

CAMBRIDGE VILLAGE BOARD - AGENDA
Amundson Community Center, 200 Spring St. - Senior Room
Tuesday, November 11, 2014, 6:30 p.m.

To Consider The Following:

- 1. Call To Order/Roll Call**
- 2. Pledge Of Allegiance**
- 3. Proof Of Posting**
- 4. Public Appearances**
- 5. Approval Of Consent Agenda**
 - a. Approval Of Village Board Minutes October 28, 2014
 - b. Operator's Licenses:
 - c. Temporary Class B License For Cambridge Arts Council, Pop Up Gallery, December 5-7, 2014; Speakeasy Spectacular Gala Event, February 28, 2015
- 6. Committee, President And Staff Reports**
 - a. Joint Meeting With Town Of Oakland
 - b. Audit And Finance Committee
 - c. Library Board
 - d. Police Report
 - e. President, Administrator/Treasurer's Reports
 - i. Bike Path
 - ii. Library Construction
 - iii. Notice Of Receipt - Lions Club Liquor License Application
 - iv. 2015 Proposed Village Budget
- 7. Bills**
- 8. New Business**
 - a. Draft Ordinance: Changing Wetland Set Back From 75 Feet To 50 Foot
 - b. School District Interest In Acquiring Village Parcel At Simonsen Street And USH 18
 - c. Resolution 2014-18 Authorizing The Change In The Maturity Date Of A \$373,000 Promissory Note With Cambridge State Bank From December 1, 2014 To April 1, 2015
- 9. Meeting Announcements:** Nov. 18 Water, Sewer And Stormwater Committee; November 25, Public Hearing On Proposed 2015 Village Budget; November 25, Village Board
- 10. Questions, Referrals To Staff Or Future Agenda Items**
- 11. Adjournment**

NOTE: Immediately following Regular Village Board Meeting (approximately 8:30) some, or all, members of the Village Board will reconvene at the Keystone Grill to host a Resident Listening Session. Note: No action will be taken on any items discussed during the Listening session until noticed on an agenda for a subsequent regular Village Board meeting. Report of Listening Session items discussed will be given at the next Village Board meeting.

1) Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.

2) More specific information about agenda items may be obtained by calling 423-3712.

3) Final Village Board agendas are typically posted by 4 PM on the Friday preceding the regular meeting at the Amundson Community Center, Cambridge Post Office, Cambridge News office and Cambridge State Bank and Village of Cambridge Web site at www.ci.cambridge.wi.us.

Lisa Moen, Village Clerk
Posted November 7, 2014

CAMBRIDGE VILLAGE BOARD -- MINUTES
Amundson Community Center, 200 Spring St. - Senior Room
Tuesday, October 28, 2014, 6:30 p.m.

