



Village of Cambridge
VILLAGE BOARD AGENDA
Tuesday, September 27, 2016 | 6:30 p.m.
Oakland Town Hall, N4450 Country Road A

- 1. Call to order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Proof of Posting**
- 4. Public Appearances:**
 - a. Cambridge School District
- 5. Approval of Consent Agenda**
 - a. Approval of Village Board Minutes: September 13, 2016
- 6. Reports**
 - a. President's Report
 - b. Library Board
 - c. Water and Sewer Committee
 - d. Joint Law Enforcement Committee
 - e. Economic Development Director's report
 - f. Administrator's Report
- 7. Bills**
- 8. Unfinished Business:**
- 9. New Business**
 - a. Appointment of Jim Leser as an Election worker
 - b. Resolution 2016-09, Reimbursement Resolution
 - c. 214 South Street
 - d. 2016 Economic Development Director Funding
- 10. Correspondence**
 - a. Focus
- 11. Meeting Announcements:** Plan Commission, Oct 10; Village Board, Oct 11; Library Board, Oct 12; Water and Sewer, Oct 18; Village Board Oct 25
- 12. Questions, Referrals to Staff or Future Agenda Items**
 - a. Distillery Developers Agreement
- 13. Adjournment**

- 1) Persons needing special accommodations should call 608-423-3712 at least 24 hours prior to the meeting.
- 2) More specific information about agenda items may be obtained by calling 608- 423-3712.
- 3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Cambridge State Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

Lisa Moen, Village Clerk



Village of Cambridge
VILLAGE BOARD MINUTES
Tuesday, September 13, 2016 | 6:30 p.m.
Oakland Town Hall, N4450 Country Road A

1. **Call to order/Roll Call:** President Struss called the meeting to order at 6:30 p.m. Members present: Trustees Cunningham, McNally, Mihajlovic, Hollenbeck, Kumbier and Struss. Members excused: Trustee Christianson. Others present: Lisa Moen, Village Clerk; Marc Davis; Walker Jaroch, Cambridge News.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The Agenda was posted in the upper level of the Amundson Community Center, Cambridge Post Office, Cambridge News Office, United Community Bank and the Village Web Site.
4. **Public Appearances :** None
5. **Approval of Consent Agenda**
 - a. Approval of Village Board Minutes: August 23, 2016
 - b. Operator Licenses: Robert Hughes, Cambridge Cooler; Anneliese Valdes and Noah Przybylski, Cambridge Winery; Susan Stanford and Nicholas Dobbert, Stop-N-Go

Trustee Cunningham made a motion to approve the Consent Agenda as presented, seconded by Trustee Hollenbeck. Motion carried.

6. **Reports**
 - a. **President's Report:** Chris Brown, our new public works employee, started yesterday. The letter to Gorman was approved by the attorney and will be sent out. The Amundson Center is on the agenda.
 - b. **Audit and Finance:** There was discussion regarding budget. Veronica is in the process of getting information from departments. There were a number of questions from CPA firms regarding the Auditor RFP.
 - c. **Plan Commission:** Scott CSM was tabled until next month. Marc's Garage is later on the agenda.
 - d. **Board of Review:** There were no appearances before the Board of Review. Open book had 18 people in attendance, most with general questions regarding the process. There were a few adjustments made.
 - e. **Public Works Committee:** Met prior to the Village Board meeting. Item is on the agenda.
7. **Bills:** Bills were presented in the amount of \$62,428.38. Majority of the amount is interest on bonds/loans. Attorney fees for the Vineyards and Distillery will be reimbursed.

Trustee Kumbier made a motion to approve the bills in the amount of \$62,428.38, seconded by Trustee Cunningham. Motion carried on a 6-0 vote.

8. **Unfinished Business:** None

Trustee Hollenbeck made a motion to move item 9c up in the agenda, seconded by Trustee Kumbier. Motion carried.

9. New Business

- a. **H&H HVAC System Study:** Staff has tried unsuccessfully to locate HVAC plans for the building. The Public Works Committee recommended approving the H&H quote to create plans for the HVAC system. This is needed for them to further study what needs to be done to the system.

Trustee Hollenbeck made a motion to approve the H&H quote in an amount not to exceed \$4,500.00, seconded by Trustee Kumbier. Motion carried on a 6-0 vote.

- b. **Certified Survey Map, Scott Farms:** This item was tabled at the Plan Commission. It will be revisited next month upon some clarifications from Mary Behling. Questions were raised regarding the number of splits allowable for a parcel.
- c. **Marc's Garage, amendment to CUP:** It was explained that in Marc Davis's original CUP application there was a request to obtain an auto dealership license. During discussions at the Plan Commission Marc explained that he was not opening a used car lot, but rather would like to be able to rotate out his loaner vehicles, etc. There is a 2 year review on the CUP so the Village can revisit and make sure there are no problems.

Trustee Hollenbeck made a motion to approve the amendment to the CUP for Marc's Garage, seconded by Trustee Cunningham. Motion carried.

10. Correspondence

- a. Focus – President Struss mentioned that a wheel tax is discussed. Is this something that we would be interested in pursuing in the future?

11. Meeting Announcements

Library Board, September 14; Water and Sewer Committee, September 20; Joint Law Enforcement Committee September 23; Village Board, September 23

12. Questions, Referrals to Staff or Future Agenda Items

- a. Representatives from the School District re: referendum
- b. Reimbursement Resolution
- c. 214 South Street
- d. Distillery Developers Agreement
- e. 2016 Economic Development Director funding

13. **Adjournment:** Trustee Kumbier made a motion to adjourn, seconded by Trustee Cunningham. Motion carried. President Struss adjourned the meeting 7:00 p.m.

**CAMBRIDGE WATER, SEWER AND STORMWATER COMMITTEE
COMMUNITY LIBRARY-LOCAL HISTORY ROOM
101 SOPRING WATER ALLEY
MINUTES
September 20, 2016**

1. **Call to Order/Roll Call:** Steve Struss called the meeting to order at 6:32 pm. Members present: Dwight Christianson, Ken Raymond, Ted Kumbier, Steve Struss. Member excused: Steve Johnson. Village Staff: Dan Dudley, Vicki Redford.
2. **Proof of Posting:** Agendas were posted in the upper level of the Amundson Community Center, Cambridge News Office, United Community Bank, Cambridge Post Office, and the Village Website.
3. **Public Appearances:** none

4. **Approval Of Consent Agenda**

- a. Meeting Minutes: August 16, 2016

Kumbier made a motion to accept the consent agenda as presented. Christianson seconded the motion. Motion carried on a 4-0 vote.

5. **Approval of Bills:**

Raymond made a motion to accept the bills in the amount of \$62,459.21. Kumbier seconded the motion. Motion carried on a 4-0 vote.

6. **Old Business:**

- a. Grease Traps: Steve Struss spoke with Tom Tebeest from Town & Country Engineering. Tebeest said there is sufficient coverage of grease traps in our CMOM and other ordinances. There was discussion that the information regarding grease traps will need to be put together in one place. Then it will be easier to enforce. The public will need to keep records on their grease traps and be able to present it to The Village Office at any time.
- b. Generator: Dan Dudley the Water & Sewer Superintendent said the gas is all lined up. Dudley is going to talk to Ready Electric (John Adsit) again. Adsit has not given Dudley a quote yet. Dudley is also talking to concrete companies for quotes on the concrete needed for this project.
- c. US Cellular: Steve Struss sent US Cellular a reminder along with changes needed before a contract will be signed.

- d. Review Policy for W & S Billing Errors:

Raymond made a motion to adopt the Policy for W & S Billing Errors provided by Steve Struss. Kumbier seconded the motion. Motion carried on a 4-0 vote.

- e. Erosion at Winery: The Dane County Erosion Division came to Cambridge and looked at the erosion at the Winery. They stated that erosion control was acceptable and nothing further was needed. There was also discussion about gravel being cleaned up by the water tower.

7. New Business:

- a. Martelle Water Treatment: Dan Dudley, W & S Superintendent found that Martelle is a cheaper company for water treatment supplies.

Kumbier made a motion to use Martelle Water Treatment for our supplies. Seconded by Christianson. Motion carried on a 4-0 vote

8. Reports:

- a. Water & Sewer Superintendent: Dan Dudley has been asked about credit card payment options by village residents. Discussion ensued regarding the decision that was made by the Committee to stay with Official Payments rather than switching to PSN. Credit card payments can be made on line through, and it had also been decided that we would get a counter card slider through Official Payments as another payment option for our customers. President Struss will follow up on this.

9. Questions, Referrals To Staff Or Future Agenda Items: Road to Water Tower, Netwurx, US Cellular, Generator, Grease Traps.

10. Adjournment:

Christianson made a motion to adjourn the meeting. Raymond seconded the motion. President Struss adjourned the meeting at 7:20 pm.

Vicki Redford
Utility Clerk

DRAFT

DRAFT

DRAFT

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September Economic Development Report

Ongoing Projects

Cambridge Web Page Three Cycle Media is training Village Administrator and Economic Development Director to fully utilize the current site capabilities and add functionality without increasing costs. Implementation will be on going.

Business Recruitment Working with downtown and Hwy 18 businesses to identify and recruit new/growing enterprises.

Currently working to place American Skillet Company and Jim's Carts and Parts (customized golf carts) in the community. Both are committed to Village if we can determine economically friendly locations. Currently negotiating one potential location equipped to house both businesses.

Exhibiting at In Business Expo in October. The Village is sharing a booth with Rowe Pottery to showcase business properties in both the downtown and Hwy 18 areas. First Weber is sponsoring brochure costs. Rowe Pottery is sponsoring booth design. Other local businesses are offering gifts/raffles. Vineyards at Cambridge, Cambridge Winery and Dancing Goat Distillery will also have a separate booth presence. This has traditionally been a very promising showcase, attracting many entrepreneurs. There are only 3 communities exhibiting. Majority of exhibitors are established, growing and emerging business support systems.

