

**Village Of Cambridge
Notice of Public Meeting:
Public Works Committee**

Wednesday, August 3, 2016
6:30 P.M.

Amundson Community Center – Senior Room

Agenda

1. Call To Order/Roll Call:
2. Proof of Posting
3. Approval Of Minutes:
 - a. Public Works meeting of April 18, 2016
4. Public Appearances/Citizen Input
5. New Business: Discussion and Possible Recommendation:
 - a. Amundson Community Center: Maintenance – dehumidifying
6. Update/Other Items For Future Consideration:
7. Adjournment

NOTE:

1. Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
2. A quorum of the Village Board will attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. Recommendation by the joint committee will be made to be acted upon by the Village Board at a regular meeting.
3. More specific information about agenda items may be obtained by calling 423-3712.

Lisa Moen, Village Clerk
Posted: August 2

Village Of Cambridge
Notice of Public Meeting:
Public Works Committee

Monday, April 18, 2016
7:00 P.M.

Amundson Community Center – Senior Room

Minutes

1. **Call to Order/Roll Call:** Chairman Christianson called the meeting to order at 7:00 p.m. Members present: Trustees Hollenbeck, Kumbier, and Chairman Christianson. Others present: Lisa Moen, Larry Olson, Village Staff; Steve Struss, Village President; Jessi Finn, Daisy Troop 2340; Mary Gjeramo; Sue Christianson.
2. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Cambridge News Office, United Community Bank and the Village Web Site.

3. Approval Of Minutes:

- a. Public Works meeting of March 1, 2016

Trustee Hollenbeck made a motion to approve the minutes as presented, seconded by Trustee Kumbier. Motion carried.

4. Public Appearances/Citizen Input: None

5. New Business: Discussion and Possible Recommendation: -

- a. **Proposed Daisy Troop Project:** Jessi Finn was present to give an overview of the Daisy Troop 2340 Community Project. She is proposing a Little Free Library in Westside Park. She would like it placed between the bike path and the playground. They would use treated glass and Plexiglas and it would be posted a little lower than normal so that children can access it. They will make it blend in with the playground and will work with Larry on design, placement, etc. They would like to install it on September 8th, which is International Literacy Day.

Trustee Hollenbeck made a motion to recommend to the Village Board approval of the Daisy Troop 2340 project of a Little Free Library to be placed in the Westside Park, with final approval from Larry Olson, seconded by Trustee Kumbier. Motion carried.

- b. **Emerald Ash Borer Plan:** Jay Weiss presented the Committee with his plan on which trees should be removed and which trees could be treated. His plan would include the following:
 - Treat 5 trees (3 on Elm, one on Lawn and one on South)- this could come from the \$1000 in the budget for EAB

- Remove 7 medium sized trees – this could come out of the \$10,000 in the budget for trees
- Remove 10 trees that can go through the chipper

Larry was ok with this plan, and felt it fit within the budget.

Trustee Hollenbeck made a motion to approve the treatment/removal plan presented by Jay Weiss for Ash trees, seconded by Trustee Kumbier. Motion carried.

- c. **Update on the Melster Property:** The Village purchased the property from Terry Gorman. The cleanup was not done properly, per the contract. There was an agreement that he would pay for some of the cleanup, his final check was not cashed by former staff. When contacted, he put a stop payment on the check. We have contacted an attorney to look at the possibility of a lawsuit to recoup costs of cleanup and the final payment. President Struss would like to ask the board for money for an attorney to look more closely to see if we should pursue further action. Linda Begley-Korth will be working with Home Again to pursue grant opportunities for cleanup. It was stressed that we don't want to miss deadlines for grant applications.
- d. **Update on North Street:** The Bid has been approved for Payne & Dolan to do the road work in the amount of \$69,675.00. Larry is waiting to hear from them regarding a start date. A public hearing was held regarding assessments for Curb and Gutter. The Board did recommend assessments for the work. Once he has a date, he will have the Curb and Gutter work completed. He is looking at the option of mud jacking, to see if it is feasible and to get an estimate.
- e. **Update on Public Works Hiring:** The Personnel Committee met on April 7. The ad for the position will run for three weeks, July 1 – July 21. It is anticipated to have someone hired and beginning by October 1. Larry Olson will be retiring effective March 1, 2017. He began his employment with the Village in 1976. Larry will have a plan written out for his replacement, season by season. Dale Evenson has said that he will stay on through September 1, 2017, at which time he will be retiring as well.
- f. **Amundson Community Center:**
 1. **Rekeying:** The Village Board approved rekeying the building at a cost of \$700. Upon further review of what we are looking to do and multi-level key system, and the number of panic bars. The price has increased to \$985.70.

Trustee Kumbier made a motion to recommend to the Village Board the rekeying of the Amundson Center in an amount not to exceed \$1000.00, seconded by Trustee Hollenbeck. Motion carried.

2. **Ahrens proposal:** Enclosed in the packet were a listing of what has been done and what still needs to be done. The system is working now, but these repairs would make it run more efficiently.

Trustee Christianson made a motion to recommend to the Village Board that if we have the money, or can secure a grant we should precede with J.F. Ahren's proposal otherwise it should be included in the 2017 budget, seconded by Trustee Hollenbeck. Motion carried.

3. **Update on Needs Assessment:** Linda Begley-Korth was not able to attend the meeting. She did provide the committee with information that there are 4 focus groups that are being established to determine community needs and priorities. It is anticipated that they will begin meeting in Early May. They will also be looking at the uses for the upper and lower levels of the Center. There was some discussion regarding what the needs are and what the original motion was to create the committee. It was requested that Linda Begley-Korth give an update at the next Village Board meeting as to the time line of the meetings and an overview on how the process will work, who will create reports and who they will be presented to.

6. Update/Other Items For Future Consideration:

- a. Scott Waller has a proposal for an Archery Range
- b. The Committee should revisit the Capital Improvement Plan and prioritize the street projects. HWY 134 will be done in 2017, and we will need to move Lagoon Road; HWY PQ will be done in 2018; South and Elm should also be on the radar.
- c. The Developers/Incentive Agreement with the Distillery will be on the next Village Board Agenda.
- d. Suggested that the committee meet again next month; a date will be set after new committees are formed.

7. **Adjournment:** Trustee Christianson made a motion to adjourn, seconded by Trustee Kumbier. Motion carried. Chairman Christianson adjourned the meeting at 8:25 p.m.

Lisa Moen, Village Clerk