aerosol from the product. This includes any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, e-pipe, e-hookah, or vape pen, or under any other product name or description.
- c. “Retail electronic delivery device store” means a retail establishment that does not have a “Class B” or “Class A” intoxicating liquor license or a Class “B” or Class “A” fermented malt beverages license and that generated seventy-five percent (75%) or more of its gross annual income from the retail sale of electronic delivery devices and accessories.

8.52.020 - State statute adopted.

The provisions of Chapter 101.123, Wis. Stats., relating to the regulation of smoking and clean indoor air, except provisions therein relating to penalties to be imposed and except as specifically exempted as stated in sec. 8.52.030, below, are adopted by reference and made a part of this chapter as if fully set forth herein. Any act required to be performed or prohibited by any statute incorporated herein by reference is required or prohibited by this chapter. Any future amendments, revisions or modifications of the statutes incorporated herein are intended to be made a part of this chapter. All regulations and prohibitions of smoking in the state statute shall be construed to include the definition of smoking included in this ordinance, above.

8.52.030 – Exemption to general rule.

1. Retail electronic delivery device stores shall not be subject to the restrictions of this section subject to the following:
 - a. The store may provide electronic delivery devices and accessories for the purposes of sampling,
 - b. The store must have an entrance opening directly to the outside,
 - c. Smoking of tobacco products is prohibited,

- d. Said devices may not be carried into any adjoining spaces; and
 - e. Service of food is not permitted.
2. In addition, the current beer lounge operated by Madtown Vapors, LLC, which holds a Class “B” fermented malt beverage license and is operated in conjunction with said Company’s retail electronic device delivery store shall be grandfathered in and may continue to allow the use of electronic delivery devices in said lounge for so long as the two businesses are operated by the same owner and adjacent to one another. Such exemption shall end if the two businesses are separated from one another in ownership or area or if either business is closed for a period exceeding _____ days in a calendar year or _____ continuous days, but a change in ownership of both businesses to the same person or entity or a change in location of both businesses to another location where they are adjacent to one another shall not void this exemption.

8.52.40 – Smoking prohibited on village property.

In recognition of a need to protect the health and comfort of the public and village employees from the detrimental effects of smoking and pursuant to the authority granted to the village by section 101.123(2)(c), Wis. Stats, smoking as defined herein is prohibited by any person within or upon all buildings and enclosed equipment owned, leased, or rented by the village.

DATED this ____ day of _____, 2016.

By: Steven N. Struss, Village President

Attest: Lisa Moen, Village Clerk

Adopted: _____

Vote: Ayes: _____ Noes: _____

Published: _____



200 Spring St
Cambridge, WI 53523
Phone 608.423.3712
Web www.ci.cambridge.wi.us

ADMINISTRATION

To: Honorable President Struss and Village Board of Trustees
From: Veronica Rudychev, Administrator
Date: August 15, 2016
Subject: Economic Development Director – Contract Position

BACKGROUND

At the August 9th Village Board meeting, the Board motion failed 3-4 to approve the contract for the Economic Development position for fiscal year 2017. Although the motion failed, no recommendation was made by the Board for how to further proceed with this issue. At this point in time, staff is looking for direction on how to further proceed with this agenda item for the Village Board.

Staff would like to recommend that the contract for the Economic Development position along with an attached appendix of a job description be sent back to Committee for review and final recommendation to the Village Board.

Due to the fact that the item is fiscal in nature, it would be prudent for the Finance & Audit Committee to be involved in the process.

RECOMMENDATION

It is recommended that Village Board send this item back to Committee for review and recommendation to the Village Board at a later date. Staff recommends sending to at least Finance & Audit Committee.