Business Retention Working with Ward's Mercantile to recruit business to fill loss of coffee shop vacating at the end of September.

New Projects

Interviewing Main Street and Hwy 18 businesses to establish immediate/future needs and priorities.

Hosting a November Entrepreneurial Cafe for area businesses to establish needs/desires for 2017 Café series. Will provide short program for Holiday Retail Initiatives.

Establish plan for funding clean up initiatives for Home Again to provide clean and buildable land for future expansion.

Build cooperative relationships with CamRock Bike Trail Initiative and Cambridge Art Council to recruit and support emerging arts/sports businesses.

Fund: All Funds

	2015 Actual 12/31/2015	2016 Actual 09/21/2016	2016 Budget	Budget Status	% of Budget
TAXES	1,105,282.62	1,126,607.78	1,225,619.00	-99,011.22	91.92
INTERGOVERNMENTAL REVENUES	311,100.23	199,793.88	332,782.00	-132,988.12	60.04
LICENSES AND PERMITS	105,535.28	61,714.51	77,255.00	-15,540.49	79.88
FINES, FORFEITS AND PENALTIES	10,009.56	17,170.45	10,750.00	6,420.45	159.73
PUBLIC CHARGES FOR SERVICES	1,282,457.59	803,105.75	1,422,893.00	-619,787.25	56.44
CONTRIBUTED CAPITAL	761,243.01	62,849.68	63,842.00	-992.32	98.45
OTHER FINANCING SOURCES	835,543.32	0.00	25,000.00	-25,000.00	0.00
=====					
Total Revenues	4,411,171.61	2,271,242.05	3,158,141.00	-886,898.95	71.92

	Fund: All Funds		2016 Budget	Budget Status	% of Budget
	2015 Actual 12/31/2015	2016 Actual 09/21/2016			
GENERAL GOVERNMENT	299,065.83	247,864.44	284,943.00	37,078.56	86.99
PUBLIC SAFETY	276,671.92	151,141.57	423,287.00	272,145.43	35.71
PUBLIC WORKS	1,700,010.02	933,634.54	1,905,493.00	971,858.46	49.00
CULTURE, RECREATION AND EDU.	303,647.31	229,754.33	308,839.00	79,084.67	74.39
CONSERVATION AND DEVELOPMENT	495,323.91	49,367.48	53,983.00	4,615.52	91.45
CAPITAL OUTLAY	1,037,170.53	7,292.36	0.00	-7,292.36	0.00
DEBT SERVICE	659,929.88	325,724.11	394,238.00	68,513.89	82.62
OTHER FINANCING USES	25,041.14	0.00	0.00	0.00	0.00
Total Expenses	4,796,860.54	1,944,778.83	3,370,783.00	1,426,004.17	57.70
Net Totals	-385,688.93	326,463.22	-212,642.00	-539,105.22	-153.53



Village of Cambridge
VILLAGE BOARD BILL APPROVAL
Tuesday, September 27, 2016

APPROVAL OF BILLS TOTALING
\$21,498.47

_____ President Struss	_____ Trustee Mihajlovic
_____ Trustee Kumbier	_____ Trustee Hollenbeck
_____ Trustee Cunningham	_____ Trustee Mc Nally
_____ Trustee Christianson	

Highlights

Bills that exceed \$1,000.00:

Accurate Appraisal LLC	Assessment Final Bill	\$1,800.00
Advanced Disposal	August Bill	\$6,679.40
Cambridge Area EMS	Pass Through State Pay	\$5,643.51
Dean Health Plan	October Bill	\$2,370.48
Ehlers	2016 Disclosure	\$2,800.00

Respectfully submitted;
Veronica Rudychev, Administrator/Finance Director

9/21/2016 10:50 AM

Check Register - Full Report - ALL
ALL Checks
NEW POOLED CHECKING***

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Dated From:
Thru:

From Account:
Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	11,337.70
Total Expenditure from Fund # 150 - LIBRARY FUND	1,031.56
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	6,679.40
Total Expenditure from Fund # 500 - WATER UTILITY	1,126.54
Total Expenditure from Fund # 600 - SEWER UTILITY	1,126.57
Total Expenditure from Fund # 800 - STORMWATER UTILITY	196.70
Total Expenditure from all Funds	21,498.47

NEW POOLED CHECKING***

Dated From:
 Thru:

Account Number	Account Code Description	Debit	Credit
100-00-10003-000-000	NEW POOLED CASH		11,337.70
	Total Expenditure - Fund # 100	11,337.70	
150-00-10003-000-000	NEW POOLED CASH		1,031.56
	Total Expenditure - Fund # 150	1,031.56	
350-00-10003-000-000	NEW POOLED CASH		6,679.40
	Total Expenditure - Fund # 350	6,679.40	
500-00-10003-000-000	NEW POOLED CASH		1,126.54
	Total Expenditure - Fund # 500	1,126.54	
600-00-10003-000-000	NEW POOLED CASH		1,126.57
	Total Expenditure - Fund # 600	1,126.57	
800-00-10003-000-000	NEW POOLED CASH		196.70
	Total Expenditure - Fund # 800	196.70	
Total		21,498.47	21,498.47

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NEW POOLED CHECKING***

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Check Nbr	Check Date	Payee	Amount
12586	9/27/2016	ACCURATE APPRAISAL LLC FINAL 2016 INVOICE	
100-00-51530-210-000		ASSESSOR - CONTRACT FEE FINAL 2016 INVOICE	1,800.00
			Total 1,800.00
12587	9/27/2016	ADVANCED DISPOSAL - FT. ATKINSON INV #A10000551298 - TRASH - AUGUST	
350-00-53620-290-000		TRASH COLLECTION CONTRACTED INV #A10000551298 - TRASH - AUGUST	4,938.56
350-00-53620-295-000		RECYCLE COLLECT- CONTRACTED INV #A10000551298 - RECYCLING - AUGUST	1,740.84
			Total 6,679.40
12588	9/27/2016	ALLIANT ENERGY/WP&L ACCT#2523810000	
100-00-53420-000-000		STREET LIGHTS ACCT#2523810000	36.64
100-00-53420-000-000		STREET LIGHTS ACCT#5431060000	64.79
100-00-53420-000-000		STREET LIGHTS ACCT#5706050000	142.70
100-00-53420-000-000		STREET LIGHTS ACCT#9239520000	19.09
100-00-55200-220-000		PARK UTILITIES ACCT#7244110000	12.43
100-00-53420-000-000		STREET LIGHTS ACCT#4803810000	9.55
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE ACCT#0341530000	136.30
100-00-53420-000-000		STREET LIGHTS ACCT#9380220000	340.54
			Total 762.04
12589	9/27/2016	CAMBRIDGE AREA EMS EMS Funding from State	
100-00-13700-000-000		CAMB AREA FIRE COMM (EMS) EMS Funding from State	5,643.51
			Total 5,643.51

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Check Register - Full Report - ALL
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Check Nbr	Check Date	Payee	Amount
12590	9/27/2016	CHARTER COMMUNICATIONS - PD ACCT POLICE DEPT INTERNET	
100-00-52100-310-000		POLICE - INTERNET POLICE DEPT INTERNET	34.99
100-00-51420-223-000		ADMIN - INTERNET VILLAGE HALL INTERNET	34.99
500-00-53700-681-000		OFFICE SUPPLIES & EXPENSES WATER DEPT INTERNET	17.49
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES SEWER DEPT INTERNET	17.50
Total			104.97
12591	9/27/2016	COMPUFORT INV#2666 RESEAT RAM REMOTE DESKTOP	
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR INV#2666 RESEAT RAM REMOTE DESKTOP	100.00
Total			100.00
12592	9/27/2016	COMPUTER MAGIC, INC INV#20142631	
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR INV#20142631	44.31
Total			44.31
12593	9/27/2016	DANE COUNTY TREASURER (LAND CONSERVATION) INV #CAM0816 - CAMBRIDGE DISTILLERY	
100-00-48900-000-000		SUNDRY REVENUES/REIMB ACCT INV #CAM0816 - CAMBRIDGE DISTILLERY	68.09
100-00-48900-000-000		SUNDRY REVENUES/REIMB ACCT INV #CAM0816 - CAMBRIDGE WINERY	22.70
100-00-48900-000-000		SUNDRY REVENUES/REIMB ACCT INV #CAM0816 - THE VINEYARDS OF CAMBRIDG	45.40
100-00-48900-000-000		SUNDRY REVENUES/REIMB ACCT INV#CAM0816 THE VINEYADS CONDOS	68.09
Total			204.28
12594	9/27/2016	DEAN HEALTH PLAN OCT '16 PREMIUM - OLSON	
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL OCT '16 PREMIUM - OLSON	2,091.49