1. CALL TO ORDER AND ROLL CALL -- President Struss called the meeting to order at 6:30 p.m. Trustees present: Christianson, Fahley, Waller, Struss, Hollenbeck, Cunningham and Kumbier. Others present: Patty Strobusch Library Board; Pauline Nurmi; Terese Leonhard; Videographer Gary Zibell and Administrator/Treasurer Hansen.
2. PLEDGE OF ALLEGIANCE -- Noted.
3. PROOF OF POSTING -- Hansen said the agenda was posted at the Amundson Community Center, Cambridge Sate Bank, Post Office, Cambridge News Office and Village website.
4. PUBLIC APPEARANCES -- Patty Strobusch addressed questions from Struss regarding the library construction project. Strobusch said the sum to be raised to complete the project was not determined; that she was questioning \$19,000 in invoices from the architect; and that the capital campaign committee will meet in November. Struss said she did not have to fight the invoice battles alone and thanked her for her efforts.
5. CONSENT AGENDA -- Motion: Moved by Kumbier, seconded by Cunningham to approve the consent agenda with the noted agenda correction that Hollenbeck is to be identified as voting aye on the CARPC invoice matter as voting no. Voice Vote: Motion carried with Struss noted as abstaining.
6. COMMITTEE, PRESIDENT AND STAFF REPORTS
 - a. Public Works Committee -- Christianson said the Committee was seeking no extra road work for 2015. Hollenbeck added that the Public Works and Parks budget submittals were reviewed line-by-line. Struss indicated that grants need to be sought for funding.
 - b. Licensing Committee -- Waller reported that that Committee hashed out a concept for a recommendation for a revised dog/animal control ordinance with three tiers of possible violations: At-Large, Dangerous and Vicious. Staff is to draft an ordinance prior to a January meeting.
 - c. Water, Sewer And Stormwater Committee -- Struss reported that water main improvements were completed and said stormwater work adjacent to the Cunningham property was concluding. He said the staff is seeking estimates for the replacement of the SCADA system (a communication/alarm tool, part of the water system). Struss said because \$45,000 is coming back to the Village from a 2-year true-up from COWC, all efforts were being made to put off a sanitary sewer rate increase. Kumbier said the planning process for activating Well #3 should be started.
 - d. President, Administrator/Treasurer's Reports
 - i. Bike Path -- Struss reported that DOT required the safe crossing intersection to be relocated to STH 18 and England Street. He said a gravel path would be installed on the south side of STH 18 to connect England Street to the grocery store by way of a bike/pedestrian path.
 - ii. Library Construction -- Strobusch said she was expecting details relating to the costs of the piers.
 - iii. Recommendation On Health Insurance Benefits Offered Municipal Employees -- Hansen noted that six Trustees the night prior had reviewed the recommendation to change the health insurance benefits offered from the current plan to a plan including employee deductibles and other direct employee costs. He said the recommendation included changing the employee premium contribution from \$50 per pay period to 12% of the premium per pay period. He said the recommendation had been unanimously recommended by the Personnel Committee.

7. **BILLS** -- Motion: Moved by Hollenbeck, seconded by Cunningham to approve the bills as presented. Roll Call Vote: Ayes: Kumbier, Hollenbeck, Cunningham, Waller, Fahley, Christianson and Struss. Motion carried.

8. **NEW BUSINESS**
 - a. Resolution #2014-14 Appointment Of Election Officials: Sandra Tarkenton And Terese Leonhard -- Motion: Moved by Cunningham, seconded by Christianson to approve the resolution as presented. Voice Vote: Motion carried.
 - b. Resolution #2014-15 Authorizing And Accepting The Issuance Of \$360,000 In General Obligation Debt From The Wisconsin Board Of Commissioners Of Public Lands To Fund Municipal Obligations Associated With The At Home Again Assisted Living Inc. Project -- Discussion: Struss said the obligation is part of the project development agreement. Hansen said the first payment would not occur until 2016. Struss said the rate was 3.5% with a ten year term. Motion: Moved by Cunningham, seconded by Kumbier to approve the resolution as presented. Roll Call Vote: Ayes: Kumbier, Hollenbeck, Cunningham, Fahley, Christianson. Noes: Waller. Motion carried.
 - c. Resolution #2014-16 Establishing A Sanitary Sewer Connection Charge For The At Home Again Assisted Living Inc. Project And Future Applicable Connection Charges -- Discussion: Struss said a high figure was originally presented to the developer which brought about the need for the Water, Sewer and Stormwater Committee to review the matter. Struss said the purpose of the charge is to have new users help pay for capacity at the wastewater treatment plant. Replying to a Kumbier question, Hansen said the ordinance calls for a sanitary sewer connection fee, for commercial projects, to be determined on a case-by-case basis. He said the resolution calls for the use of the table presented which contains a multiplier based on the size of water service. He said the Town & County Engineering had reviewed the multiplier amounts. He said it was a standard PSC multiplier. In reply to a Waller question, Struss said the Town of Oakland charges a flat fee for sewer and has a connection fee. Motion: Moved by Cunningham, seconded by Hollenbeck to approve the resolution as presented. Voice vote: Motion carried.
 - d. Resolution #2014-17 Authorizing A 2015 Contribution To The Jefferson County Clean Sweep And Recycling Program -- Discussion: Struss said the Village values the services and that the Town of Watertown had contributed something like \$20,000. Hollenbeck noted that a Jefferson County staff person has presented information to the Village Board previously and that Dane County residents could take waste to this program for disposal as well as Jefferson County residents. Struss suggested donating the same amount as the last contribution. Motion: Moved by Cunningham, seconded by Hollenbeck to approve the resolution with the stated amount of the 2015 donation set at the same amount as the prior contribution. Roll Call Vote: Ayes: Kumbier, Hollenbeck, Cunningham, Waller, Fahley, Christianson. Noes: none. Motion carried. [NOTE: After the meeting the amount was identified as \$250.]