Veronica Rudychev
Village Administrator



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ADMINISTRATION

To: Honorable President Struss and Village Board of Trustees
From: Veronica Rudychev, Administrator
Date: August 18, 2016
Subject: Hiring of Director of Public Works

BACKGROUND

Current Director of Public Works, Larry Olson, will be retiring in early 2017. In an effort to retain some of the knowledge that Director L. Olson has about the position and the Village of Cambridge, the Board of Trustees decided to bring a new Director on board prior to his retirement. On Monday, August 15th, the Personnel Committee along with President S. Struss and I conducted interviews of four candidates for the position.

At the meeting, the Personnel Committee unanimously approved for the Administrator to begin negotiations with Christopher ("Chris") Brown to become the next Director of Public Works for the Village of Cambridge.

I am pleased to announce that Christopher Brown has accepted the Villages offer as of Wednesday, August 17th, 2016 with a tentative start date of Monday, September 12th. Chris Brown brings over 15 years of public works experience. Chris has worked for the Village of Maple Bluff as a Public Works Technician since April of 2002. Here he performed various tasks including, but not limited to, collection of refuse and recycling, plowing, patching roads with hot/cold mix, maintenance and repair of storm and sanitary sewer, maintenance of water mains including oversight of repairs to water main breaks, and installation, repair, and maintenance of road signs. Chris possesses a CDL license for the operation of various equipment. Also notable is his experience in management. Chris has been a Lieutenant/Duty Officer for the Maple Bluff Fire Department since April of 2006. In his role there, Chris supervised up to 8 interns and 4 volunteers on shift. Further, he taught newly hired FF/EMTs department protocols.

At the direction of the Personnel Committee, the salary for the new Director of Public Works will be \$48,000 annually. Further, he will be granted 3 weeks of vacation to match what he currently was being offered in Maple Bluff. This amount of vacation along with floating holidays will be prorated for the remainder of 2016. Also, a 6 month review of the Director will be performed after which a salary adjustment will be granted if the work being performed meets/exceeds the expectations of the Village. Finally, in discussions with the candidate the issue of water and sewer certifications was brought up. It would be in the best interests of the Village for the new Director to work the Administrator to schedule the attendance of classes necessary for the completion of the certifications to ensure proper coverage of the day to day Village operations. The Board will be kept apprised of this timeline.

RECOMMENDATION

It is recommended that Village Board approve the hiring of Christopher Brown as the Director of Public Works at an annual salary of \$48,000 with a 6 month review and possible salary adjustment thereafter, 3 weeks of vacation, and working with the Village Administrator to complete the water and sewer certifications.


Veronica Rudychev
Village Administrator



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ADMINISTRATION

To: Public Works Committee
Honorable President Struss and Village Board of Trustees
From: Veronica Rudychew, Administrator
Date: August 18, 2016
Subject: Addressing High Humidity of Amundson Center

BACKGROUND

On Wednesday, August 17th, Environmental Management Consulting (EMC), at the expense of the Village's Insurance Company, Baer Insurance, came out to inspect the mold and humidity in the Amundson Center.

During a walk-through of the facility, EMC pointed out spots of mold throughout the facility that had not been previously noted. EMC explained that given the nature of the mold, they are recommending that a professional company be hired to perform the cleanup and that that company follows a detailed protocol that will be provided by EMC. Furthermore, EMC explained that the route of the issue was the air handling unit for the lower level and the duct work in the building. That unit not only needed to be cleaned, but also an HVAC specialist would have to examine the unit for functionality and to ensure that it is the right fit for the building and the use of the facility. Finally, it was recommended that no public, staff, etc. be allowed into the downstairs area until the cleanup and fixes had been performed. EMC further stated that they would be coming back to do air quality testing in the upstairs area after the cleanup and remediation had started. Luckily for the Village, the upstairs is on its own air handler, which EMC noted was clean and appeared to be functioning properly as no mold was discovered upstairs.