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Check Nbr	Check Date	Payee	Amount
100-00-51420-133-000	OCT '16	ADMIN - HEALTH/DENTAL INS PREMIUM - MOEN	2,282.50
150-00-55110-133-000	OCT '16	LIB - HEALTH/DENTAL PREMIUM - BEHM	1,031.56
500-00-53700-686-000	OCT'16	EMPLOYEE PENSIONS AND BENEFITS PREMIUM - DUDLEY/REDFORD	1,055.79
600-00-53700-854-000	OCT '16	EMPLOYEE PENSIONS & BENEFITS PREMIUM -DUDLEY/REDFORD	1,055.80
100-00-51420-133-000	SEP '16	ADMIN - HEALTH/DENTAL INS PREMIUM ZASTROW	-1,849.48
100-00-51420-133-000	AUG 16	ADMIN - HEALTH/DENTAL INS PREMIUM ZASTROW	-1,849.48
100-00-51420-133-000	JULY 16	ADMIN - HEALTH/DENTAL INS PREMIUM ZASTROW	-1,849.48
100-00-51420-133-000	OCT 16	ADMIN - HEALTH/DENTAL INS PREMIUM RUDYCHEV	401.78
Total			2,370.48
12595	9/27/2016	EHLERS AND ASSOCIATES INC INV #71431- 2016 ANNUAL DISCLOSURE REP	
100-00-51520-290-000		CONTRACTED SERVICES INV #71431- 2016 ANNUAL DISCLOSURE REP	2,800.00
Total			2,800.00
12596	9/27/2016	EVENSON, DALE CLOTHING ALLOWANCE - 2016	
100-00-53311-390-000		PUBLIC WORKS - MISC CLOTHING ALLOWANCE - 2016	24.99
Total			24.99
12597	9/27/2016	KORNSTEDT, CAROL TRAVEL,TWO NIGHTS, MEALS 9/15-9/16 CONF	
100-00-51200-330-000		COURT - TRAINING TRAVEL,TWO NIGHTS, MEALS 9/15-9/16 CONF	290.85
Total			290.85
12598	9/27/2016	MENARDS - JOHNSON CREEK INV #9858 SUPPLIES	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES INV #9858 SUPPLIES	89.99

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Check Nbr	Check Date	Payee	Amount
100-00-55200-390-000		PARK/PLAYGROUND SUPPLIES	
		INV#9858 ICE RINK	198.00
		Total	287.99
12599	9/27/2016	MOEN, LISA	
		MILEAGE TO OAKLAND/DANE/JEFF CO	
100-00-51420-330-000		ADMIN - TRAINING; CONFER.	
		MILEAGE TO OAKLAND/DANE/JEFF CO	53.22
		Total	53.22
12600	9/27/2016	QUILL CORPORATION	
		INV#9010889 TRASH LINERS	
100-00-51600-340-000		MUN BLDG - JANITOR SUPPLIES	
		INV#9010889 TRASH LINERS	36.02
100-00-51600-340-000		MUN BLDG - JANITOR SUPPLIES	
		INV#9013515 VARIOUS	38.63
100-00-53311-360-000		PUBLIC WORKS - SUPPLIES	
		INV#9013515 BUSINESS CARD HOLDER	3.51
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	
		INV#9013515 PENS	15.71
500-00-53700-640-000		SUPPLIES AND EXPENSES	
		INV#9013515 POST ITS	7.93
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	
		INV#9013515 POST IT	7.93
		Total	109.73
12601	9/27/2016	THE O'BRION AGENCY, LLC	
		ENVELOPES	
100-00-51420-310-000		ADMIN - OFFICE SUPPLY	
		ENVELOPES	45.33
500-00-53700-681-000		OFFICE SUPPLIES & EXPENSES	
		ENVELOPES	45.33
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES	
		ENVELOPES	45.34
		Total	136.00
12602	9/27/2016	WIEDENBECK, INC.	
		INV#844932 LEAF BOX	
800-00-58100-630-000		STORMWATER EQUIP REP/MAINT	
		INV#844932 LEAF BOX	75.99

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ALL Checks

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NEW POOLED CHECKING***

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Check Nbr	Check Date	Payee	Amount
800-00-58100-630-000		STORMWATER EQUIP REP/MAINT	
		INV#845020 LEAF BOX	120.71
		Total	196.70
V12497	9/27/2016	COMPUFORT	
INV#2666		RESEAT RAM REMOTE DESKTOP	
		Manual Check	
100-00-51420-280-000		ADMIN - COMPUTER MAINT/REPAIR	
		INV#2666 RESEAT RAM REMOTE DESKTOP	-110.00
		Total	-110.00
		Grand Total	21,498.47

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
NEW POOLED CHECKING***

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Voucher Nbr	Check Date	Payee	Amount
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	9/27/2016	ACCURATE APPRAISAL LLC	
		FINAL 2016 INVOICE	
100-00-51530-210-000		ASSESSOR - CONTRACT FEE	1,800.00
		FINAL 2016 INVOICE	
		Total	1,800.00
<hr/>			
	9/27/2016	ADVANCED DISPOSAL - FT. ATKINSON	
		INV #A10000551298 - TRASH - AUGUST	
350-00-53620-290-000		TRASH COLLECTION CONTRACTED	4,938.56
		INV #A10000551298 - TRASH - AUGUST	
350-00-53620-295-000		RECYCLE COLLECT- CONTRACTED	1,740.84
		INV #A10000551298 - RECYCLING - AUGUST	
		Total	6,679.40
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	9/27/2016	ALLIANT ENERGY/WP&L	
		ACCT#2523810000	
100-00-53420-000-000		STREET LIGHTS	36.64
		ACCT#2523810000	
100-00-53420-000-000		STREET LIGHTS	64.79
		ACCT#5431060000	
100-00-53420-000-000		STREET LIGHTS	142.70
		ACCT#5706050000	
100-00-53420-000-000		STREET LIGHTS	19.09
		ACCT#9239520000	
100-00-55200-220-000		PARK UTILITIES	12.43
		ACCT#7244110000	
100-00-53420-000-000		STREET LIGHTS	9.55
		ACCT#4803810000	
100-00-53311-220-000		PUBLIC WORKS - UTILITY & PHONE	136.30
		ACCT#0341530000	
100-00-53420-000-000		STREET LIGHTS	340.54
		ACCT#9380220000	
		Total	762.04
<hr/>			
	9/21/2016	CAMBRIDGE AREA EMS	
		EMS Funding from State	
100-00-13700-000-000		CAMB AREA FIRE COMM (EMS)	5,643.51
		EMS Funding from State	

9/21/2016 10:34 AM

In Progress Checks - Full Report - ALL
ALL Checks by Payee
NEW POOLED CHECKING***

Page: 2
ACCT

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
Total			5,643.51

9/27/2016 CHARTER COMMUNICATIONS - PD ACCT

POLICE DEPT INTERNET

100-00-52100-310-000 POLICE - INTERNET 34.99

POLICE DEPT INTERNET

100-00-51420-223-000 ADMIN - INTERNET 34.99

VILLAGE HALL INTERNET

500-00-53700-681-000 OFFICE SUPPLIES & EXPENSES 17.49

WATER DEPT INTERNET

600-00-53700-851-000 OFFICE SUPPLIES & EXPENSES 17.50

SEWER DEPT INTERNET

Total 104.97

9/27/2016 COMPUFORT

INV#2666 RESEAT RAM REMOTE DESKTOP

Manual Check Nbr: V12497

100-00-51420-280-000 ADMIN - COMPUTER MAINT/REPAIR -110.00

INV#2666 RESEAT RAM REMOTE DESKTOP

Total -110.00

9/27/2016 COMPUFORT

INV#2666 RESEAT RAM REMOTE DESKTOP

100-00-51420-280-000 ADMIN - COMPUTER MAINT/REPAIR 100.00

INV#2666 RESEAT RAM REMOTE DESKTOP

Total 100.00

9/27/2016 COMPUTER MAGIC, INC

INV#20142631

100-00-51420-280-000 ADMIN - COMPUTER MAINT/REPAIR 44.31

INV#20142631

Total 44.31

9/27/2016 DANE COUNTY TREASURER (LAND CONSERVATION)

INV #CAM0816 - CAMBRIDGE DISTILLERY

100-00-48900-000-000 SUNDRY REVENUES/REIMB ACCT 68.09

INV #CAM0816 - CAMBRIDGE DISTILLERY

100-00-48900-000-000 SUNDRY REVENUES/REIMB ACCT 22.70

INV #CAM0816 - CAMBRIDGE WINERY

100-00-48900-000-000 SUNDRY REVENUES/REIMB ACCT 45.40

INV #CAM0816 - THE VINEYARDS OF CAMBRIDG

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
NEW POOLED CHECKING***

Page: 3
ACCT

Dated From: From Account:
Thru: Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-48900-000-000		SUNDRY REVENUES/REIMB ACCT	68.09
		INV#CAM0816 THE VINEYADS CONDOS	
Total			204.28

9/27/2016 DEAN HEALTH PLAN

		OCT '16 PREMIUM - OLSON	
100-00-53311-133-000		PUBLIC WORKS - HEALTH/DENTAL	2,091.49
		OCT '16 PREMIUM - OLSON	
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	2,282.50
		OCT '16 PREMIUM - MOEN	
150-00-55110-133-000		LIB - HEALTH/DENTAL	1,031.56
		OCT '16 PREMIUM - BEHM	
500-00-53700-686-000		EMPLOYEE PENSIONS AND BENEFITS	1,055.79
		OCT'16 PREMIUM - DUDLEY/REDFORD	
600-00-53700-854-000		EMPLOYEE PENSIONS & BENEFITS	1,055.80
		OCT '16 PREMIUM -DUDLEY/REDFORD	
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	-1,849.48
		SEP '16 PREMIUM ZASTROW	
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	-1,849.48
		AUG 16 PREMIUM ZASTROW	
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	-1,849.48
		JULY 16 PREMIUM ZASTROW	
100-00-51420-133-000		ADMIN - HEALTH/DENTAL INS	401.78
		OCT 16 PREMIUM RUDYCHEV	
Total			2,370.48

9/27/2016 EHLERS AND ASSOCIATES INC

		INV #71431- 2016 ANNUAL DISCLOSURE REP	
100-00-51520-290-000		CONTRACTED SERVICES	2,800.00
		INV #71431- 2016 ANNUAL DISCLOSURE REP	
Total			2,800.00

9/27/2016 EVENSON, DALE

		CLOTHING ALLOWANCE - 2016	
100-00-53311-390-000		PUBLIC WORKS - MISC	24.99
		CLOTHING ALLOWANCE - 2016	
Total			24.99

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In Progress Checks - Full Report - ALL