9. **CORRESPONDENCE** -- (1) Notice of Public Hearing, Dane County Zoning. Noted.

10. **MEETING ANNOUNCEMENTS** -- Noted as listed on the agenda.

11. **QUESTIONS, REFERRAL OR FUTURE AGENDA ITEMS** -- ## Christianson asked if one water meter could be used to serve multiple parcels.

12. **ADJOURNMENT** -- Motion: Moved by Christianson, seconded by multiple Trustees to adjourn. Approximate time: 7:45 pm

Respectfully Submitted,
Mo Hansen, Village Administrator/Treasurer

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 16

Application Date: 10/28/14

Town Village City of Cambridge County of Dane

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning DEC 5, 2014 and ending DEC 7, 2014 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name Cambridge Arts Council

(b) Address (313 South St) PO BOX 621 Cambridge WI 53523
(Street) Town Village City

(c) Date organized March 2012

(d) If corporation, give date of incorporation May 15, 2013

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President LAURIE STRUSS 313 South St CAMBRIDGE

Vice President REBECCA REMMICH 3103 City Rd W Deerfield WI

Secretary Gina Eggert Gill Rd Cambridge WI

Treasurer _____

(g) Name and address of manager or person in charge of affair: KRISTIN STOCKWELL
W 7677 North St Cambridge, WI 53523

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 210 W MAIN ST CAMBRIDGE WI 53523

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? Lower Level only

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event Cambridge Arts Council Pop-Up Gallery

(b) Dates of event Dec 5, 6, 7 2014

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Cambridge Arts Council
(Name of Organization)

Officer _____
(Signature/date)

Officer Laurie L Struss 10/28/14
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 10-21-14

Date Reported to Council or Board 11-11-14

Date Granted by Council _____

License No. _____

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10-

Application Date: 10/28/14

Town [] Village [x] City of Cambridge County of Dane

The named organization applies for: (check appropriate box(es).)

- [x] A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
[x] A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning Feb 28, 2015 and ending Feb 28, 2015 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) [x] Bona fide Club [] Church [] Lodge/Society [] Veteran's Organization [] Fair Association

(a) Name Cambridge Arts Council Inc

(b) Address (313 South St) PO Box 621 Cambridge WI 53523

(c) Date organized March 2012 [] Town [] Village [] City

(d) If corporation, give date of incorporation May 15, 2013

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: []

(f) Names and addresses of all officers:

President LAURIE STRUSS 313 South St Cambridge
Vice President Rebecca Remmich 3103 Cty Rd WI Deertield WI
Secretary Gina Eggert Gill Rd Cambridge WI 53523
Treasurer

(g) Name and address of manager or person in charge of affair: LAURIE STRUSS
313 SOUTH STREET CAMBRIDGE WI 53523

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 210 W Main St Cambridge WI 53523

(b) Lot Block

(c) Do premises occupy all or part of building? LOWER LEVEL

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event SPEAKEASY SPECTACULAR GALA EVENT

(b) Dates of event FEB 28, 2015

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Laurie L Struss 10/28/14 (Signature/date) Cambridge WI 53523 (Name of Organization)

Officer (Signature/date) Officer (Signature/date)

Date Filed with Clerk 10-31-14 Date Reported to Council or Board 11-11-14

Date Granted by Council License No.

CAMBRIDGE COMMUNITY LIBRARY
BOARD OF TRUSTEES MONTHLY MEETING
WEDNESDAY, October 8, 2014
7:00 P.M.

Present: Trustees Mary Gjermo, Scott Waller, Cora Yenser, Sydney Krieger, Patty Strobusch, Sandi Szafranski, President Dave Wilcox, and Library Director Joan Behm.

CALL TO ORDER. The meeting was called to order by President Wilcox at 7:06 PM.