As of Thursday, August 18th, at the recommendation of EMC, Servpro came into the Village Hall to do emergency mold detainment. Servpro installed 2 large dehumidifiers, 2 air scrubbers, and applied plastic to all doors, windows, etc. in the downstairs area. Staff shut off all access to the downstairs area including the elevator and doors. Signs have been posted letting public know they must use the upstairs entrance. A list of Servpro pricing and the authorization for services have been attached to this memo.

EMC is in the process of compiling a list of fixes and procedures and protocols for the Village to address this issue. They will also be providing a list of contractors that can perform the work. No further direction can be taken until EMC provides this list to the Village – as can be further evidenced by the language on the Servpro authorization for services.

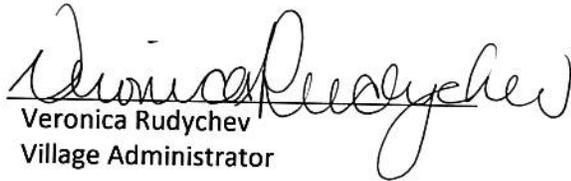
FISCAL IMPACT

At this point, the true fiscal impact is unknown. The Village is awaiting the write up from EMC and then will be waiting on quotes from contractors. Currently, the Village is paying \$200 per week to rent 2 dehumidifiers from A to Z and Servpro will charge approximately \$300 for the work performed on Thursday, \$138 per day for the extra-large dehumidifiers, and \$161 per day for the air scrubbers. If their

units have to be kept for longer than a week, they will provide us a weekly rate. The Village will also be speaking to the insurance company to see if any costs can be recouped.

RECOMMENDATION

Recommendation will be forthcoming from the Public Works Committee.


Veronica Rudychev
Village Administrator



Authorization to Perform Services and Direction of Payment

Customer Name: Village of Cambridge Date of Loss: Aug 17, 2016
Loss Address: 200 Spring St
City: Cambridge State: WI Zip:
Insurance Company: Claim Number (if available):

The undersigned Customer, being the building owner, owner's representative, or resident, authorizes the Provider identified below to perform any and all necessary cleaning and/or restoration services on Customer's property located at the property address above, and with respect to items that need to be cleaned at a remote location to remove and clean such items as necessary.

Customer authorizes N/A Insurance Company, herein referred to as "Insurance Company," to pay Provider solely and directly for that portion of the work covered by Customer's insurance policy.

If, for any reason, Customer receives a check from Insurance Company made payable to Customer, Customer agrees to pay Provider immediately upon receipt of the check. In order to expedite payment to Provider, Customer hereby appoints Provider as attorney-in-fact, authorizing Provider to endorse Customer's name on Insurance Company checks or drafts, and to deposit Insurance Company checks or drafts for Provider services.

Customer agrees to pay Customer's deductible in the amount of \$ that applies to this claim. If any amounts owing to Provider for Provider services are not covered by insurance, Customer agrees to pay those amounts to Provider within fifteen (15) days of Customer's receipt of invoice. It is fully understood that Customer and its agents, successors, assigns, and heirs are personally responsible for any and all deductibles and any costs not covered by insurance. Interest and finance charges will be charged at the maximum allowable by law, or at 1.5% per month, whichever is less, on accounts over thirty (30) days past due. Time is of the essence.

Customer agrees that Provider is working for the Customer and not Customer's insurance company or any agent/adjuster.

Property Owned By: Village of Cambridge - Veronica
2 Air Scrubbers, 2 Dehumidifiers Approved as of 8-17-2016

Remarks: Work to be performed via Time + Material
Price sheet - Ballpark figures can be provided once EMC establishes a protocol

I HAVE READ THIS AUTHORIZATION TO PERFORM SERVICES AND DIRECTION OF PAYMENT, INCLUDING THE TERMS AND CONDITIONS OF SERVICE ON THE NEXT PAGE HEREOF, AND AGREE TO SAME.