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ALL Checks by Payee
NEW POOLED CHECKING***

Dated From:

From Account:

Thru:

Thru Account:

Voucher Nbr	Check Date	Payee	Amount
<hr/>			
	9/27/2016	KORNSTEDT, CAROL TRAVEL, TWO NIGHTS, MEALS 9/15-9/16 CONF	
100-00-51200-330-000		COURT - TRAINING TRAVEL, TWO NIGHTS, MEALS 9/15-9/16 CONF	290.85
			Total 290.85
<hr/>			
	9/27/2016	MENARDS - JOHNSON CREEK INV #9858 SUPPLIES	
100-00-53311-340-000		PUBLIC WORKS - SHOP SUPPLIES INV #9858 SUPPLIES	89.99
100-00-55200-390-000		PARK/PLAYGROUND SUPPLIES INV#9858 ICE RINK	198.00
			Total 287.99
<hr/>			
	9/27/2016	MOEN, LISA MILEAGE TO OAKLAND/DANE/JEFF CO	
100-00-51420-330-000		ADMIN - TRAINING; CONFER. MILEAGE TO OAKLAND/DANE/JEFF CO	53.22
			Total 53.22
<hr/>			
	9/27/2016	QUILL CORPORATION INV#9010889 TRASH LINERS	
100-00-51600-340-000		MUN BLDG - JANITOR SUPPLIES INV#9010889 TRASH LINERS	36.02
100-00-51600-340-000		MUN BLDG - JANITOR SUPPLIES INV#9013515 VARIOUS	38.63
100-00-53311-360-000		PUBLIC WORKS - SUPPLIES INV#9013515 BUSINESS CARD HOLDER	3.51
100-00-51420-310-000		ADMIN - OFFICE SUPPLY INV#9013515 PENS	15.71
500-00-53700-640-000		SUPPLIES AND EXPENSES INV#9013515 POST ITS	7.93
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES INV#9013515 POST IT	7.93
			Total 109.73
<hr/>			
	9/27/2016	THE O'BRION AGENCY, LLC ENVELOPES	

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
NEW POOLED CHECKING***

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Dated From:
Thru:

From Account:
Thru Account:

Voucher Nbr	Check Date	Payee	Amount
100-00-51420-310-000		ADMIN - OFFICE SUPPLY ENVELOPES	45.33
500-00-53700-681-000		OFFICE SUPPLIES & EXPENSES ENVELOPES	45.33
600-00-53700-851-000		OFFICE SUPPLIES & EXPENSES ENVELOPES	45.34
Total			136.00
<hr/>			
9/27/2016 WIEDENBECK, INC. INV#844932 LEAF BOX			
800-00-58100-630-000		STORMWATER EQUIP REP/MAINT INV#844932 LEAF BOX	75.99
800-00-58100-630-000		STORMWATER EQUIP REP/MAINT INV#845020 LEAF BOX	120.71
Total			196.70
<hr/>			
Grand Total			21,498.47

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In Progress Checks - Full Report - ALL
ALL Checks by Payee
NEW POOLED CHECKING***

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Dated From:
Thru:

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Thru Account:

	Amount
Total Expenditure from Fund # 100 - VILLAGE GENERAL FUND	11,337.70
Total Expenditure from Fund # 150 - LIBRARY FUND	1,031.56
Total Expenditure from Fund # 350 - REFUSE & RECYCLING FUND	6,679.40
Total Expenditure from Fund # 500 - WATER UTILITY	1,126.54
Total Expenditure from Fund # 600 - SEWER UTILITY	1,126.57
Total Expenditure from Fund # 800 - STORMWATER UTILITY	196.70
Total Expenditure from all Funds	21,498.47



200 Spring St
Cambridge, WI 53523
Phone 608.423.3712
Web www.ci.cambridge.wi.us

ADMINISTRATION

To: Honorable President Struss and Village Board of Trustees
From: Veronica Rudychev, Administrator
Date: September 21, 2016
Subject: Resolution No. 2016-09: Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing

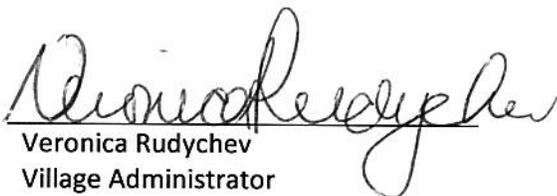
BACKGROUND

The Village has been in the process of dealing with the mold and humidity issue at Village Hall. To date, costs have been incurred for remediation of the structure and contents of the lower levels and emergency repairs to the HVAC system. Further, a contract with H&H to complete a survey of the HVAC system was approved by the Board at the September 13th, 2016 meeting. Additional costs will need to be incurred to correct the HVAC system and to replace furniture in the downstairs area. Furthermore, it has been discussed that a remodel of the upstairs of Village Hall is a potential project to be undertaken when Lee Recreation vacates the space previously housing the property.

Currently, all expenditures for this undertaking are not budgeted and being taken from the fund balance. The resolution before the Board would allow the Village to reimburse these expenses if/when the Village takes out a borrowing. This resolution does not bind the Village to having to take out a borrowing, but allows for self-reimbursement should the Village take out a borrowing. It should be noted that the Village has an outstanding 2008 borrowing that could potentially be advance refunded in the near future and could create an opportunity to issue new money to cover these costs and other costs associated with projects.

RECOMMENDATION

Recommended approval of Resolution 2016-09: Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing.


Veronica Rudychev
Village Administrator

RESOLUTION DECLARING INTENT

RESOLUTION NO. 2016-09

**RESOLUTION DECLARING OFFICIAL INTENT
TO REIMBURSE EXPENDITURES
FROM PROCEEDS OF BORROWING**

WHEREAS, the Village of Cambridge, Dane and Jefferson Counties, Wisconsin (the "Issuer") plans to undertake remediation, remodel, restoration, HVAC system upgrades and rehab and all necessary projects for such, at Village Hall (the "Project");

WHEREAS, the Issuer expects to finance the Project on a long-term basis by issuing tax-exempt bonds or other tax-exempt obligations (collectively, the "Bonds");

WHEREAS, because the Bonds will not be issued prior to commencement of the Project, the Issuer must provide interim financing to cover costs of the Project incurred prior to receipt of the proceeds of the Bonds; and

WHEREAS, the Village Board (the "Governing Body") of the Issuer deems it to be necessary, desirable, and in the best interests of the Issuer to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 1. Expenditure of Funds. The Issuer shall make expenditures as needed from its funds on hand to pay the cost of the Project until proceeds of the Bonds become available.

Section 2. Declaration of Official Intent. The Issuer hereby officially declares its intent under Treas. Reg. Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$500,000.

Section 3. Unavailability of Long-Term Funds. No funds for payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Issuer pursuant to its budget or financial policies.

Section 4. Public Availability of Official Intent Resolution. The Resolution shall be made available for public inspection at the office of the Issuer's Clerk within 30 days after its approval in compliance with applicable State law governing the availability of records of official acts including Subchapter II of Chapter 19, and shall remain available for public inspection until the Bonds are issued.

Section 5. Effective Date. This Resolution shall be effective upon its adoption and approval.

Adopted and recorded September 27, 2016

Approved September 27, 2016

Steven
Village

Struss
President

ATTEST:

(SEAL)

Lisa
Village Clerk/Deputy Treasurer

Moen

[After adoption, please return a copy of this Resolution to Quarles & Brady LLP, Bond Counsel, at 411 East Wisconsin Avenue, 27th Floor, Milwaukee, Wisconsin 53202-4497.]



200 Spring St
Cambridge, WI 53523
Phone 608.423.3712
Web www.ci.cambridge,wi.us

ADMINISTRATION

To: Honorable President Struss and Village Board of Trustees
From: Veronica Rudychev, Administrator
Date: September 21, 2016
Subject: 214 South Street

BACKGROUND

The property located at 214 South Street owned by Rhonda J Warren experienced a water leak back in 2014. It was brought to my attention that although the property did address the leak, the damage associated with the leak potentially did not get addressed. Further, it appears as though the property is currently vacant and not tended to by the owners.

The Village has the right to request an inspection of the property to see the extent of the interior damage. The Village Building Inspector would have to mail a letter and a consent form to the property owner requesting for an inspection. The owner of the property needs to consent to this request. If the owner fails to consent to this request, the Village would need to get a warrant to enter the property to inspect it.

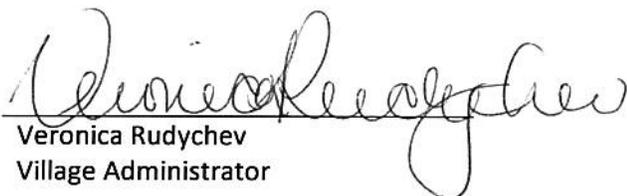
If the inspection shows that the cost to fix the interior of the property to code are greater than 50% of the value of the property which is \$110,400 as of January 1, 2016, the Village would need to issue a raze order. If the property owner does not comply with the raze order, the Village would need to pay to have the property razed and then charge the property owner for the amount of the razing as a special assessment on their property tax bill.

FISCAL IMPACT

The Village would potentially have to front the funds to raze the property and depending on if and when the property owner pays their taxes, the Village may not be able to recoup full costs associated with the special assessment.

RECOMMENDATION

Staff is seeking direction from Village Board on whether or not to move forward with the outlined process for the property located at 214 South Street.


