

Village of Cambridge Plan Commission – Rezoning Application Form

I, (We), the undersigned owner(s)/agent do hereby petition the Plan Commission to grant a Zoning Amendment.

	Owner/agent	Contractor
Name		
Address		
Phone		

Legal Description _____ ¼ , _____ ¼, S _____, T _____N, R _____E, Village of Cambridge

Tax Parcel # _____ **Address:** _____

Current Zoning _____ **Requested Zoning Classification** _____

List names and addresses of all abutting property owners within 200 feet of subject site lot lines:

1. Name _____ Address _____
2. Name _____ Address _____
3. Name _____ Address _____
4. Name _____ Address _____

REASON FOR YOUR REQUEST - *Please clearly describe your request, including proposed operation or use of the structure and number of employees.*

ATTACH A SITE PLAN detailing the following (as applicable). Draw to scale or provide accurate measurements.

- Property Lines (a survey may be needed)
- Utilities, roadways and easements
- Anything else related to your request
- Dimension and location of existing structures within 200 feet of subject lot lines
- Dimension and location of proposed structures and parking facilities
- Location and classification of existing and proposed zoning

I certify that the information I have provided in this application is true and accurate, and that I am the owner or authorized agent of the owner.

SIGNATURE: _____ **DATE:** _____

RETURN TO CLERK'S OFFICE AT 200 SPRING STREET WITH PAYMENT
Please make payable to Village of Cambridge

OFFICE USE ONLY

Plan Commission Rezoning Application Checklist

DEVELOPER / DEVELOPMENT: _____

ITEM	WHO APPROVED / DISAPPROVED	DATE (RECEIVED)	COMMENTS
Appeal is Filed with Clerk	Petitioner/Applicant		Fee = \$350 Check #
Schedule Hearing Date	Clerk / Administrative Assistant	Hearing Date:	
Publish/post notice of meeting and hearing	Clerk / Administrative Assistant	Published on: Notices mailed:	<input type="checkbox"/> Class 2 Notice (2x) <input type="checkbox"/> Notify media <input type="checkbox"/> Obtain Affidavit of Publication <input type="checkbox"/> Notify applicant <input type="checkbox"/> Notify Zoning Administrator <input type="checkbox"/> Notify neighbors
Review of Proposal and Recommendation	Zoning Administrator (BZA)		<input type="checkbox"/> Received
Public Hearing & Recommendation	Plan Commission		<input type="checkbox"/> Approve <input type="checkbox"/> Do not approve
Referred to Village Board for Action	Village Board		<input type="checkbox"/> Approve <input type="checkbox"/> Do not approve
Filing and Notice of Decision	Clerk / Administrative Assistant		
Receive and File Minutes	Secretary of the Plan Commission		
Ordinance Reference: 17.112 Statutory Reference: 62.23 (7)(d) (Public Notice)			