Customer Reviewed Customer Information Form: O Y O N

Customer's Signature: [Signature] Provider's Signature: [Signature]
Printed Name: V. Rudychnev Franchise Legal Name: SP of Madison, Inc.
Date: 08.18.16 d/b/a SERVPRO of: Madison North & East
E-mail Address: veronica@ci.cambridge WI, US Contractor License #: [Blank]

Fire & Water - Cleanup & Restoration™

TIME & MATERIALS COMMERCIAL PRICING



SERVPRO® of MADISON
608-221-1818

Schedule A – Labor Rates:

Job Title	Rate	Overtime Rate	Unit
Project Coordinator (PC)	\$120.00	\$180.00	Hour
Senior Project Manager (SPM)	\$104.00	\$156.00	Hour
Project Manager (PM)	\$88.00	\$132.00	Hour
Assistant Project Manager (APM)	\$75.00	\$112.50	Hour
Production Supervisor (PS)	\$56.00	\$84.00	Hour
Production Technician (PT)	\$45.00	\$67.50	Hour
Health and Safety Officer (HSO)	\$85.00	\$127.50	Hour
Resource Coordinator (RC)	\$58.00	\$87.50	Hour
Project Auditor (PA)	\$55.00	\$82.50	Hour
Clerical/Administrative (C/A)	\$37.50	\$57.75	Hour
Technical Specialist (TS)	\$85.00	\$127.50	Hour
**General Labor (GL)	\$32.50	\$48.75	Hour
Skilled Labor (SL)			Hour
Equipment Operator (EO)			Hour
***Management Fee	\$3.50		Hour

Additional Labor Provisions:

- Overtime or special rates will apply to all hours over 40 per week, or in compliance with the prevailing wage law of the state in which work is performed.
- Rates for work performed on all SERVPRO® recognized holidays will be billed at the base rate times 2.
- Travel time for personnel will be billed at regular rates.
- All labor is subject to prevailing wage, unionized labor and local labor market requirements. In such events, General Temporary Labor will be billed at the base rate times 1.6**. Provided however, in the event the prevailing wage with multiplier is below the base rate, the greater of the two will apply. Major metropolitan modifier may be applied to base rate. **
- ***Management Fee applies to management of each customer employee on project (if customer wishes to use its own employees), plus the supervisor's hourly rate. Customer is responsible for payroll, taxes and benefits for each customer employee on the project. ***
- All labor will be billed at the rates listed in Schedule A.

Schedule B – Consumables:

CHEMICALS	UOM	Price
All Surface Green Clean	Gallon	5.35
AquaFog Deodorizer - Any Scent	Gallon	99.20
Armor Guard	Gallon/2oz.	1.80
Benefect® Botanical Disinfectant	Gallon	74.50
Bio Odor Neutralizer	Gallon	73.90
Blood & Stain Remover	Gallon	18.60
Bonnet Bright	Gallon	6.30
Brite-N-Neutral Cleaner	Gallon	1.75
Brown Out	Gallon/2oz.	1.90
Brown Out Booster	Gallon/2oz.	2.25
Carpet and Upholstery Green Clean	Gallon	3.95
Carpet Deodorizer	Gallon	2.45
Cherry Fog Deodorizer - High Volume	Gallon	79.50
CitraSolvent	Gallon/2oz.	2.40
Citric Acid	Quart/2oz.	3.90
Citrus Deodorizer - Water-Based	Gallon	4.95
Coil Cleaner	Aerosol	17.70
Colorfast Jet Extraction Upholstery Cleaner	Gallon	11.40
Concentrated Wood Oil Soap	Gallon	2.35
Concrobium® Mold Control	Gallon	60.00
Concrobium® Mold Stain Remover - 2-Part	Quart/2oz.	18.25
Contempo Stat®	Gallon	1.75
Defoamer	Gallon	3.10
Dissolver™ Floor Polish Remover	Gallon	55.90
Dry-Mist Air Freshener - Any Scent	Aerosol	14.00
Duct Sealer	Gallon	70.65
EnviroShield™ ES-90 (White or Clear)	3.5 Gal. Pail	290.00
EnviroShield™ ES-100 (White or Clear)	3.5 Gal. Pail	329.90
Extreme Laundry Detergent	9 lb. Box/Load	2.45
Extreme Laundry Detergent	35 lb. Pail/Load	2.25
Fabric Rinse & Color Set	Gallon	2.40
Fire Star	Gallon	3.75
Flame Stop	Gallon	69.20
Fuel Oil Degreaser	Gallon	7.50
Furniture Polish	Aerosol	14.00
Furniture Stain Remover	Quart/2oz.	2.35
Glass Cleaner - RTU	Gallon	17.30
Glass Cleaner - Super Concentrate	Gallon	13.60
Glue Spotter	Quart/2oz.	2.50
Graffiti Remover	Quart/2oz.	6.65
Gum Remover	Aerosol	19.60
Haitian Cotton Upholstery Shampoo	Gallon	13.55
Hardwood Floor Refinisher (Gloss or Satin)	Quart	23.40
Heatable Upholstery/Draperly Solvent	Gallon/2oz.	1.75
Heavy Duty Degreaser	Gallon	3.65
I.F.T. (Intensive Floor Treatment)	Gallon	22.25
Industrial Cleaner	Gallon	4.95
Instant Odor Counteractant Beads (Cherry or Cinnamon)	Each	7.00
Instant Odor Counteractant Pellets - Fruity	Jar	25.50