Veronica Rudychev
Village Administrator



Village of Cambridge
VILLAGE BOARD MINUTES
Tuesday, September 13, 2016 | 6:30 p.m.
Oakland Town Hall, N4450 Country Road A

1. **Call to order/Roll Call:** President Struss called the meeting to order at 6:30 p.m. Members present: Trustees Cunningham, McNally, Mihajlovic, Hollenbeck, Kumbier and Struss. Members excused: Trustee Christianson. Others present: Lisa Moen, Village Clerk; Marc Davis; Walker Jaroch, Cambridge News.
2. **Pledge of Allegiance**
3. **Proof of Posting:** The Agenda was posted in the upper level of the Amundson Community Center, Cambridge Post Office, Cambridge News Office, United Community Bank and the Village Web Site.
4. **Public Appearances :** None
5. **Approval of Consent Agenda**
 - a. Approval of Village Board Minutes: August 23, 2016
 - b. Operator Licenses: Robert Hughes, Cambridge Cooler; Anneliese Valdes and Noah Przybylski, Cambridge Winery; Susan Stanford and Nicholas Dobbert, Stop-N-Go

Trustee Cunningham made a motion to approve the Consent Agenda as presented, seconded by Trustee Hollenbeck. Motion carried.

6. Reports

- a. **President's Report:** Chris Brown, our new public works employee, started yesterday. The letter to Gorman was approved by the attorney and will be sent out. The Amundson Center is on the agenda.
 - b. **Audit and Finance:** There was discussion regarding budget. Veronica is in the process of getting information from departments. There were a number of questions from CPA firms regarding the Auditor RFP.
 - c. **Plan Commission:** Scott CSM was tabled until next month. Marc's Garage is later on the agenda.
 - d. **Board of Review:** There were no appearances before the Board of Review. Open book had 18 people in attendance, most with general questions regarding the process. There were a few adjustments made.
 - e. **Public Works Committee:** Met prior to the Village Board meeting. Item is on the agenda.
7. **Bills:** Bills were presented in the amount of \$62,428.38. Majority of the amount is interest on bonds/loans. Attorney fees for the Vineyards and Distillery will be reimbursed.

Trustee Kumbier made a motion to approve the bills in the amount of \$62,428.38, seconded by Trustee Cunningham. Motion carried on a 6-0 vote.

8. Unfinished Business: None

Trustee Hollenbeck made a motion to move item 9c up in the agenda, seconded by Trustee Kumbier. Motion carried.

9. New Business

- a. **H&H HVAC System Study:** Staff has tried unsuccessfully to locate HAVC plans for the building. The Public Works Committee recommended approving the H&H quote to create plans for the HVAC system. This is needed for them to further study what needs to be done to the system.

Trustee Hollenbeck made a motion to approve the H&H quote in an amount not to exceed \$4,500.00, seconded by Trustee Kumbier. Motion carried on a 6-0 vote.

- b. **Certified Survey Map, Scott Farms:** This item was tabled at the Plan Commission. It will be revisited next month upon some clarifications from Mary Behling. Questions were raised regarding the number of splits allowable for a parcel.
- c. **Marc's Garage, amendment to CUP:** It was explained that in Marc Davis's original CUP application there was a request to obtain an auto dealership license. During discussions at the Plan Commission Marc explained that he was not opening a used car lot, but rather would like to be able to rotate out his loaner vehicles, etc. There is a 2 year review on the CUP so the Village can revisit and make sure there are no problems.

Trustee Hollenbeck made a motion to approve the amendment to the CUP for Marc's Garage, seconded by Trustee Cunningham. Motion carried.

10. Correspondence

- a. Focus – President Struss mentioned that a wheel tax is discussed. Is this something that we would be interested in pursuing in the future?

11. Meeting Announcements

Library Board, September 14; Water and Sewer Committee, September 20; Joint Law Enforcement Committee September 23; Village Board, September 23

12. Questions, Referrals to Staff or Future Agenda Items

- a. Representatives from the School District re: referendum
- b. Reimbursement Resolution
- c. 214 South Street
- d. Distillery Developers Agreement
- e. 2016 Economic Development Director funding

13. **Adjournment:** Trustee Kumbier made a motion to adjourn, seconded by Trustee Cunningham. Motion carried. President Struss adjourned the meeting 7:00 p.m.



200 Spring St
Cambridge, WI 53523
Phone 608.423.3712
Web www.ci.cambridge.wi.us

ADMINISTRATION

To: Honorable President Struss and Village Board of Trustees
From: Veronica Rudychev, Administrator
Date: September 21, 2016
Subject: Economic Development Director Funding

BACKGROUND

While working on a contract for the Economic Development position to bring back to Audit & Finance Committee per Board direction, a few items have come to staffs attention that staff would like Board guidance on.

According to the budget discussion minutes from last year, the ED position was budgeted at 75% and would be reviewed quarterly. Minutes are attached for your review. Payroll indicates that this position has worked at full time capacity all year. This means that the 4th quarter for the position is not funded. Further, there is currently 50 hours of vacation, 1.5 hours of flex, 24 hours of floating holiday, and 120 hours of sick time.

Obviously, the sick time can only be used by the employee and does not get paid out on termination of employment. However, the rest of the time would be paid out in the case of the employee termination. This begs the question of how we would proceed in the case of termination of employment for a contracted position. Since this situation has not previously been dealt with, a formal decision by the Board is recommended as it will be precedent setting. Also, these funds are not budgeted since the 4th quarter is not currently funded. Please see attached YTD budget comparison.

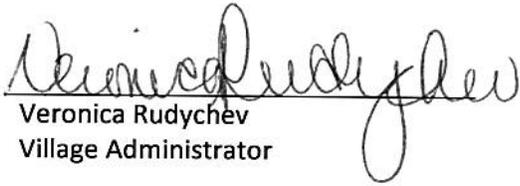
What complicates the issue further is the current status of the Village Hall and the amount of money that the Village has and will be putting into resolving the HVAC issue. Any budgetary overages, which would at this point include the HVAC and this position almost anything else, are essentially falling to the Village's bottom line (or the fund balance or rainy day fund as some would call it). Funding all of this might mean we have to take action on acquiring funding (possible bonds, loan, etc.) sooner than originally anticipated when the final dollar amount for all becomes available.

FISCAL IMPACT

Approximately \$18,000 in additional funding is needed to continue funding this position at 1.0 FTE for the remainder of the fiscal year. Pay out of vacation and holiday would result in an approximate additional cost of \$2,200.

RECOMMENDATION

Staff seeks guidance on level of funding for Q4 of FY2016 for the position and on the issue regarding vacation and holiday pay out for an employee terminating employment for a potential contracted position.



Veronica Rudychev
Village Administrator

Attachment:

- Fund 250 Economic & Community Development Budget YTD Detail
- Minutes from Tuesday, November 24th, 2015 Village Board Meeting
- Minutes from Tuesday, January 26th, 2016 Village Board Meeting

Fund: 250 - ECONOMIC & COMM DEVELOPMENT

Account Number		2015 Actual 12/31/2015	2016 Actual 09/21/2016	2016 Budget	Budget Status	% of Budget
250-00-41250-000-000	PROPERTY TAX LEVY - EDC	55,254.00	52,283.00	52,283.00	0.00	100.00
TAXES		55,254.00	52,283.00	52,283.00	0.00	100.00
250-00-43270-000-000	CDBG GRANTS - FEDERAL	0.00	0.00	0.00	0.00	0.00
250-00-43580-000-000	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
INTERGOVERNMENTAL REVENUES		0.00	0.00	0.00	0.00	0.00
250-00-48000-000-000	MISCELLANEOUS REVENUES	0.00	0.00	0.00	0.00	0.00
250-00-48100-000-000	INTEREST ON TEMP. INVESTMENTS	0.00	0.00	0.00	0.00	0.00
250-00-48500-000-000	DONATIONS/REIMBURSE - OTHER	0.00	0.00	0.00	0.00	0.00
CONTRIBUTED CAPITAL		0.00	0.00	0.00	0.00	0.00
250-00-49110-000-000	PROCEEDS - IRB	0.00	0.00	0.00	0.00	0.00
250-00-49210-000-000	TRANS FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
250-00-49300-000-000	FUND BAL APPLIED EDC	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00	0.00
Total Revenues		55,254.00	52,283.00	52,283.00	0.00	100.00

Fund: 250 - ECONOMIC & COMM DEVELOPMENT

Account Number		2015 Actual 12/31/2015	2016 Actual 09/21/2016	2016 Budget	Budget Status	% of Budget
250-00-56700-110-000	SALARIES/WAGES - EDC	52,925.88	39,140.00	39,000.00	-140.00	100.36
250-00-56700-130-000	EMPLOYEE FRINGES	9,294.08	5,728.67	5,558.00	-170.67	103.07
250-00-56700-133-000	HEALTH/DENTAL INSURANCE	6,048.00	1,975.24	5,400.00	3,424.76	36.58
250-00-56700-135-000	LIFE INSURANCE	336.24	375.48	225.00	-150.48	166.88
250-00-56700-210-000	EDC CONSULTING SERVICES	0.00	0.00	0.00	0.00	0.00
250-00-56700-215-000	SMALL BUS WORKSHOP CONSULTANTS	0.00	0.00	0.00	0.00	0.00
250-00-56700-221-000	TELEPHONE	0.00	0.00	0.00	0.00	0.00
250-00-56700-223-000	INTERNET SERVICES	0.00	0.00	0.00	0.00	0.00
250-00-56700-280-000	COMPUTER MAINT/REPAIR	232.09	100.00	250.00	150.00	40.00
250-00-56700-310-000	OFFICE SUPPLIES	0.00	163.26	100.00	-63.26	163.26
250-00-56700-311-000	POSTAGE	0.00	0.00	0.00	0.00	0.00
250-00-56700-320-000	SUBSCRIPTIONS & PRINTING	356.00	308.00	250.00	-58.00	123.20
250-00-56700-330-000	TRAVEL, TRAINING, CONFERENCES	105.00	347.50	500.00	152.50	69.50
250-00-56700-350-000	GRANT WRITING/APPLICATION EXP	0.00	0.00	0.00	0.00	0.00
250-00-56700-390-000	OTHER SUPPLY & EXP-ADV/MKTG.	532.37	842.50	1,000.00	157.50	84.25
250-00-56700-510-000	INSURANCE - LIABILITY/WK COMP	0.00	0.00	0.00	0.00	0.00
250-00-56700-800-000	CAPITAL OUTLAY - EDC	0.00	0.00	0.00	0.00	0.00
250-00-56700-900-000	CAPITAL OUTLAT - PROP ACQUIS	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		69,829.66	48,980.65	52,283.00	3,302.35	93.68
250-00-59000-000-000	LOAN PROGRAM DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
250-00-59100-000-000	EDC PROGRAM DISTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
250-00-59500-000-000	LOAN PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
250-00-59510-000-000	EDC PROGRAM EXPENSES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		69,829.66	48,980.65	52,283.00	3,302.35	93.68
Net Totals		-14,575.66	3,302.35	0.00	-3,302.35	0.00

CAMBRIDGE VILLAGE BOARD
Amundson Community Center, 200 Spring Street – Senior Room
Tuesday, November 24, 2015, 6:30 p.m.