GUESTS: none

ADDITIONS TO AGENDA: Status of pre-move library cleanup efforts.

PUBLIC INPUT. None

APPROVAL OF MONTHLY REPORTS

- Library Board minutes – Corrections to September minutes: \$100 may not be enough to establish a Madison Community Foundation account, and discussion of construction payment method with the village.
- Treasurer’s Report – Last month’s bills were \$16,581.01, consistent with other months.
- Treasurer’s Report-Building Funds – The total raised for the new library as of 10-03-2014 is \$1,850,457.64 an increase of \$827.60 in new contributions for the month.
- Director’s Report – Presented the group with labor costs and a staffing report. Total of \$7,545.00 of wage costs based on 356.4 staffed hours. This compares to the previous month of 374 staffed hours and wage costs of \$7,813.75.
- Statistics – September check outs were down 1.70% compared to September of 2013, (4,677 for the month compared to 4,757 the same month one year ago). A motion to approve the monthly reports was made by Trustee Gjermo, and seconded by Trustee Strobusch. The motion passed unanimously.

VILLAGE Report: Trustee Waller advised the group the Audit and Finance committee meeting was held to begin discussions on the 2015 budget

FRIENDS OF THE LIBRARY (FOL) REPORT: Director Behm advised the group of the November 1, 2014 Craft Fair.

ACTION AGENDA: OLD BUSINESS

1. **Library Capital Campaign Committee (LCCC) Update** – Trustee Gjermo advised the board the retaining wall is being built, piers will be put in place shortly.
2. **New Library Promotions & Marketing Update.** No new information.
3. **Library Building Ad Hoc Committee update** – Trustee Strobusch advised the group this committee met and discussed the color scheme for the new building and other matters. For example, they discussed weeding out the current collection in preparation for the move to the new building and having South Central assist with this effort. Apparently South Central offers this assistance. Following this discussion the board requested Director Behm to pursue this course of action with South Central as soon as possible.
4. **Updating Job Descriptions.** Director Behm will be sharing the description of the Page position with the group next month. This goal is to have all job descriptions completely done no later than the board’s December meeting.
5. **Library Endowment with Madison Community Foundation:** The general consensus of the group was to set aside money but we are not ready for a formal dedicated financial account for this function.
6. **Budget and Extended Budget - 2014:** No new information.

6. A – Office clean up effort, (added to agenda), the group was advised there has been progress in this regard but the task was not complete. The group was advised this task is about 75% complete. President Wilcox reiterated the desire of the entire board for this to be 100% complete stressing the importance of having a clean and orderly office when the move takes place so that only needed documents are transported and stored in the new building.

7. **Dane County Library System, Jefferson County Library Council Report, South Central Library System, KOHA:** No new information.

NEW BUSINESS –

1. **Planning –To-Plan:** Director Behm handed out a list of issues yet to be decided and acted upon in preparation for the move to the new building. For example, cameras, number of computers, cleaning service, how to move items, etc...The board will work on these issues in the coming months.
2. **Budget 2015 –** Director Behm presented the board with a budget proposal for 2015 for review.
3. **Donations and Memorials-** Donations this month of \$827.60, also \$399 in interest.
4. **Any other library business that can be lawfully brought forth before the Library Board -** None

INPUT FOR NEXT MEETING AND SET DATE: November 5th, 2014, 7 PM.

A motion to adjourn made by Trustee Szafranski and seconded by Trustee Gjermo. The motion passed unanimously. Meeting adjourned 8:25 PM

Respectfully submitted by Trustee Waller
Library Board Secretary

Cambridge/Deerfield Monthly Police Report

Oct-14

-	<u>Cambridge</u>	<u>Deerfield</u>
<u>Type of Incident</u>	<u>QTY:</u>	<u>QTY:</u>
911 Disconnect	4	8
Accident - No Injuries	1	
Alarm	2	
Animal Disturbance	1	1
Assist Citizen	3	2
Assist EMS	9	10
Assist Other Agency	4	4
Attempt to Locate		1
Check Area	4	5
Check Person	4	2
Damage To Property	1	
Death Investigation		1
Domestic	4	2
Found Property		2
Fraud	1	
Information Report	2	2
Juvenile Contact	1	
Juvenile Disturbance	1	6
Legal Paper Served		1
Liquor Law Violation		1
Missing Person	1	
Neighbor Trouble		1
Parking		1
Preserve the Peace	1	
Safety Hazard	2	2
Sexual Assault		
Special Event	1	3
Suspicious Activity		3
Theft	4	4
Theft - GDO	4	
Threats	2	1
Traffic Incident	1	
Violate Court Order	1	
Total Calls for Service:	59	63