CHEMICALS - Cont.	UOM	Price
iShine™	Gallon	51.50
Leather Cleaner	Quart/2oz.	4.35
Leather Spotting Agent	Quart/2oz.	17.65
Lemon Fresh Deodorizer	Gallon	3.90
Lemon Oil Polish	Gallon	51.40
Lemon-Berry Deodorizer	Gallon	4.85
Liquid Emulsifier	Gallon	2.35
Microban Disinfectant Spray Plus	Gallon	75.00
Morantz Activator (Water Softener Concentrate)	5 Gal. Pail	379.90
Morantz Miracle Chemical (Electrical & Electronic Cleaning)	Gallon	116.00
Morantz Synergizer (Degreaser)	5 Gal. Pail	379.90
Multi-Purpose Glass Cleaner	Aerosol	6.60
Natural Fabric Brightener	Quart/2oz.	4.25
Neutral Fog Deodorizer - High Volume	Gallon	79.50
Odor Control (Solvent Base) - Cinnamon	Gallon	85.50
Odor Control (Water Base) - Cinnamon	Gallon	5.60
Oxi-Zap	Gallon	1.20
Powdered Emulsifier	Gallon	3.85
Pre-Spray & Traffic Lane Cleaner	Gallon	6.35
ProtectER	Gallon	39.60
Regular Deodorizer	Gallon	3.95
Rinse Free Strip™	Gallon	4.95
Rusticide	Quart/2oz.	3.30
Scotchgard® Carpet & Upholstery Protector	Gallon	52.25
SERVPRO® Green	Gallon	2.35
SERVPRO® Orange	Gallon	4.10
SERVPRO® SealER	5 Gal. Pail	266.30
Shampoo Super Concentrate	Gallon	4.10
Shineline Emulsifier Plus®	Gallon	5.95
Showcase Cleaner & Rinse	Gallon/2oz.	1.65
Smoke Deodorizer	Gallon	13.35
Solvent Additive	Gallon	9.30
Solvent Booster	Gallon/2oz.	2.20
Solvent Spotter	Gallon/2oz.	2.70
Solvent Spotter	Aerosol	18.20
Special Deodorizer	Gallon	53.50
Sporicidin®	Gallon	55.90
Sporicidin® Antimicrobial Lotion Soap	Bottle	18.70
Sporicidin® Disinfectant Spray	Quart	32.00
Sporicidin® Enzyme Mold Cleaner	Quart	71.60
Sporicidin® MRC 80-5 (White or Clear)	5 Gal. Pail	461.05
Sporicidin® MRC Aerosol-79C	Aerosol	27.70
Sporicidin® Towelettes	Canister	50.90
Spot Cleaner	Aerosol	23.50
SpotER - 15oz.	Aerosol	12.40
SpotER - 7oz.	Aerosol	8.80
Spray Buff	Gallon	23.90
Squeaky Concentrate Floor Cleaner	Gallon	34.20
Stain Absorb Powder	Quart/2oz.	1.60
Stain Scrub	Quart/2oz.	1.20
Stainless Steel Cleaner	Aerosol	12.40

