

**TO:** Cambridge Village Board  
**FR:** Mo Hansen, Administrator/Treasurer  
**DT:** November 24, 2014  
**RE:** Administrator/Treasurer Village Board Report

---

## Administrator/Treasurer Village Board Report

- **SPECIAL ASSESSMENTS ON TAX ROLL:** Late water and sewer bills have been assigned a 10% late fee per state statutes and have been placed on the tax roll. The tax roll amount was \$24,618.90. Additionally a \$75 unit charge has been assigned to applicable properties for partial payment of trash and recycling fees. This tax roll amount was \$45,150.
- **LIBRARY CONSTRUCTION:** Library Board Treasurer Patty Strobusch and I prepared a projection for funds needed to complete the project (See 2015 budget materials).
- **2015 BUDGET AND FUNDS 500, 600 and 800 (Water, Sewer and Stormwater):** In the next three weeks a 2015 budget for the Water, Sewer and Stormwater Committee will be prepared in consultation with Dan Dudley and the Auditor. This budget is to be before the Committee at its December meeting.
- **TID #4 UPDATE (At Home Again Assisted Living Project):** The Village has incurred Tax Incremental District No. 4 expense for well abandonment, \$5,330 and removal of debris left over from the demolition process, \$98,395.23. The debris removal costs are attached. The Board of Commissioners of Public Lands loan amount has been increased from \$360,000 to \$460,000 to cover this expense. Remaining Village obligations for Lot #2 include removal of remaining piled debris and seeding Lot #2 which remains as owned by the Village.
- **DEBT ANALYSIS:** I am working with Greg Johnson from Ehler's & Associates to arrive at a refunding strategy for Village Board consideration in February or March.
- **TRANSPORTATION SAFETY BIKE/PED CONNECTIVITY ISSUES:** I am recommending the creation of a Transportation Safety Working Group to report to the Village Board and School District in August of 2015 on a comprehensive strategy forward on this issue area.
- **COLLECTION OF PROPERTY TAX PAYMENTS:** Over the months of December and January, much time will be spent collecting and processing property tax payments.
- **AMUNDSON COMMUNITY CENTER SPACE USE:** I have had initial communication with the municipal Court Clerk and Municipal Judge regarding future space use on the upper level of the Amundson Community Center.
- **ADMINISTRATIVE PROCESS IMPROVEMENT:** Additional focus and the dedication of time and resources are required to build upon current administrative processes and to improvement those processes.
- **2014 AUDIT AND RECURRING TREASURER'S REPORTS:** Many hours will be spent preparing for the 2014 audit. Beginning in January of 2015 regular recurring Treasurer's Reports will be submitted for review and approval.

### PRIORITIES LOOKING FORWARD:

1. Arriving at strategies to fund future capital needs and future recurring operations.
2. 2014 budget year close-out
3. Improving administrative processes to provide municipal services at a lower cost.



**R.G. HUSTON COMPANY, INC.**

2561 Coffeytown Road  
Cottage Grove, Wisconsin 53527  
608-255-9223  
FAX: 608-839-5936

At Home Again - Assisted Living  
Corner of England St. & Madison St.  
Cambridge, WI

Village Of Cambridge  
200 Spring Street  
PO Box 99  
Cambridge, WI 53523

Attn: Mo Hansen

**COSTS TO DATE:  
Building Debris Excavation/Backfilling/Hauling**

Date	Description	Qty	Unit	Unit Price	Total
11/4/2014	330 Hitachi Excavator	5	HR	\$ 200.00	\$ 1,000.00
11/5/2014	330 Hitachi Excavator	6.5	HR	\$ 200.00	\$ 1,300.00
	Backfill debris Area	295	CY	\$ 4.83	\$ 1,424.85
11/6/2014	330 Hitachi Excavator	6	HR	\$ 200.00	\$ 1,200.00
	Backfill debris Area	89	CY	\$ 4.83	\$ 429.87
	Haul Concrete To RG Huston Pit (7 loads)	5.25	HR	\$ 95.00	\$ 498.75
11/7/2014	Backfill debris Area	367	CY	\$ 4.83	\$ 1,772.61
11/10/2014	330 Hitachi Excavator	9	HR	\$ 200.00	\$ 1,800.00
	Haul Building Debris To Landfill	428.22	TN	\$ 50.00	\$ 21,411.00
	Haul Building Debris To Landfill	26	Load	\$ 145.00	\$ 3,770.00
11/11/2014	330 Hitachi Excavator	9	HR	\$ 200.00	\$ 1,800.00
	225 Hitachi Excavator	5	HR	\$ 177.00	\$ 885.00
	Haul Building Debris To Landfill	672.3	TN	\$ 50.00	\$ 33,615.00
	Haul Building Debris To Landfill	35	Load	\$ 145.00	\$ 5,075.00
	Haul Concrete To RG Huston Pit (2 loads)	1.5	HR	\$ 95.00	\$ 142.50
11/12/2014	330 Hitachi Excavator	9	HR	\$ 200.00	\$ 1,800.00
	225 Hitachi Excavator	5	HR	\$ 177.00	\$ 885.00
	400D John Deere Haul Truck	9	HR	\$ 217.00	\$ 1,953.00
	Backfill debris Area	384	CY	\$ 4.83	\$ 1,854.72
11/13/2014	330 Hitachi Excavator	8	HR	\$ 200.00	\$ 1,600.00
	225 Hitachi Excavator	6	HR	\$ 177.00	\$ 1,062.00
	400D John Deere Haul Truck	8	HR	\$ 217.00	\$ 1,736.00
	Backfill debris Area	529	CY	\$ 4.83	\$ 2,555.07
	Haul Concrete To RG Huston Pit (3 loads)	2.25	HR	\$ 95.00	\$ 213.75
11/14/2014	225 Hitachi Excavator	1.5	HR	\$ 177.00	\$ 265.50
	Backfill debris Area	942	CY	\$ 4.83	\$ 4,549.86
	Haul Concrete To RG Huston Pit (7 loads)	5.25	HR	\$ 95.00	\$ 498.75
11/17/2014	330 Hitachi Excavator	2	HR	\$ 200.00	\$ 400.00
11/18/2014	330 Hitachi Excavator	3	HR	\$ 200.00	\$ 600.00
	400D John Deere Haul Truck	2	HR	\$ 217.00	\$ 434.00
	D6K Dozer	1	HR	\$ 187.00	\$ 187.00
11/19/2014	330 Hitachi Excavator	3	HR	\$ 200.00	\$ 600.00
	400D John Deere Haul Truck	1	HR	\$ 217.00	\$ 217.00
	D6K Dozer	2	HR	\$ 187.00	\$ 374.00
11/20/2014	330 Hitachi Excavator	1	HR	\$ 200.00	\$ 200.00
	Haul Concrete To RG Huston Pit (4 loads)	3	HR	\$ 95.00	\$ 285.00
<b>Grand Total:</b>					<b>\$ 98,395.23</b>