PUBLIC HEARING

1. **Call To Order/Roll Call:** President Struss called the meeting to order at 6:37 p.m. Members present: Trustees Christianson, Cunningham, Fahley, Mihajlovic, Hollenbeck and Kumbier. Others present: Lisa Moen, Nancy Zastrow Village Staff; Sandy Safranski, Cambridge Community Library Board; Maggie Jingga and Marto Chandra.
2. **Proof Of Posting:** The notice was posted in the Upper and lower levels of the Amundson Community Center, Cambridge Post Office, Cambridge News Office, United Community Bank, Village Web Site and Published in the Cambridge News.
3. **Public Hearing – 2016 Budget:**
 - Nancy Zastrow gave a rundown of what is included in the budget. For 2016 the proposed budget is \$1,123,612, \$111,719 higher than last year. There are increases in fees for licensing, special assessment letters, weed and snow removal, refuse and recycling. There is a proposed increase in the levy of \$.76 from \$7.33 to \$8.09. North Street road work could use up to \$25,000 out of fund balance.
 - The Economic Development Directors salary is budgeted at 75%, and will be reviewed at 3, 6 and 9 months.
 - Sandy Safranski spoke on behalf of the Library Board. In 2015 the Village portion went back to the 2011 level. They would like to see the Village give more again, would like to bring back to where they were. This does affect the amounts that they receive from Dane and Jefferson Counties. It was questioned if they could cut back on hours. They are actually looking at making hours more consistent as usage is up.
 - There were questions regarding the recycling/refuse fee. \$85 does not cover the actual cost. We can increase recycling, but not refuse per state statute. This could be a topic to include in the letter to the taxpayers, that the Village does still pick up a portion of the costs.
 - The Fire Commission consists of 5 municipalities. Each municipality's dues are based on equalized value. As Oakland's went up, ours went down slightly.
 - There were many thanks to Nancy for her hard work on the budget.
4. **Adjournment Of Public Hearing:** President Struss adjourned the public hearing at 7:00 p.m.

MINUTES

1. **Call To Order/Roll Call:** President Struss called the meeting to order at 7:01 p.m. Members present: Trustees: Christianson, Cunningham, Fahley, Mihajlovic, Hollenbeck, Kumbier and President Struss: Others present: Lisa Moen, Nancy Zastrow Village Staff; Maggie Jingga and Marto Chandra
2. **Pledge Of Allegiance**
3. **Proof Of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Cambridge News Office, United Community Bank and the Village Web Site.
4. **Public Appearances:** none
5. **Approval Of Consent Agenda**
 - a. Approval Of Village Board Minutes: November 11, 2015
 - b. Operator's License: Jayden Klawitter, Natashia Krocak, Kia Rice, Stop-N-Go

Trustee Kumbier made a motion to approve the consent agenda as presented, seconded by Trustee Hollenbeck. Motion carried.

Trustee Hollenbeck made a motion to move Item 9A up in the agenda, seconded by Trustee Cunningham. Motion carried.

6. Reports

- a. **President's Report:** There have been a number of meetings regarding the potential uses of the old library space, including business incubator spaces. President Struss and other members of the community were interviewed by Channel 15 for a segment that will air in December.
- b. **Audit and Finance Committee of November 16, 2015:** They met on the Budget and went through it line by line.
- c. **Water, Sewer and Stormwater Committee, November 18, 2015:** Damage to the Water and Sewer truck will be paid for by the Garage; furnace for well # 2 discussed; 2016 Water and Sewer Budget; the proposed well for the winery/distillery is currently on hold; discussion regarding CAP's use of the warming house in West Side Park – they will not be on site this year, rather provide skates to citizens for use throughout the winter; Town and Country is putting together bid documents for a generator; water bill relief for a homeowner was approved.
- d. **Treasurer's Report, October, 2015:** Treasurer Zastrow is working on balancing the final accounts. Jim Frechette is helping. Once the general is balanced, the remaining should fall into place. LGIP is set up. Will be transferring money from the library account. In response to a question at the Audit and Finance Committee, beginning January 1, public members of certain Committees/Commissions will not be included in payroll, but rather through general bill runs.

7. **Bills:** Dean Health and the Police contract were the two mail bills.

Trustee Christianson made a motion to approve the bills in the amount of \$27,293.35, seconded by Trustee Cunningham. Motion carried 7-0 on a roll call vote

8. **Unfinished Business:** None

9. New Business:

- a. **Discussion regarding Ordinance 17.92; Relating to accessory uses and structures:** Mike Fenley was not able to attend due to a funeral, but did provide a handout explaining the situation, the structure that was erected and the Zoning Board of Appeals denial of the variance. Maggie Jingga did explain that their reasons for erecting the gazebo were religious and were not lawn ornaments. After much discussion it was decided that they needed to talk with Mike Fenley and look at options. It was discussed whether it would be able to be attached to a corner of the house – as an addition to the porch, also if the 30 day for removal could be extended. If they work with Mike, bring in plans and explain what they are planning on doing, it could be extended. As the Chairman of Plan Commission Trustee Christianson will sit in on the meeting. It was decided that they would come to see Mike during his office hours on Monday, December 7, 2015.
- b. **Resolution 2015-51 re: Licenses, Miscellaneous Permits and Administrative Services Fee Schedule:** Treasurer Zastrow gave an overview of the increases that were recommended by the Audit and Finance Committee during budget review:
 - **Liquor Licensing:** licenses would be raised to the statutory maximum – which would result in a fee of \$600 for Class A and Class B combination beer/liquor licenses, an increase from \$350 - \$600.
 - **Snow/weed removal:** per hour charge increased to \$175.00 for the first hours and \$100.00 each additional hour.
 - **Refuse and Recycling:** increase from \$75 to \$85, placed on the tax roll
 - **Special Assessment Letters/Title Searches:** Increased from \$25 to \$40.

Trustee Christianson made a motion to adopt Resolution 2015-51, relating to Licenses, Miscellaneous Permits and Administrative Services Fee Schedule, seconded by Trustee Kumbier. Motion carried.

- c. **Resolution 2015- 52 Re: adopting the 2016 Village of Cambridge budget:** The Village's levy would increase \$.76/1,000. The recommendation to use \$25,000 from the fund balance was due to the fact that it was for a one time capital expense (North Avenue). It will not be used to cover day to day expenses.

Trustee Cunningham made a motion to adopt Resolution 2015-52, adopting the 2016 Village of Cambridge Budget, seconded by Trustee Mihajlovic. Motion carried.

10. Correspondence:

- a. **Correspondence from Cindy Cutrano, re: Marc's Garage:** It was discussed that Mike Fenley should look into this and determine if their CUP needs to be revised.
- b. Focus
- c. Wisconsin Taxpayer

11. Meeting Announcements –Joint Oakland/Cambridge Planning Committee, December 1; Personnel Committee, December 2; Village Board, December 8; Library Board and Public Works, December 9; Plan Commission, December 14; Water and Sewer, December 15.

12. Questions, Referrals To Staff Or Future Agenda Items:

- Marc's Garage
- Motel: Trustee Mihajlovic contacted DHS regarding the Motel and questions regarding occupancy. They will inspect premises after receiving complaints.
- Repair work was done on the Boilers. Ahrens will be preparing a quote for maintenance on the old equipment.

13. Adjournment: Trustee Christianson made a motion to adjourn, seconded by Trustee Cunningham. Motion carried. President Struss adjourned the meeting at 8:22 p.m.

Lisa Moen, Village Clerk

CAMBRIDGE VILLAGE BOARD
Amundson Community Center, 200 Spring St. - Senior Room
Tuesday, January 26, 2016, 6:30 p.m.
MINUTES

1. **Call to Order/Roll Call:** President Struss called the meeting to order at 6:30 p.m. Members present: Trustees: Christianson, Fahley, Mihajlovic, Hollenbeck, Kumbier and President Struss. Others present: Nancy Zastrow and Linda Begley-Korth – Village Staff; Patty Strobusch.

Excused Absent: Trustee Cunningham

2. **Pledge of Allegiance:** The Pledge of Allegiance was recited by the board and those present.
3. **Proof of Posting:** The agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge News Office, Cambridge Post Office, United Community Bank and the Village Web Site.
4. **Public Appearances:** There were no public appearances at this time.
5. **Approval Of Consent Agenda**
 - a. Approval of Village Board Minutes: January 12, 2016
 - b. Operator's license: Lianna Spencer, Camrock Café; Angela Billen, Stop-N-Go

Trustee Hollenbeck made a motion to approve the consent agenda as presented, seconded by Trustee Fahley. Motion carried.