CHEMICALS - Cont.	UOM	Price
StainZap	Gallon/2oz.	1.90
Stone and Porcelain Cleaner	Gallon	16.80
Suede & NuBuck Leather Cleaner	Quart/2oz.	6.15
Terra Glaze	Gallon	42.10
Thickened Bowl Cleaner	Quart/2oz.	1.50
Tile & Grout Cleaner	Gallon/2oz.	.90
Tropical Delight Deodorizer	Gallon	51.90
Ultra Content Cleaner	Gallon/2oz.	1.45
Ultrasonic Cleaning Agent	Gallon	1.40
Upholstery & Carpet Guard Plus	Gallon/2oz.	4.20
Urine Odor & Stain Remover	Gallon	16.65
Vanquish	Gallon	1.40
Vapor Shark Membrane	Each	52.50
Wall & All Plus	Gallon	5.90
Wall & All Surface Cleaner	Gallon	5.10
Wall Rinse	Gallon	5.35
Window Green Clean - RTU	Gallon	19.20
Wintergreen Deodorizer	Gallon	3.20
Wood Crème Paste	Gallon	20.45

CONTENTS	UOM	Price
Box - Large (16" x 16")	Each	5.65
Box - Legal Size (1.2 Cubic Feet)	Each	5.85
Box - Medium (14" x 14")	Each	4.30
Box - Small (12" x 12")	Each	2.90
Corner Protector - Corrugated (4" x 4")	200/Box	118.00
Furniture Blocks	Box	59.10
Furniture Blanket	Each	7.50
Labels - Blank	1000/Roll	32.00
Labels - Fragile	500/Roll	64.00
Packing Paper (24" x 36")	800/Box	102.00
Tape - Poly/Box (2" x 327')	Roll	7.95
Wrap - Bubble (2' x 375')	Roll	70.00
Wrap - Foam (2' x 550')	Roll	55.35
Wrap - Shrink (20' x 1,000')	Roll	43.95

CLEANING	UOM	Price
Cleaning Towel	12/Bag	13.00
Dry Cleaning Sponge	36/Box	156.40
Dusting Cloth	50/Bag	51.70
Mop Head - Cotton	Each	14.30
Mop Head - Rayon	Each	17.80
Mop Head - Wax Application	Each	19.80
Paper Towel (Roll)	Each	3.75
Soda Blast Media	50lb/Bag	47.00
Spray Bottle/Trigger (Complete Set)	Each	4.10
Toilet Brush	Each	2.20
Trash Bags - Contractor - 3 mil	50/Box	51.95
Vacuum Cleaner - Bags & Filters	Each	TBD

