

Village Of Cambridge
Public Meeting
Personnel Committee Meeting
Thursday, April 15, 2021
200 Spring St, Community Room
4:00 P.M.

1. **Call To Order/Roll Call**
2. **Approval of Minutes** from Meeting on December 22, 2020
3. **Public Appearances/Citizen Input**
4. **New Business:**
 - a. Janice Beahlen leave

5. **Convene into Closed Session** per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees – Retirement of Deputy Clerk/Treasurer/Administrator Barbara Goeckner

6. **Reconvene into open session**
7. **Possible Action Taken on Closed Session items**

8. **Questions, Referrals to Staff or Future Agenda Items**

9. **Adjournment**

NOTE:

1. Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.
2. A quorum of the Village Board may attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. No matters shall be considered by said Village Board members nor shall any action be taken by said Village Board members at this meeting.
3. More specific information about agenda items may be obtained by calling 423-3712.



Lisa Moen, Village Administrator/Clerk/Treasurer

Village Of Cambridge
Public Meeting
Personnel Committee Meeting
Tuesday, December 22, 2020
3:00 P.M.

MINUTES

Due to the COVID-19 Pandemic, Including Federal, State and County Emergency orders limiting crowds, this meeting is being held via teleconference.

1. **Call To Order/Roll Call:** Trustee Breunig called the meeting to order at 3:05 p.m. Members present: Trustees Cunningham, Kumbier and Breunig. Others present: Trustee Wittwer, President McNally and Lisa Moen, Administrator/Clerk/Treasurer.
2. **Approval of Minutes** from Meeting on October 21, 2020: Trustee Kumbier made a motion to approve the minutes as presented, seconded by Trustee Cunningham. Motion carried.
3. **Public Appearances/Citizen Input:** None
4. **Convene into Closed Session** per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees – Reorganization of Village Departments:
Trustee Cunningham made a motion to adjourn into closed session per 19.85(1)(c) of the Wisconsin Statutes to consider the employment, promotion, compensation or performance evaluation data of Village employees – Reorganization of Village Departments, seconded by Trustee Kumbier. Motion carried on a unanimous roll call vote, Ayes: Cunningham, Kumbier and Breunig.

Reconvene into open session: *Trustee Kumbier made a motion to reconvene into open session, seconded by Trustee Cunningham. Motion carried on a unanimous roll call vote, Ayes: Cunningham, Kumbier and Breunig.*
5. **Possible Action Taken on Closed Session items**
Trustee Cunningham made a motion to recommend to the Village Board to approve the reorganization of Village Departments as outlined in the flowchart provided by Administrator Moen, with a review after 90 days, seconded by Trustee Kumbier. Motion carried unanimously.

Trustee Cunningham made a motion that all water and sewer utility employees not affected by the reorganization receive the 5% wage increase included in the 2021 Budget, seconded by Trustee Kumbier. Motion carried unanimously.
6. **Questions, Referrals to Staff or Future Agenda Items:** None
7. **Adjournment:** Trustee Kumbier made a motion to adjourn, seconded by Trustee Cunningham. Trustee Breunig adjourned the meeting at 3:55 p.m.

March 31, 2021

Lisa Moen, Administrator/Clerk/Treasurer
Village of Cambridge
PO Box 99
Cambridge WI 53523

Lisa,

I have decided it is time for me to retire. I am working with Wisconsin Retirement to determine the exact date, but I believe my last day in office will be the week of June 1st. It is my intent to use any remaining personal time I have on the books to finish out my time with the Village and my final employment date will be the week of July 5th.

I really want to thank you and the Village Board for giving me the opportunity to work as the Deputy Clerk/Treasurer/Administrator for the past 2 ½ years. I have enjoyed my time working with everyone here and getting to know this quaint Village.

Should you need information from me after July 5th, please feel free to contact me.

Respectfully,

A handwritten signature in cursive script, appearing to read "Barbara K. D. Goeckner".

Barbara K. D. Goeckner MMC WGPC
Deputy Clerk/Treasurer/Administrator