Shifts Worked

Number of Shifts Worked: 51
 Number of Days Worked: 31

Time Distribution

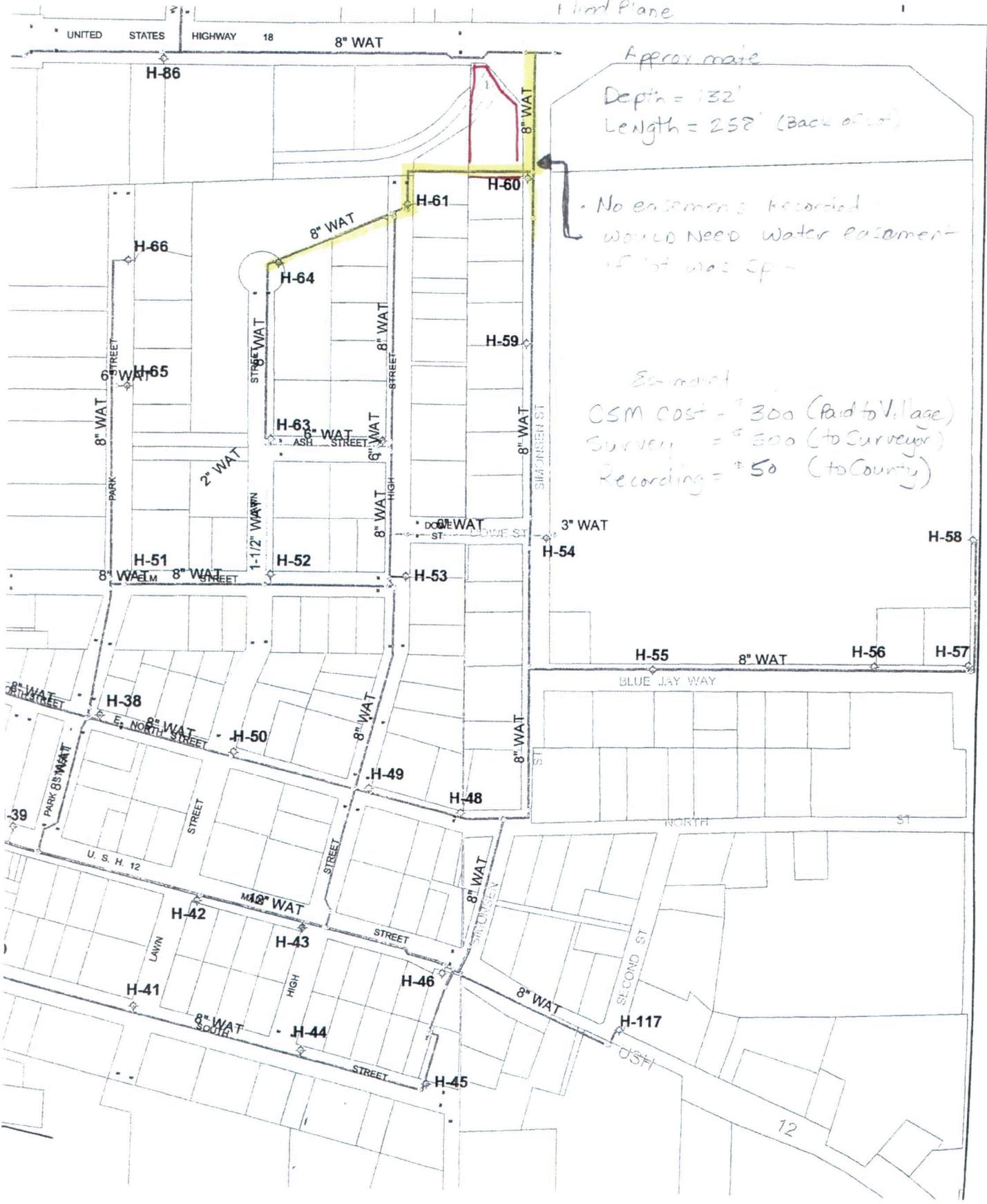
<u>Village of:</u>	<u>% of Time</u>
Cambridge	50%
Deerfield	50%