CONTAINMENT		
	UOM	Price
Caution Tape - Reinforced	Roll	36.00
Ducting - Flexible (12' x 25')	Each	135.20
Ducting - Flexible (18' x 25')	Each	232.60
Ducting - Lay Flat (14" x 250')	Each	110.00
Ducting - Lay Flat (20" x 500')	Each	220.00
Cable Tie - 8"	1000/Pack	52.00
Cable Tie - 15"	500/Pack	70.00
Cable Tie - 24"	100/Pack	60.00
Clean Mat - (24" x 36")	Each	2.10
Fence - Poly Fence Ties	50/Pack	10.00
Fence - Snow (4' x 100') - Hi Vis	Roll	79.35
Fence - Stake - 5' Heavy Duty	Each	7.00
Filter - AFD - Activated Carbon 1,400 cfm	Each	108.00
Filter - AFD - HEPA (24" x 24" x 12")	Each	381.60
Filter - AFD - HEPA (24" x 24" x 2")	Each	198.00
Filter - AFD - Pleated Pre-filter	Each	9.50
Filter - LGR - Extra Large	Each	15.50
Filter - LGR - Large	Each	31.30
Filter - Poly Pre-filter	Each	6.30
Floor Protection - Carpet Shield (2' x 200')	Roll	69.75
Floor Protection - Ram Board (38" x 50')	Roll	59.90
Plywood (5/8 x 4' x 8')	Each	29.95
Poly Sheeting 4 mil (20' x 50')	Each	83.95
Poly Sheeting 6 mil (12' x 100') - Reinforced	Each	208.00
Poly Sheeting 6 mil (20' x 100')	Each	146.00
Poly Sheeting 6 mil (20' x 100') - Fire Rated	Each	230.00
Poly Sheeting Hangers	Each	5.70
Tape - 2-Sided (2" x 60')	Roll	23.95
Tape - Duct/200mph (2" x 105')	Roll	18.00
Tape - HVAC Foil (2.5" x 180')	Roll	33.20
Tape - Masking/Painter (2" x 180')	Roll	12.50
Tarp - Heavy Duty - Fire Retardant (20' x 20')	Each	324.00
Tarp - Heavy Duty (20' x 20')	Each	153.45
Wood Stud (2" x 4" x 8')	Each	3.85
ZipDoor Kit - Commercial	Each	79.95
ZipWall Zipper (2-pack)	Each	30.50

PERSONAL PROTECTIVE EQUIPMENT		
	UOM	Price
Bio-Shield Coveralls - Tyvek	25/Box	204.00
Gloves - Chemical Resistant	Dozen	82.40
Gloves - Leather Safety/Work	Dozen	96.00
Gloves - Nitrile	100/Box	27.90
Hearing Protection	20/Box	24.50
Respirator - Half Mask	Each	23.70
Respirator Cartridges - Ammonia	Each	24.40
Respirator Cartridges - Organic	Each	22.20
Respirator - N95	20/Box	41.20
Safety Glasses	Each	4.50
Safety Goggles (Chemical Splash)	Each	16.00
Shoe Covers	300/Box	97.00

Schedule C – Equipment:

DRYING	UOM:	Rate:
Air Mover - Axial	Day	42.00
Air Mover - Centrifugal	Day	30.00
Dehumidifier - LGR-Extra Large	Day	138.00
Dehumidifier - LGR-Large	Day	88.00
Desiccant - 1000 CFM	Day	575.00*
Desiccant - 3000 CFM	Day	875.00*
Desiccant - 5000 CFM	Day	1,475.00*
Drain Tub	Day	2.50
Extractor - Portable w/Wand	Day	325.00
Extractor - Truck Mount w/Wand	Day	475.00
InjectiDry - Extraction Mat	Day	207.00
InjectiDry - Wall Cavity	Day	161.00
Moisture Meter Kit	Day	42.00
Pump - Submersible	Day	63.00
Pump - Trash	Day	115.00
Temporary A/C - DX Unit - 1 Ton	Day	275.00
Temporary A/C - DX Unit - 10 Ton	Day	975.00
Temporary A/C - DX Unit - 25 Ton	Day	1,225.00
Temporary Heat - 20kBtu	Day	127.00
Temporary Heat - 50kBtu	Day	236.00
Temporary Heat - 80kBtu	Day	345.00

* Plus Fuel, set-up, take-down, accessories, freight and environmental fees - Pricing will be determined by geographic proximity and availability.