6. **Reports**

- a. **President's Report/Listening Session of January 12, 2016:**

President Struss reported there were three in attendance at the listening session. All three were members of the Village Board. There were no residents in attendance.

The Village of Cambridge hosted a Natural Mitigation meeting in January. These meetings were held in different locations and the Cambridge event was the largest with twelve people in attendance. Trustee Mihajlovic and President Struss attended on behalf of the village. The current Village plan will need to be updated in the near future to include other natural disasters such as ice storms and extreme heat.

President Struss reported there is increased interest in underground power lines along Spring Water Alley. A meeting was conducted with Alliant Energy on Monday with property owners. This work can be done but it is extremely costly. There is a Plan B where the poles would stay in place and they can bury the lines to the properties. Alliant will put a price on this and report back.

- b. **Water, Sewer and Storm water Committee meeting of January 19, 2016**

President Struss reported at the meeting a presentation was given on a new SCADA System from Xylem. This system would run through cell phones instead of radios.

Discussion on maintenance of grease traps in business within the village was held. Staff is working on this and will report back to the committee. A recommendation was made from the board to contact the Dane County Health Department to see if they check on grease traps as part of the licensing process for food service.

The committee gave a general consensus to support using Storm water Funds to help pay for curb & gutter on North Street in conjunction with special assessments to property owners.

The jointly owned generator was sold to Town of Oakland for \$750.00.

c. Treasurer's update:

Treasurer Zastrow gave an update on the finances for the Village. John Gasper from Workhorse helped set up the LGIP accounts in the accounting software.

All but four checking/savings accounts are balance through December 2015. She is still working on the General Fund.

President Struss allowed Patty Strobusch to give an update on the Library Building project. She stated they are working on some additional furnishing, donor wall and a lite sign. They have paid the architect in full and the last change order has also been paid.

7. **Bills:** The check register was e-mailed to the Village Board on Tuesday so they could review the bills prior to the meeting. There were no questions on the bills presented for payment.

Trustee Kumbier made a motion to approve the bills in the amount of \$25,948.64, seconded by Trustee Hollenbeck. Roll call vote was taken:

<i>Trustee Kumbier</i>	<i>yes</i>	<i>Trustee Hollenbeck</i>	<i>yes</i>
<i>Trustee Cunningham</i>	<i>absent</i>	<i>Trustee Mihajlovic</i>	<i>yes</i>
<i>Trustee Fahley</i>	<i>yes</i>	<i>Trustee Christianson</i>	<i>yes</i>
<i>President Struss</i>	<i>yes</i>		

Motion carried.

8. Unfinished Business:

a. Lease with Lee Recreation for the former library space

President Struss and Economic Developer Bagley-Korth met with the Village Attorney to work on the details of a lease with Lee Recreation for the former Library space. The lease as presented is a short term lease ending December 31st. Lee Recreation stated this was too short for them to invest in setting up the area and asked if they could have an 18 month lease.

Bagley-Korth explained she is looking at different angles for the entire Amundson Building and would like to reach out to community members to participate. She stated she has spoken with representatives of the Cambridge Foundation who built this facility and they are supportive of the goals the village would like to achieve with the Amundson Building.

President Struss stated the process of analyzing the building and the needs could take anywhere from nine months to two years before anything could be ready. He feels an 18 month lease would be feasible. Trustee Kumbier asked if utilities were included. President Struss explained the rent amount is \$1,030 and they added \$200.00 for utilities. Discussion followed.

Bagley-Korth suggested to the board that some of the rent be set aside for a future needs assessment and planning expenses which have not been included in the budget.

Trustee Hollenbeck moved to approve the lease that Attorney Behling drafted with a change to an eighteen (18) month lease from February 1, 2016 and a meeting to be scheduled no later than April 2017 to discuss the future of the lease. Trustee Mihajlovic seconded the motion. Discussion continued. It was noted the Village will maintain control of the heat and air conditioning in the building. Trustee Christianson asked who would be responsible for changing the locks for the building. The village will pay to rekey the building and also the elevator. *Roll call vote was taken.*

<i>Trustee Kumbier</i>	<i>yes</i>	<i>Trustee Hollenbeck</i>	<i>yes</i>
<i>Trustee Cunningham</i>	<i>absent</i>	<i>Trustee Mihajlovic</i>	<i>yes</i>
<i>Trustee Fahley</i>	<i>yes</i>	<i>Trustee Christianson</i>	<i>no</i>
<i>President Struss</i>	<i>yes</i>		

Motion carried.

b. Handbook language update as it relates to Medicare

Treasurer Zastrow explained she received confirmation that the elected officials are not included in the total employee count regarding the requirement for mandatory Medicare. The total count of employees on the payroll is twenty-one, which puts the village over. Staff is recommending wording to say if an employee or spouse enroll in Medicare the village will reimburse the supplemental insurance premium upon proper proof of premium. Discussion followed.

Trustee Hollenbeck moved to adopt the recommended wording in the Employee Handbook regarding Medicare benefits. Trustee Kumbier seconded the motion and carried.

9. New Business: Discussion and Possible Action regarding:

a. Amend our Flex plan to allow employees to carry unused funds, \$500 maximum, over from one year to the next

Treasurer Zastrow explained the amendment to the board. The Internal Revenue changed the Flexible Spending rules in 2013 to allow employees to carryover up to \$500 annually in their account. The Village did not adopt this amendment at that time. To implement the amendment there will be a fee of \$100. This amendment will be beneficial to employees if they are not able to utilize all of their flex plan in the same year.

Trustee Kumbier moved to approve the amendment to the Flexible Spending account to allow up to \$500.00 annual carryover of unused flex spending. Trustee Christianson seconded the motion and carried.

b. Payout to Dan Dudley for unused flex account funds from 2015

Treasurer Zastrow explained Mr. Dudley thought the above mentioned carryover was automatically implemented. He has \$374.50 of unused flex money. Staff is recommending reimbursement of these funds to Mr. Dudley as a payroll entry. Discussion followed.

Trustee Kumbier moved to payout Dan Dudley for unused flex account funds in the amount of \$374.50 as a payroll item so taxes are taken out. Trustee Christianson seconded the motion. Roll call vote was taken.

<i>Trustee Kumbier</i>	<i>yes</i>	<i>Trustee Hollenbeck</i>	<i>yes</i>
<i>Trustee Cunningham</i>	<i>absent</i>	<i>Trustee Mihajlovic</i>	<i>yes</i>
<i>Trustee Fahley</i>	<i>yes</i>	<i>Trustee Christianson</i>	<i>yes</i>
<i>President Struss</i>	<i>yes</i>		

Motion carried.

10. Correspondence:

11. Meeting Announcements: Plan Commission, February 8; Village Board, February 9; Water and Sewer, February 16; Primary Election, February 16; Village Board, February, 23

12. Questions, Referrals To Staff Or Future Agenda Items:

Trustee Christianson asked when the Christmas lights were going to be taken down on Main Street.

Trustee Mihajlovic asked if the village has any information it could share with residents regarding lead in the Village water. This is in light of the Flint Michigan water issue. He feels it would be important to reassure the residents of Cambridge the water is safe. Staff will follow up on this and possible put something on the website or link it to the Department of Natural Resources for more information.

13. Adjournment: *Trustee Christianson made a motion to adjourn, seconded by Trustee Kumbier. Motion carried. President Struss adjourned the January 26, 2016, Village Board meeting at 7:50 p.m.*

Respectfully submitted,
Nancy J. Zastrow
Treasurer/Deputy Clerk

Status of Wisconsin cities and villages (I): Fiscal and economic health

A new WISTAX study examines the state of Wisconsin's roughly 600 cities and villages. During 2011-14, their property taxes grew 5.2%, while their state aids fell 7.5%. Spending for public safety and, to a higher degree, streets has been maintained, but debt service costs have jumped. A survey of municipal officials shows that they rated job growth more positively in large communities than small.

The advent of the "Great Recession" is now almost ten years old, and many Wisconsinites have finally recovered from the downturn. But is the same true for the roughly 600 cities and villages where 71% of residents live?

A new report, *The 2016 State of Wisconsin's Cities and Villages*, attempts to answer that question. WISTAX researchers prepared the study for the League of Wisconsin Municipalities, relying on federal and state data, as well as survey responses from municipal officials.

Among issues the report addressed were: revenue, expenditure, and debt trends; overall fiscal health; service frequency and quality; community economic conditions; and civic engagement.

Tax and spending trends

What most distinguishes Wisconsin cities and villages from municipalities in many other states is the degree to which they rely on property taxes. Of \$4.8 billion in revenue, 57% came from the property tax in 2014. The second largest source (21%) was state aid, followed by 13% in local fees and charges.

■ **Taxes.** Since the state limits levy growth and funds municipal aids, state officials have considerable control over local finance. From 2011 to 2014, city and village property taxes increased 5.2%, or about 1.7% per year. State taxes were up 8.0%, while state aids fell 7.5%. Adjusted for inflation, levies were down 0.8% and aids were off 12.8%.

■ **Spending.** With local revenues constrained, spending priorities shifted. Public safety (31.4% of spending) and streets (13.8%) were two areas that held their expenditure shares since the recession. General government administrative costs (9.1%) and spending for parks and related programs (8.2%) showed some erosion.

The most noticeable shift, however, was in debt service. From 14.4% of spending in 2000, it reached 19.6% in 2009 and peaked at 25.7% in 2012. By 2014, that percentage had retreated to 21.7%.

Local economic conditions

Expenditures suggest municipal priorities but do not lead to conclusions about service quality. Information on street quality is illustrative.