<u>Citations Issued:</u>	<u>Traffic</u>	<u>Non-Traffic</u>	<u>Parking</u>	<u>Criminal</u>
Cambridge	7	0	0	
Deerfield	5	1	4	

Other Activity:

1. Deputies assisted with homecoming parades, dances, and other events in both villages. No major issues were reported.
2. Deputies participated in a large scale mock crash in front of the Deerfield High School. Deputy Lauritsen and Vande Burgt addressed law enforcement questions from the school staff and student body after the exercise was completed in the school gymnasium.
3. Deputy Lauritsen attended annual training for TRT at Ft. McCoy.
4. Deputies Lauritsen and Reynolds assisted with a lockdown drill at the Deerfield Schools. K9 searches were completed in both Cambridge and Deerfield school districts.
5. The new carpet was installed at the Deerfield PD.

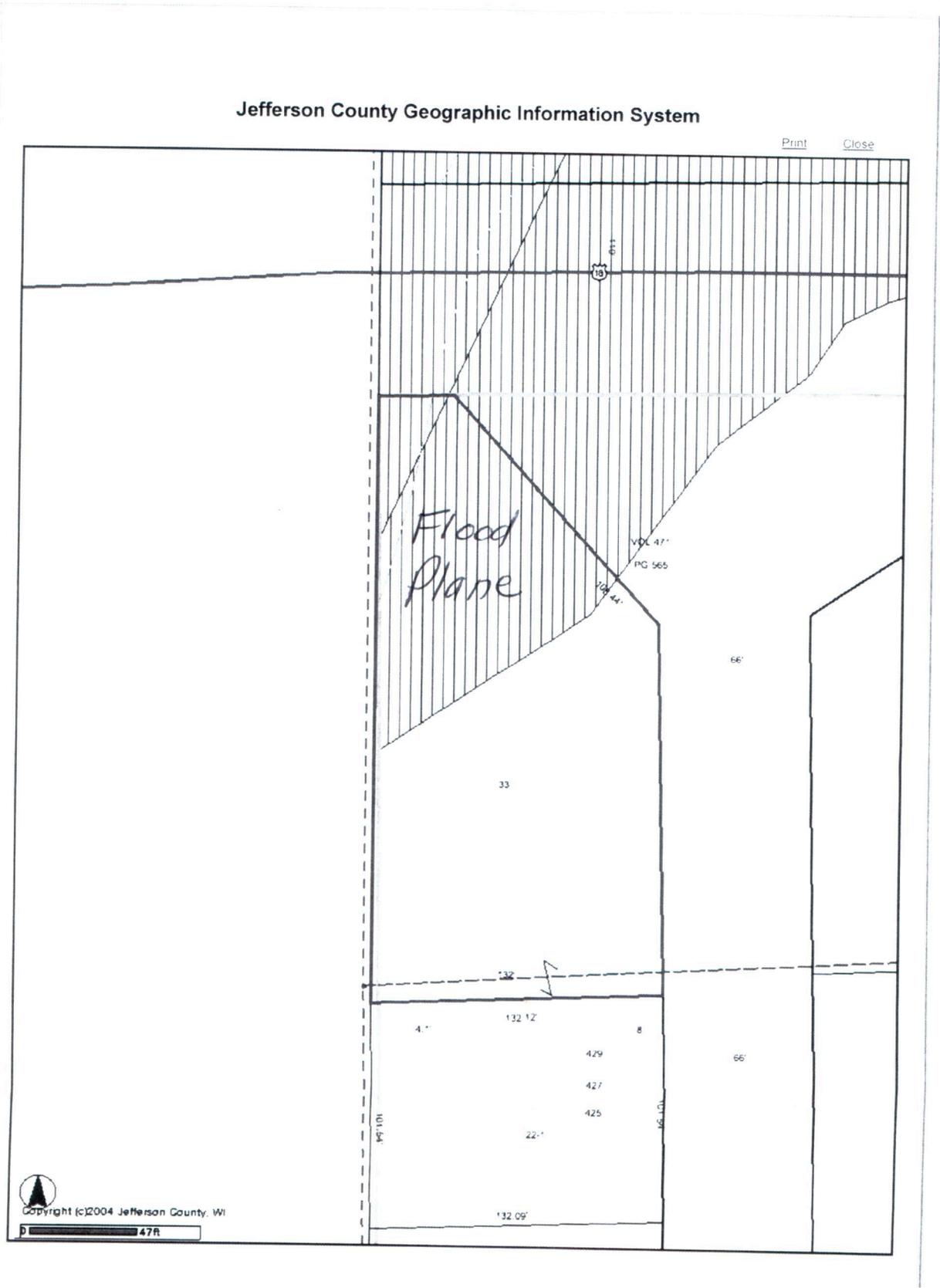
1
Third Plane



Approximate
Depth = 132'
Length = 258' (Back of lot)

No easements recorded
would need water easement
if lot was split

Estimate
CSM cost = \$ 300 (paid to Village)
Survey = \$ 300 (to Surveyor)
Recording = \$ 50 (to County)



ASSESSED VALUE OF
ADJOINING PARCEL - LAND
PORTION ONLY

\$ 44,000 132 X 101 13,332

per SF	\$	3.30
estim Fair Mkt		

Similar size - Lots for Sale - 07/12/12

Location	size	Price	
MAJESTIC CIR, LOT 6	10,890	\$ 71,500	\$ 6.57
L 35 SUMMER PRAIRIE	11,325	\$ 49,900	\$ 4.41
L38 SUMMER PRAIRIE	12,196	\$ 44,900	\$ 3.68
L27 BLUEBIRD CT	13,068	\$ 57,000	\$ 4.36
L45 SUMMER PR	14,810	\$ 49,900	\$ 3.37
822 BLUEBIRD PASS	14,810	\$ 54,900	\$ 3.71
L-SUMMER PRAIRIE	15,246	\$ 47,900	\$ 3.14