CLEANING	UOM:	Rate:
AFD/Negative Air - 1400 CFM	Day	161.00
AFD/Negative Air - 600 CFM	Day	81.00
Deodorization - Hydroxyl	Day	125.00
Deodorization - Ozone	Day	125.00
Deodorization - Thermal Fog	Day	120.00
Deodorization - ULV Fogger	Day	45.00
Deodorization - Vapor Shark	Day	77.00
Media Blaster & Compressor	Day	475.00
Mop Bucket, Wringer Assembly & Handle Set	Day	15.00
Portable Carpet Cleaner	Day	325.00
Portable Upholstery Cleaner	Day	325.00
Pressure Washer - Cold	Day	125.00
Pressure Washer - Hot	Day	175.00
Truck Mount w/Wand	Day	475.00
Vacuum - Back Pack HEPA	Day	125.00
Vacuum - Insulation	Day	270.00
Vacuum - Upright HEPA	Day	26.00
Vacuum - Wet/Dry HEPA	Day	183.00

ELECTRICAL	UOM:	Rate:
Extension Cord - 100'	Day	27.00
Extension Cord - 50'	Day	16.00
Generator - Portable	Day	120.00*
Generator - 50kw	Day	400.00*
Generator - 150kw	Day	800.00*
Power Distribution - Spider Box	Day	42.00
String Lights - 100' (10 Light - Caged)	Day	35.00
Utility Light	Day	22.50

** Plus Fuel, set-up, take-down, accessories, freight and environmental fees - Pricing will be determined by geographic proximity and availability.*

TOOLS	UOM:	Rate:
Air Compressor - Portable	Day	45.00
Air Hose - 150'	Day	12.00
Bakers Scaffolding	Day	45.00
Cart / Dolly	Day	11.00
Circular Saw	Day	19.00
Cordless Drill/Impact	Day	25.00
Cordless Nail Gun	Day	34.00
Fence - Post Driver	Day	9.00
Fixi Clamp	Day	7.00
Fixi Clamp Pole	Day	8.00
Harness & Lanyard	Day	60.00
Harness & Retractable	Day	75.00
Ladder - Extension	Day	29.00
Ladder - Step	Day	21.00
Pneumatic Nail Gun	Day	32.00
Saw Horse - Set	Day	10.00
Sawzall	Day	20.00
Wheel Barrow	Day	16.00
Zip Wall - Pole	Day	3.50

** 3% Small Tools Charge (* i.e., 3% of total labor charges)*

MOBILE OFFICE	UOM:	Rate:
2-Way Radios	Day	35.00
Cable Ramps - 4' section	Day	10.00
Chair	Day	2.50
Computer	Day	50.00
Printer	Day	50.00
Table/Desk	Day	7.00

TRANSPORTATION	UOM:	Rate:
Auto/Pick-up Truck	Day	125.00*
Box Truck	Day	175.00*
Cargo Van	Day	125.00*
Trailer	Day	125.00
Trailer - Large	Day	150.00

** Plus Fuel - Pricing will be determined by geographic proximity and availability*

_____ Initial

Schedule D: Subcontract / Rental Equipment

- Subcontract expenses (i.e., scaffolding and erection, aerial lifts, telehandlers, trade contractors, power generation, water, portable toilets, temporary fence, security/safety monitoring, skid loaders, heavy equipment, dumpsters, job/storage trailers, etc.)
- Subcontract services will be invoiced at cost plus 10% overhead and 10% profit.

Schedule E: Miscellaneous Expense

- Miscellaneous expenses (i.e., travel, lodging, meal per diem @ \$45/day, freight, utilities, etc.) will be invoiced at cost plus 10% overhead and 10% profit.
- Products other than those itemized in Schedule B will be invoiced at cost plus 10% overhead and 10% profit.

Agreed and accepted on this the 18th day of August, 2016.

Client Signature


Provider Signature

Printed Name

SP of Madison, Inc.
 Corporation LLC Partnership or
 Sole Proprietorship

Address

d/b/a SERVPRO® of MADISON