■ **Infrastructure.** Last year, 68% of city and village streets were rated in "good" or better condition compared to 72% in 2011. While 37% of municipal streets were rated "excellent" or "very good" in 2010, that percentage fell to 31% by 2015. Likewise, those rated "fair" or "poor" increased from 29% to 32%.

■ **New Construction.** If street quality is one indicator of how attractive a municipality is to future development, another is new construction. Median (half higher, half lower) rates of increase in municipal property values due to new construction declined steadily from 2.2% in 2005 to 0.4% in 2011. In more recent years these rates began to recover, reaching 0.7% by 2014.

Much of that increase was due to commercial development. Though it accounted for only 27% of total city-village property values, it represented over half of all new construction during the most recent four years examined.

By municipal size, growth in new construction was 1.0% or more in cities and villages with populations above 5,000 but lagged in smaller communities. The median increase in the smallest communities (<1,000) was 0.3% in 2014, the same as in 2010.

■ **Job Growth.** A third indicator of local economic conditions came from a survey of municipal officials. Of those responding, 53% said community-wide employment rose in the past year compared to only 13% who said it had declined, a net difference of +40. However, this net difference varied between large and small municipalities. In those with more than 15,000 residents, the difference was +77 vs. +27 for smaller ones.

The difference was similar when 2015 and 2010 were compared. Over the period, 69% of large communities reported net job growth compared to only 19% for small ones.

Survey: Finances and services

In addition to job trends, the WISTAX survey of officials in almost 500 cities and villages also asked them to evaluate municipal financial health, service and staffing levels, and civic engagement (see *Focus* #17 for an in-

depth discussion of citizen involvement in local government).

Comparing 2015 with 2010, 41% of officials rated the financial condition of their municipality “somewhat or much better,” while 30% said it was “somewhat or much worse,” for a net positive difference of +11. The remainder saw no change. These net positive scores were higher in large municipalities (+24%) than in smaller ones (+8%).

To the degree that local fiscal problems existed, it was thought they might be reflected in staffing and benefit decisions. Overall, 27% of municipalities said they had more full-time equivalent

employees in 2015 than 2014, while 16% said fewer—a net difference of +11 points. Again, there was a difference between populous (+31) and less populous (+2) cities and villages.

Health insurance is a major cost for all employers. The survey showed a significant shift in employee cost-sharing over time. In 2010, 46% of municipalities reported employees paying 5% or less of the total health premium. By 2015, that percentage had dropped to 24%; 57% replied that premium-sharing was 10% or more. These figures reflect a change in state law in 2011 (Act 10).

Shifts in speed or frequency of key service offerings were not major but no-

ticeable in several cases. Net improvements in response times were reported for police (+5 points, 10% faster vs. 5% slower) and fire (+10). However, service frequency declines were reported for lawn mowing (-3 points), snow plowing (-10 points), and street repair (-11).

Tale of two cities

Taken together, survey results on fiscal health, economic conditions, and civic engagement suggest a Dickens like dichotomy. In larger municipalities where most Wisconsinites live, new construction, job growth, and civic engagement exists. In small communities, however, these indicators of municipal health lag. □



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Capital Notes

■ Wisconsin ranked last among the states on a new composite index of business start-up activity in 2015. The index was based on the number of startups per 1,000 businesses, the percent of the population starting a company, and the share of entrepreneurs who opened a new business because of market opportunity, rather than unemployment. Minnesota (44th), Iowa (43rd), and Illinois (41st) also ranked among the bottom 10. The top states were Montana, Nevada, Wyo-

ning, Oklahoma, and Texas. (Source: Kauffman Foundation).

■ The state is making it easier for pharmacists to dispense the anti-overdose drug Naxalone without a prescription. The Department of Health Services issued a blanket standing order which allows local pharmacies to dispense the drug without a prescription from a doctor. The drug will be available to anyone who has already had an overdose, was prescribed

a narcotic, or has a substance abuse disorder.

■ State agencies granted \$9.7 million in merit-based bonuses, retention payments, or equity adjustments in fiscal 2016. A total of 4,638 employees—about 15% of the state workforce—received these awards. The 2016 figures are not directly comparable to prior years as UW System employees exited the civil service system after fiscal 2015. (Source: Wisconsin State Journal)

Status of Wisconsin cities and villages (II): Citizen engagement

Due to lack of opposition, about half of state assembly and three-fourths of state senate members are known before the fall election. A new WISTAX study finds that lack of electoral choice is even more of a problem at the municipal level. Over half of cities and villages surveyed typically did not have contested local board seats. Lack of interest in and knowledge of government is the leading reason cited.

Wisconsin's August primary elections are now past. Between unopposed candidates and primary survivors without fall opposition, about half of next year's state representatives and three-quarters of state senators are now known.

This lack of voter choice at the state legislative level is not new. But its presence at the local level is even more problematic. A recent WISTAX survey of about 500 cities and villages helps answer that question (see box, below).

Candidate count, choice down

The survey asked municipal officials to estimate candidate numbers for village board and city council seats over the past three- and five-year periods. The resulting information provides a simple measure of citizen engagement "in the trenches."

The findings were not encouraging. Regardless of municipal size, 52% of officials said they averaged zero to one candidate per seat over the past three years. Only 4% reported an average of two or more candidates per seat. In other words, they typically had no contests for board and council posts.

■ *Big.* These figures are even more discouraging when population is considered. In larger municipalities (with 15,000 or more residents), 21% typically had uncontested elections; 74% averaged between one and two candidates per seat, thus sometimes offering voter choice. Sadly, only 5% reported that races involving two or more candidates were the norm.

■ *And small.* In smaller communities—those with fewer than 15,000 residents—almost two-thirds had no board or council contests. Another 44% averaged between one and two candidates per race. Only 4% regularly gave voters a choice of two or more candidates.

■ *Trending Down.* What makes these findings troubling is that they are getting worse. Of officials surveyed, 46% said that, over the past five to 10 years, competition for seats on governing boards has "decreased a lot" (10%) or "somewhat" (36%). Only 11% saw an increase.

This trend holds regardless of population size but is somewhat more prevalent among small municipalities. A decline in electoral competition was reported in 44% of larger communities and 47% of smaller ones. While 21% of larger cities and villages noted some increase in competition, only 7% of their smaller counterparts could say the same.

About the City-Village Survey

This spring, WISTAX researchers sent city and village officials a survey with questions on fiscal trends, service quality, economic prospects, and civic health. Response rates were highest for municipalities with over 15,000 residents (74%) and averaged 30% overall. Results were analyzed comparing municipalities with populations above and below 15,000. The survey was part of a larger study commissioned by the League of Wisconsin Municipalities to assess the 2016 status of its members.

Getting to why

Some analysts explain citizen dissatisfaction with governments by some combination of partisanship, legislative dysfunction, redistricting, and political careerism. These factors cannot fully explain why citizens might be shying away from municipal service.

■ *Apathy and ignorance.* Written comments from 53 municipal officials provide insight. Though expressed in a variety of ways, apathy and lack of citizen interest was the leading reason (20 respondents) given for lack of municipal candidates. Related reasons (3) included lack of citizen knowledge of government or interest in municipal news. Interestingly, five comments specifically singled out young people, e.g., "lack of interest by younger population."

■ *Family and job commitments.* The other major reason (12) cited for the paucity of candidates was lack of time due to family or job commitments. Economic hardship and the more generic "weak economy" were related factors (3) mentioned.

■ *Controversy?* Issue-related concerns (8) were also given. But, oddly, most suggested lack of controversy, e.g., "no burning issue." Fire department controversies were mentioned twice.

■ *Satisfaction.* Five officials expressed a similar sentiment, typified by: "Our residents see effective government and feel it is not necessary to run for office."

■ *Political climate.* No other explanation attracted more than a few responses. However, the following all touch on the nature of modern politics: “political environment is unattractive resulting from state and national climate”; “aversion to blame and aggravation”; “dysfunctional board”; and “financial decisions becoming harder.”

Getting to yes

Scattered among the comments of local officials were ideas for possible change. Wisconsin’s Yankee and Jacksonian roots resulted in more local

units of government, larger governing bodies, and more elected, as opposed to appointed, positions than found in most states. One official recognized that, offering: “considering reducing the board size.” Another suggested that the community’s “small population” made it hard to find local candidates.

State laws, rules, and mandates can also make it more difficult to seek election and serve at the local level without sacrificing large amounts of family time. One municipal official regretted that “the process to get on the ballot seems to intimidate candidates.”

Harder questions

The declining number of municipal candidates, particularly in small communities, can be explained and partly addressed. But it raises some unsettling questions.

In a representative democracy where we must hold government accountable, what does the lack of candidates say about the health of our republic, our state, our communities? Several officials said local elective service was “thankless” and “underpaid,” which suggests a final thought: Are we offering part-time local officials the appreciation and respect they deserve for the sacrifices they make? □



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Capital Notes

■ *State employees will see a 1.6% increase in their health insurance premiums next year, the Department of Employee Trust Funds announced. The state plans cover more than 250,000 state and local government employees and their families.*

The rise in state premiums is far below a much higher increase in health insurance premiums throughout the state. Wisconsin Health News has reported an overall 6.7% increase in those

premiums, based on survey that consisted of 80% private plans and 20% public plans. Nationally, premiums are projected to rise 6% in 2017, according to a study by the National Business Group on Health.

The increase comes as Gov. Scott Walker (R) is considering a self-funding model, known as self-insurance. Some experts contend the self-insurance system could cost the state less, but others argue it would result in higher costs.

■ *In addition to approving its 2017-19 state budget request at its recent meeting, the UW Board of Regents approved UW-Stout's request to create a new school of engineering. The campus said the school would “allow us to more effectively coordinate program offerings,” which now include computer, manufacturing, mechanical, and plastics engineering. Engineering is already a focus at UW-Madison, UW-Milwaukee, and UW-Platteville.*