L33 SUMMER PRAIRIE	15,246	\$ 47,900	\$ 3.14
ORIOLE DR, LOT 56	16,117	\$ 65,000	\$ 4.03
LT 2 MAJESTIC CIR	16,552	\$ 64,900	\$ 3.92
MAJESTIC CIR, LOT 3	18,295	\$ 64,900	\$ 3.55
LT 4 MAJESTIC CIR	19,166	\$ 64,900	\$ 3.39
MAJESTIC CIR, LOT 1	19,166	\$ 64,900	\$ 3.39
average per SF - all listed			\$ 3.90

VILLAGE OWNED			
PARCEL CSM TO 132' X 100'	13,200	\$ 51,428	AT AVG
		\$ 43,564	AT ADJOINING FMV

RESOLUTION #2014-18

AUTHORIZING THE CHANGE IN THE MATURITY DATE OF A \$373,000 PROMISSORY NOTE WITH CAMBRIDGE STATE BANK FROM DECEMBER 1, 2014 TO APRIL 1, 2015

WHEREAS, the Village of Cambridge has a balloon payment of \$308,788.39 due December 1, 2014 for debt incurred as part of the acquisition of parcel 111/061212120049 at England Street and Madison Street and the Administrator/Treasurer see it prudent and necessary to extend out this payment until April 1, 2015 to allow for a review and possible refunding of Village debt.

BE IT RESOLVED by the Village of Cambridge, Dane and Jefferson County, Wisconsin, that it hereby authorizes the change in the maturity date of a \$373,000 promissory note with Cambridge State Bank from December 1, 2014 to April 1, 2015 and directs the Administrator/Treasurer to take all necessary actions to put in place the maturity date modification.

This resolution was duly considered and adopted by the Village Board pursuant to a vote of _____ for and _____ against on this _____ day of November 2014.

VILLAGE OF CAMBRIDGE

By: _____
Steven R. Struss, Village President

Date: _____

Attest: _____
Lisa Moen, Village Clerk

Date: _____